



## **SFY 2024 Deputy Sheriff Salary Supplementation Fund (DSSSF)**

### **Notice of Funding Opportunity (NOFO)**

#### **Grant Issued By:**

MoSMART Board

#### **Grant Issued Through:**

Missouri Department of Public Safety

#### **Funding Opportunity Title**

SFY 2024 Deputy Sheriff Salary Supplementation Fund (DSSSF)

### **Introduction**

The Deputy Sheriff Salary Supplementation Fund (DSSSF) was created pursuant to [Section 57.278 RSMo](#). The DSSSF consists of monies collected from charges for service received by county sheriffs under subsection 4 of [Section 57.280 RSMo](#) and deposited into the state treasury. The state treasurer shall be the custodian of the DSSSF, and consequently the monies are deemed state monies.

The DSSSF shall be used solely to supplement the salaries, and employee benefits resulting from such salary increases, of county deputy sheriffs.

The DSSSF program is administered by the Missouri Sheriff Methamphetamine Relief Taskforce (MoSMART) created under [Section 650.350 RSMo](#). Technical assistance through administrative duties is provided to the MoSMART Board by the Missouri Department of Public Safety, Office of the Director, Criminal Justice/Law Enforcement (CJ/LE) Unit.

**Period of Performance:** 12 months

**Projected Period of Performance Start Date:** July 1, 2023

**Projected Period of Performance End Date:** June 30, 2024

All funds must be obligated within this project period. Funds are considered “obligated” when a legal liability to pay a determinable sum(s) for services is incurred, which will require payment during the same or future period.

Funds, which have been properly obligated, must then be expended no later than the last day of the pay period immediately following the end of the state fiscal year. Funds are considered “expended” when payment is made.

Any funds not properly obligated or properly expended will lapse and will be de-obligated back to the DSSSF account.

## **Funding Formula:**

The funding approved by the MoSMART Board is as follows, deputies with an annual salary:

- Below \$24,000 will receive an annual supplement amount of \$8,500
- \$24,000 - \$31,300 will receive a supplement to increase their annual salary to \$32,500
- \$31,301 to \$49,999 will receive an annual supplement of \$1,200
- \$50,000 and over are not eligible for supplement

## **Eligible Applicants:**

A County Sheriff's Office may apply for monies from the DSSSF to supplement the salaries and subsequent benefits of its full-time county deputy sheriffs.

A County Police Department may apply for monies from the DSSSF to supplement the salaries and subsequent benefits of its full-time officers so long as the officers have all the powers and the ability to perform all of the duties of the county's sheriff.

The applicant agency for DSSSF must be its respective unit of local government.

To be eligible for 2024 DSSSF Grant funding, the applicant agency must be compliant with the following statutes:

- Section 590.650 RSMo – Vehicle Stops Report**  
Pursuant to 590.650.3 RSMo, (1) every law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and (2) each law enforcement agency shall submit the report to the attorney general no later than March 1 of the following calendar year.

**NOTE: It is the responsibility of the applicant to verify the submission of this report with the Attorney General's Office prior to submitting an application. Failure to submit the Racial Profiling Report will result in the automatic denial of the application. A copy of such report need not be submitted with the application.**

- Section 590.700 RSMo – Written Policy on Recording of Custodial Interrogations**  
Pursuant to 590.700.4 RSMo, each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of this section.

**NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.**

- Section 43.544 RSMo – Written Policy on Forwarding Intoxication-Related Traffic Offenses**

Pursuant to 43.544.1 RSMo, each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by [Section 43.503 RSMo](#) and shall certify adoption of such policy when applying for any grants administered by the Department of Public Safety.

**NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.**

- [Section 590.1265 RSMo – Police Use of Force Transparency Act of 2021](#)** Use of force incidents reporting standards and procedures, publication of report data, analysis report. Each law enforcement agency shall certify compliance with this statute when accepting any grants administered by the Department of Public Safety.
- [Section 43.505 RSMo – National Incident-Based Reporting System \(NIBRS\) formerly Uniform Crime reporting \(UCR\)](#)** Pursuant to [Section RSMo 43.505](#), Uniform Crime Reporting system – duties of department – violations, penalty. Each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the department of public safety. *For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months.* Each law enforcement agency shall certify compliance with [Section RSMo 43.505](#) when accepting any grants administered by the Department of Public Safety.

**NOTE: Show Me Crime Reporting provides a no cost option for agencies to comply with Section 43.505 RSMo. Agencies that are not currently compliant with Section 43.505 RSMo will not be eligible to apply until they have registered with Show Me Crime Reporting and have begun submitting MIBRS reports.**

<https://showmecrime.mo.gov/CrimeReporting/MIBRSRegistration.html>

- [Section 590.030 RSMo – Rap Back Program Participation](#)** Pursuant to Section RSMo 590.030, all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency

## **Eligible Budget Categories:**

Pursuant to [Section 57.278 RSMo](#), monies shall be used solely to supplement the salaries, and employee benefits resulting from such salary increases, of county deputy sheriffs. Therefore, applicants may request funding under the following approved budget categories:

- Personnel**  
Funds may be used to supplement the salaries of county deputy sheriffs. The county deputy sheriffs must be full-time, licensed peace officers commissioned by the employing law

enforcement agency, or be full-time deputies appointed pursuant to the authority set forth in [Section 57.530 RSMo.](#)

For purposes of this program, an employee is a full-time employee for a calendar month if he or she averages at least 30 hours of service per week (if paid weekly or bi-weekly), or 130 hours of service in a calendar month (if paid semi-monthly or monthly). Positions classified as part-time within the organization but working at least 30 hours of service per week or 130 hours of service in a calendar month would not be eligible due to their employment status classification of “part-time” within the organization.

**Personnel Benefits**

Funds may be used to supplement the subsequent employee benefits resulting from the supplemental salary of eligible county deputy sheriffs.

Eligible personnel benefits are generally limited to FICA/Medicare, Pension (e.g. LAGERS and/or CERF), and Workers Comp. Other employer benefits, such as Insurance and Unemployment Compensation, are not eligible because the increased salary does not affect their premium/cost. Insurance premiums are based on the employee’s plan and not their salary, and Unemployment Comp is often calculated on a percentage of salary. Therefore, the cost to the employer for either of these fringes is not increased by the supplemental funds.

### **Unallowable Cost Items:**

Supplanting is not allowable. Supplanting is defined as taking the place of or replacing with something else. Supplanting or shifting money to avoid the issue of supplanting is strictly prohibited.

## **Application and Submission Information**

### **1. Key Dates and Times**

- a. Application Start Date:** April 10, 2023
- b. Application Submission Deadline:** May 10, 2023, 5:00 pm CST

### **2. Agreeing to Terms and Conditions of the Award**

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

Applications will only be accepted through the Missouri Department of Public Safety (DPS) online WebGrants System. <https://dpsgrants.dps.mo.gov/index.do>

A PowerPoint with instructions on how to apply through the WebGrants System will be available on the DPS website, at the following link under Grant Applications and Forms, FY 2023 Deputy Sheriff Salary Supplement (DSSSF)  
<https://dps.mo.gov/dir/programs/cjle/dssf.php>

As part of the SFY 2024 DSSSF application, each eligible applicant must complete all application forms and provide all required documents:

- 1. Contact Information Form**
- 2. List of Deputies** - Deputies and Vacant positions which are not listed on the application will not be eligible for funding
- 3. Certified Assurances**
- 4. Other Attachments**

## Contact Information:

Additional information and resources can be located on the Missouri Department of Public Safety website: <https://dps.mo.gov/dir/programs/cjle/dssf.php>

WebGrants System, application submission site: <https://dpsgrants.dps.mo.gov/index.do>

## Department of Public Safety Contacts:

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