SASP Annual Report

The new Annual Performance Reporting tool for your SASP grant has been released. You are now responsible for submitting your performance report data through a new web-based system. The due date this year is 6/5/2024 to accommodate this process change. The reporting period is January 1, 2023 through December 31, 2023.

Follow https://reporting.vawamei.org/ta-form-new/?inviteKey=5120AF78-3414-4223-BCD2-A84BFF10E34D to a blank form, which will create a unique URL for your data after you enter your Point of Contact information at the beginning of the report. When prompted, **please save this unique URL** so you can return to your in-progress report until you submit it.

As in previous years, each section begins with a question asking if your subaward funds were used to support the following activity. If you check yes, you will enter the requested information in that section. If you check no, you will skip to the next section.

Please see the STOP and SASP How-to Guide: Complete a Subgrantee Progress Report PDF or watch the How-To Fill Out a Subgrantee Report training video to learn more about how to use this tool. For an outline of the content of the subgrantee progress reporting forms, please refer to the Sample SASP Subgrantee Progress Reporting Form. For a detailed explanation of how to respond to each question on the subgrantee report, you may SASP Subgrantee Reporting Form Instructions, which go question-by-question through the entire progress report.