

MoDEx Governing Board Meeting

Wednesday, October 22, 2014, 1:30 P.M.
MSA Training Room 1,
6605 Business Hwy 50 West, Jefferson City, MO

Members Present:

Captain Larry Plunkett (MSHP CJIS Division)

Ex Officio Members Present:

Mick Covington (Mo Sheriff's Association), Amy Roderick (DOC designee), Connie Farrow (MIAC Designee) - via Adobe Connect, Earl Kraus (OSCA)

Other Attendees Present:

Laurie Crawford (DPS), Steve White (MSHP ICT Division), Matt Owens (MSHP CJIS Division), Patrick Woods (MSHP CJIS Division)

Status Review:

Ms. Crawford called the meeting to order, welcomed everyone, and introduced the agenda. Following roll call, it was determined that a quorum was not present. Ms. Crawford indicated that documents reviewed and discussed during the meeting would be made available to board members and items requiring board approval would be presented again at the next board meeting in January. The documents are listed and summarized below.

Ms. Crawford then presented the draft minutes from the July 22, 2014 meeting and asked the group to review and notify her if any changes or clarifications were needed. One clarification was requested by Captain Larry Plunkett, asking for clarification of a statement made by Major Mike Corwin during the last meeting about N-DEX "not being around forever". Ms Crawford indicated that she would be meeting with KCPD representatives in November, and would ask Major Corwin to clarify what he meant by his statement during the July meeting. Ms. Crawford indicated that Major Corwin would be present at the November meeting in a consultant capacity, as he had officially retired from KCPD in September. Captain Scott Caron is the new Board Member (designated) for the Kansas City Police Department.

Note: During the November meeting, Corwin indicated that what he had meant was federal systems may not be supported and available in perpetuity, and we (the State of Missouri) should not rely on federal applications and platforms to provide necessary services for us. Instead, he supports development of tools in-state that encourage multi-

agency collaboration and that can be supported and sustained long-term.

Following review and acceptance of the minutes, the documents listed below were discussed in detail and will be made available to board members upon request. The documents reviewed during the meeting include:

- **MoDEX Service Specification Document Draft** –This document does not need approval, but is being provided for informational purposes. The specification will be finalized by the end of October, and is a deliverable for the NGA Next Generation grant. Upon delivery of the final version of the specification, the NGA Next Generation grant project will be closed. The outcome of the grant was that Missouri was able to develop a standards based service specification document for MoDEX, ensuring that all future interfaces written to that specification will be NIEM conformant. Ms. Crawford explained that over time, older interfaces would be rewritten to be NIEM conformant as funding allows. The final document will be updated again in early 2015 to add Missouri required Incident Based Reporting System data fields. During the review, MSHP personnel made several suggestions about how the specification summary document is written and changes that refer to acceptable data formats. Specific areas of concern related to the section titled “Data Format”. It was determined the section should more appropriately be titled “Data Transfer Methodology Used” or something similar. Ms. Crawford indicated she would make the appropriate updates/changes to the draft document, and that there is only one data format for incident data (the expanded N-DEX IEPD format), but multiple submission methods including SFTP and Web Services.
- **MoDEX Sharing Agreement (MOA)** – The MoDEX Sharing Agreement has been revised to change N-DEX status from testing to production. Ms. Crawford is seeking board approval of the changes to the language before sending out the updated agreement to MoDEX agencies for execution. With no quorum present, the updated sharing agreement will be presented for approval at the January meeting.
- **SOW for Missouri UCR/IBR Planning Grant (NCS-X Project)** – This document does not require board approval, but is being provided for informational purposes. It is a statement of the work to be performed (as

approved by the board during the July meeting) by the Missouri project team and contract personnel in partnership with targeted local agencies. The purpose of the project will be to identify the cost and feasibility of converting 16 targeted Missouri agencies (list provided by BJS) from summary Uniform Crime Reporting to incident based reporting, a more robust statistical reporting method that requires automation to be successful. The effort would be funded by the Bureau of Justice Statistics (BJS) and the final deliverable will be a cost and feasibility report for the state of Missouri that identifies the cost and a high level plan for implementation in Missouri, as well as providing documentation of issues and circumstances that prevent implementation or provide challenges that would need to be overcome. Missouri has been approved for a \$50,000 grant to contract support needed to coordinate and schedule meetings, guide and facilitate the meetings and discussion to ensure all relevant information is collected, assemble information and documentation to architect a solution for each target agency, and produce reports for each agency, the state program, and a final comprehensive document for DPS that may be submitted to BJS to close the project. Ms. Crawford will provide an update on progress at the January meeting.

Ms. Crawford next asked Steve White from the Missouri State Highway Patrol's Information Communication and Technology Division (ICTD) to provide an update on progress to date that has been made on various projects that fall within scope of the Criminal Records and Justice Information Advisory Committee's strategic plan.

1. Mr. White began with the MSHP's work to certify with the FBI at the federal level to be an identity provider for the state of Missouri. They are currently testing, but have been able to successfully pass credentials up and will be taking advantage of that functionality with a variety of systems such as LEO, N-DEx, and other federal systems that are service providers. He reported that they have been testing internally only. Mr. White reports that there is now some troubleshooting to be done to figure out how to convert existing system users that have been accessing N-DEx through LEO. Ms. Crawford asked for clarification as to whether those users would have to login to a state portal somewhere in order to access the federal Law Enforcement Enterprise Portal (LEEP) portal and Mr. White confirmed that was accurate. Ms. Crawford then asked if users logged in to the federal bridge/network (such as RISS users) would be able to access Missouri data and systems without an additional login. Mr. White indicated that those users could access any services that the MSHP connects to the portal. He said that essentially,

those services just needed to be set up/added. Mr. White indicated that policies would be set up to determine what users could have access to. For example, if the user's agency ORI was a criminal justice ORI, they would not get access to the same information that an agency with a law enforcement ORI would get access to. There are currently no services set up, but the Patrol reports they are looking for another agency to work with to add portal services whether that be Corrections or OSCA or whomever. Amy Roderick from the Department of Corrections reported that they (Corrections Investigative Unit) is trying to move forward with a new records management system, and would like to be able to share information via the portal.

2. On the OCN project, a collaborative project between the Highway Patrol and Prosecuting Attorneys, they are finishing up the design phase and getting started with the coding phase to allow a prosecutor to query the patrol's system to retrieve an OCN. The project completion is scheduled for December 31, 2014.
3. The Patrol is also working on their DC42 project, a demographic/ORI management system, and is also scheduled for December/January completion. Although they are working with a vendor on that project, the coding is actually being done by Patrol personnel. DC42 is the underpinning to a lot of the other systems.
4. The electronic search warrant project is on hold now at this point in time due to limited resources. They also have an arrest warrant application that is also lacking in resources right now but these projects are still planned and will be underway as soon as some of the others are completed and out of the way.

Following the update from Mr. White, Ms. Crawford presented the MoDEX System update.

Following the MoDEX update, Ms. Crawford asked for new business items. With no new business items being offered, Ms. Crawford moved to the next item on the Agenda, the date of the next meeting. All members present were good with the suggested date of January 21, 2015.

With the date of the next meeting being agreed to, Ms. Crawford called for a Motion to adjourn. Mick Covington made a motion to adjourn. Earl Kraus seconded the motion. All present voted to adjourn.

Summary of Action Items:

- Next board meeting scheduled for January 21, 2015 from 1:30 PM to 3:30 PM in the Lewis & Clark State Office Building, located at 1101 N Riverside Drive in Jefferson City, MO.
- Ms. Crawford will work with Major McGrail and Steve White to update the board at the next meeting on progress made on CRJIAC strategy implementation.