

STATE HOMELAND SECURITY PROGRAM (SHSP)

FY 2024 COUNTER TERRORISM OFFICER (CTO)
EQUIPMENT GRANT APPLICATION WORKSHOP



MISSOURI OFFICE OF HOMELAND SECURITY NOTICE OF FUNDING OPPORTUNITY

We are pleased to announce the funding opportunity for the FY 2024 State Homeland Security Program (SHSP) Counter Terrorism Officer (CTO) Equipment Grant is open **August 9, 2024 – September 6, 2024 at 5:00 p.m. CST**

This funding opportunity is made available through the Missouri Department of Public Safety's, electronic WebGrants System, accessible on the internet at <https://dpsgrants.dps.mo.gov>

SHSP CTO EQUIPMENT GRANT KEY DATES

- | | |
|---------------------------|--|
| August 9, 2024: | SHSP CTO Equipment Grant funding opportunity open in WebGrants |
| September 6, 2024: | SHSP CTO Equipment Grant applications due in WebGrants by 5:00 pm CST |
| September 2024: | SHSP CTO Grant scoring funding determinations |
| September 1, 2024: | Project Start Date |
| August 31, 2026: | Project End Date |

CTO EQUIPMENT GRANT

The CTO Equipment Grant is available to any agency employing a member of the Missouri Office of Homeland Security Counter Terrorism Officer Program

In 2019 the Missouri Office of Homeland Security (OHS) began a process of analyzing gaps, in prevention, response, and mitigation of acts of terrorism, identified in the Threat and Hazard Identification and Risk Assessment (THIRA) across the 32 Core Capabilities. Through these assessments, OHS has identified a critical shortage in law enforcement officers trained to identify and plan for potential terrorist threats and vulnerabilities in our local communities. In order to expand law enforcement capabilities in the areas of homeland security and to combat the rising threats of homegrown violent extremism and terrorist threats across the state of Missouri, the Counter Terrorism Officer (CTO) Program was designed

CTO's are located within multiple jurisdictions in each region of Missouri. These specially trained officers are members of their local law enforcement agencies and provide a level of expertise to their agency and community with regards to terrorism prevention, response and mitigation. This grant program will provide increased capabilities across these mission areas

CTO EQUIPMENT GRANT

By combining specially trained officers with the proper mission specific equipment, this project will allow officers participating in the CTO Program to dramatically increase their ability to delay, divert, intercept, halt, apprehend, or secure threats and/or hazards

This project addresses the gaps identified in the THIRA/State Preparedness Report (SPR), specifically as it applies to outreach to the fusion centers, Joint Terrorism Task Force (JTTF), and for the assignment of personnel for follow up interdiction and disruption

This project will enhance the Missouri Counter Terrorism Officer Program's effectiveness at the local level by giving agencies the opportunity to acquire equipment uniquely focused on their terrorism prevention mission and locality. Items purchased through this opportunity will support the law enforcement officers involved in the CTO Program. Officers who are specially trained to prevent, and respond to acts of terrorism is a Homeland Security initiative

ELIGIBLE APPLICANTS

To be eligible for this grant opportunity, the agency must have staff participating in the Counter Terrorism Officer (CTO) Program

Eligible applicants are listed in Appendix A of the Notice of Funding Opportunity

ELIGIBLE APPLICANTS

To be eligible for CTO funding, applicant agencies must also be compliant with the following statutes, as applicable:

- **Section 320.271 RSMo– Fire Department Registration**
 - Pursuant to section 320.271 RSMo, All fire protection districts, fire departments, and all volunteer fire protection associations as defined in section 320.300 shall complete and file with the state fire marshal within sixty days after January 1, 2008, and annually thereafter, a fire department registration form provided by the state fire marshal
- **Section 590.650 RSMo– Vehicle Stops Report**
 - Pursuant to section 590.650.3 RSMo, (1) every law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and (2) each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year
 - **NOTE: It is the responsibility of the applicant to verify the submission of this report with the Attorney General’s Office prior to submitting an application. Failure to submit the Racial Profiling Report will result in the automatic denial of the application. A copy of such report does not need to be submitted with the application**

ELIGIBLE APPLICANTS

To be eligible for CTO funding, applicant agencies must also be compliant with the following statutes, as applicable:

- **Section 590.700 RSMo – Written Policy on Recording of Custodial Interrogations**
 - Pursuant to [section 590.700.4 RSMo](#), each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of this section and shall certify adoption of such policy when applying for any grants administered by the Department of Public Safety
 - **NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application**
- **Section 43.544 RSMo – Written Policy on Forwarding Intoxication-Related Traffic Offenses**
 - Pursuant to [section 43.544.1 RSMo](#), each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by [section 43.503 RSMo](#) and shall certify adoption of such policy when applying for any grants administered by the Department of Public Safety
 - **NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application**

ELIGIBLE APPLICANTS

To be eligible for CTO funding, applicant agencies must also be compliant with the following statutes, as applicable:

- **Section 590.1265 RSMo – Police Use of Force Transparency Act of 2021**
 - Pursuant to section 590.1265 RSMo Use of force incidents reporting standards and procedures, publication of report data, analysis report. Each law enforcement agency shall report data submitted under subsection 3 of this section to the department of public safety. *For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or more months in the past twelve months. Each law enforcement agency shall certify compliance with section 590.1265 RSMo when accepting any grants administered by the Department of Public Safety.*
- **Section 43.505 RSMo – National Incident-Based Reporting System (NIBRS) formerly Uniform Crime reporting (UCR)**
 - Pursuant to section 43.505 RSMo Uniform Crime Reporting system – duties of department – violations, penalty: Each law enforcement agency in the state shall: (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and (2) Submit any other crime incident information which may be required by the department of public safety. **Agencies that are not compliant at the time of application will only be eligible for grant funds to assist the agency to become compliant.** *For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the past twelve months.*
 - **NOTE: Show Me Crime Reporting provides a no cost option for agencies to comply with Section 43.505 RSMo. Agencies that are not currently compliant with Section 43.505 RSMo will not be eligible to apply until they have registered with Show Me Crime Reporting and have begun submitting MIBRS reports. <https://showmecrime.mo.gov/CrimeReporting/MIBRSRegistration.html>**

ELIGIBLE APPLICANTS

To be eligible for CTO funding, applicant agencies must also be compliant with the following statutes, as applicable:

- **Section 590.030 RSMo – Rap Back Program Participation**
 - Pursuant to section 590.030 RSMo, all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency. Each law enforcement agency shall certify compliance with section 590.030 RSMo when accepting any grants administered by the Department of Public Safety.



INELIGIBLE APPLICANTS

Entities not included in Appendix A
of the Notice of Funding Opportunity

MAXIMUM AWARD

The CTO Equipment Grant has a maximum award amount of \$7,500

OTHER ELIGIBILITY CRITERIA

National Incident Management System (NIMS) Implementation

- Subrecipients must ensure and maintain adoption and implementation of NIMS. The list of objectives used for progress and achievement reporting is on FEMA's website at [NIMS Implementation and Training](#)
- See the [Preparedness Grants Manual](#) for more information on NIMS

Emergency Management Assistance Compact (EMAC) Membership

- SHSP subrecipients must belong to, be in, or act as a temporary member of EMAC
- All assets supported in part or entirely with SHSP funds must be readily deployable and NIMS-typed when possible to support emergency or disaster operations per existing EMAC agreements

Emergency Operations Plan (EOP)

- Update at least once every two years for every agency that currently has one
- Plans should be consistent with the [Comprehensive Preparedness Guide \(CPG\) 101 v2](#)

OTHER ELIGIBILITY CRITERIA

- FEMA funds must be used to supplement (add to) not supplant (take the place of) existing funds that have been appropriated for the same purpose
- Supplanting is **NOT** allowed for this grant

SHSP FUNDING GUIDELINES

Dual-Use

- Under SHSP, many activities that support the achievement of core capabilities related to the national priorities and terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

All costs must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at [2 C.F.R. Part 200](#), the terms and conditions of the award, or the [Preparedness Grants Manual](#)

Award funds may not be used for matching funds for any other federal awards, lobbying, or intervention in federal regulatory or adjudicatory proceedings

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

Prohibitions on Using FEMA Award Funds for Covered Telecommunications Equipment or Services

- Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the [John S. McCain National Defense Authorization Act for Fiscal Year 2019 \(FY 2019 NDAA\)](#) , Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.3267, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
- Guidance is available at [FEMA Policy #405-143-1, Prohibition on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services](#)
- Additional guidance is available at [Contract Provisions Guide: Navigating Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards \(fema.gov\)](#)

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

Effective August 13, 2020, FEMA recipients and subrecipients may not use any FEMA funds under open or new awards to:

- Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system
- Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system
- Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- **Replacement Equipment and Services**

FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO and the [Preparedness Grants Manual](#)

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

Definitions

Per section 889(f)(2)-(3) of the FY 2019 NDAA and [2 C.F.R. § 200.216](#), covered telecommunications equipment or services means:

Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities)

For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities)

Telecommunications or video surveillance services provided by such entities or using such equipment

Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China

Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of “covered telecommunications equipment or services.” See [2 C.F.R. § 200.471](#)

ALLOWABLE COSTS

This grant ONLY allows projects for equipment/supplies that will support the Counter Terrorism Officer (CTO) and their mission

The allowable equipment categories for SHSP are listed on the Authorized Equipment List (AEL)

Some equipment items require prior approval from DHS/FEMA/OHS before obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required or to ensure prior approval is obtained if necessary

EQUIPMENT

Equipment purchases must be in compliance with the following:

- Equipment acquisition requirements of the FY 2024 Homeland Security Grant NOFO
- Must be on the [Authorized Equipment List](#)
- [FEMA Policy: Prohibited or Controlled Equipment Under FEMA Awards \(FEMA Policy 207-22-0002\)](#) gives direction on what items are unallowable, and what items require a waiver

EQUIPMENT

Allowable, Recommended Equipment

- 03OE-02-TILA – Optics, Thermal Imaging and/or Light Amplification – Night Vision
- 03OE-02-BNOC – Binoculars/Scopes (no weapons mounted options) – Binoculars
- 06CC-01-CELL – Communications and Computing Device, Handheld – Handheld, ultraportable communications devices
- 03OE-03-KTFA – Kit, First Aid, Trauma Type – First Aid/Trauma Kits
- 01LE-02-ARMR – Body Armor
- Other personal protective equipment
- 04HW-01-INHW – Mobile Data Terminal (MDT)

EQUIPMENT

Allowable, Recommended Equipment

- 03OE-07-SUAS – System, small unmanned aircraft (requires drone operator license/Federal waiver)
 - **Only drones manufactured in the United States are allowable**
 - List of United States manufactured drones that have been approved by the Department of Defense can be found here: [Blue UAS Cleared List](#) – Note: the drones on this list are only those that have been approved by the Department of Defense, not the only United States manufactured drones that are allowable
 - **All drones require a waiver from the DHS/FEMA before purchase** – Note: Required information for the drone waiver is not required at the time of application submission but is required before the waiver request can be submitted to DHS/FEMA
 - At a minimum, the drone waiver will require the following information:
 - Justification to describe the need for the drone with the primary focus on homeland security and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE)-nexus
 - Detailed specifications for each piece of equipment/component of the drone to include the make, model, and operating weight
 - Justification how the drone fits into state and local operational planning
 - Examples how the drone will be operationally deployed
 - Justification how the drone will be used in non-emergency scenarios

EQUIPMENT

Allowable, Recommended Equipment

- 03OE-07-SUAS – System, small unmanned aircraft (requires drone operator license/Federal waiver)
 - Civil Rights and Civil Liberties Policy(s) that align with: [Presidential Memorandum: Promoting Economic Competitiveness While Safeguarding Privacy, Civil Rights, and Civil Liberties in Domestic Use of Unmanned Aircraft Systems](#)
 - Policies must contain the following:
 - Privacy Section that includes provisions addressing the following:
 - Authorized Purposes
 - Data Collection
 - Dissemination
 - PII Retention
 - Policy Review
 - Civil Rights/Civil Liberties section that addresses the following:
 - Specific language that drone-collected data won't be used to monitor protected activities
 - Specific language that drone-collected data won't be used based on individual characteristics
 - Civil rights/civil liberties and privacy complaint investigations

EQUIPMENT

Allowable, Recommended Equipment

- 03OE-07-SUAS – System, small unmanned aircraft (requires drone operator license/Federal waiver)
 - Civil Rights and Civil Liberties Policy(s) that align with: [Presidential Memorandum: Promoting Economic Competitiveness While Safeguarding Privacy, Civil Rights, and Civil Liberties in Domestic Use of Unmanned Aircraft Systems](#)
 - Policies must contain the following:
 - Accountability section that addresses the following:
 - Audit and oversight of subrecipient's drone program
 - Rules of conduct for personnel involved in the drone program
 - Protocols for dealing with misuse and abuse of drone data
 - Data-sharing and records management
 - Transparency section that addresses the following:
 - Public notice about drone program
 - Public notice about planning operations
 - Annual public reporting

EQUIPMENT

Some allowable equipment items have specific requirements to be eligible for funding – **NOTE: the items listed below are not the only eligible equipment items**

- Mobile Data Terminals (MDTs) / Mobile Data Computers (MDCs) Requirements
 - Agencies seeking funding for mobile data terminals should research the type of computer being requested. The Missouri Department of Public Safety is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of funds
- Body-Worn Cameras
 - Agencies seeking funding for Body-Worn Cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training. Subrecipients of funding for Body-Worn Cameras must supply the Missouri Department of Public Safety with a copy of such policy(s) and procedure(s) at the time of claim submission

EQUIPMENT

Some allowable equipment items have specific requirements to be eligible for funding – **NOTE: the items listed below are not the only eligible equipment items**

- Body Armor
 - Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>
 - Body armor or armor vests must also be “uniquely fitted vests” which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:
 - Correctly sized panels and carrier, determined through appropriate measurement
 - Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features
 - The requirement that body armor be “uniquely fitted” does not require body armor that is individually manufactured based on the measurements of an individual wearer
 - In addition, body armor purchased must be made in the United States
 - Agencies seeking funding for body armor are required to have a written “mandatory wear” policy in effect. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. Subrecipients of funding for body armor must supply the Missouri Department of Public Safety with a copy of such policy at the time of claim submission

EQUIPMENT

Some allowable equipment items have specific requirements to be eligible for funding – **NOTE: the items listed below are not the only eligible equipment items**

- License Plate Readers
 - Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:
 - LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17
 - Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.
 - Share LPR data through the MoDEx process with statewide sharing platforms (i.e., MULES)
 - Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
 - Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed
 - Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety
 - If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s)

EQUIPMENT

Some allowable equipment items have specific requirements to be eligible for funding – NOTE: the items listed below are not the only eligible equipment items

- Interoperability Equipment (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)
 - All interoperable communications equipment must meet the Missouri Department of Public Safety, Office of the Director, DPS Grants [Radio Interoperability Guidelines](#). The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#). Applications that do not meet these guidelines will not be eligible for funding
 - NOTE: Agencies seeking any type of radio or radio-related accessory are encouraged to contact the Missouri Interoperability Center by phone at (573) 522-1714, (855) 466-7946 or by email at moswin.sysadmin@dps.mo.gov to ensure compliance with the Radio Interoperability Guidelines and the appropriate communication devices are purchased for the department's needs. The Missouri Interoperability Center staff can also provide helpful information regarding the department's ability to access the MOSWIN and how to articulate such within the grant application




****All applications requesting Interoperability Equipment MUST supply a quote that is in compliance with the Radio Interoperability Guidelines to be eligible for funding****

EQUIPMENT

- Encryption Requirements
- Radios must meet one of the following encryption requirements to be P25 CAP Compliant and be eligible for funding:
 - No encryption
 - AES 256 algorithm
 - AES 256 algorithm along with any other non-standard encryption algorithms

P25 CAP ENCRYPTION REQUIREMENTS

To be P25 CAP compliant and eligible for Federal grant funding, radios must meet one of the following encryption requirements:

		
Have no encryption	Have AES 256 algorithm (for U.S. agencies only)	Have AES 256 algorithm along with any other non-standard encryption algorithms

EQUIPMENT

■ Mobile Radios

■ The following mobile radios are eligible:

- Motorola APX8500 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris XG/XM-100 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris XL-200 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7730 Dual-Deck 8.34.9 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7930 Dual-Deck 8.34.9 P25 VHF/700/800 MHz (dual-band), digital trunking enabled

- The applicant **MUST** identify the vendor and model requested in the application
- A quote from the vendor **MUST** be uploaded in the Named Attachments Form to be eligible for funding

EQUIPMENT

- Portable Radios
 - MOSWIN was designed to be a mobile radio system rather than a portable radio system
 - For portable radios to be eligible, the applicant must already have or request in their application a mobile radio on the MOSWIN system and an in-car repeater
 - The applicant **MUST** indicate that they have a **MOSWIN** mobile radio and in-car repeater in their application if not being requested in the application
 - The applicant **MUST** identify the vendor and model requested in the application
 - A quote from the vendor **MUST** be uploaded in the Named Attachments Form to be eligible for funding
 - The following portable radios are eligible:

• Motorola	APX8000	P25 VHF/700/800 MHz (dual-band), digital trunking enabled
• Motorola	APX NEXT	P25 VHF/700/800 MHz (dual-band), digital trunking enabled
• Kenwood	VP900	P25 VHF/700/800 MHz (dual-band), digital trunking enabled
• Kenwood	VP8000	P25 VHF/700/800 MHz (dual-band), digital trunking enabled
• BK Tech	BKR9000	P25 VHF/700/800 MHz (dual-band), digital trunking enabled
• Harris	XL-200	P25 VHF/700/800 MHz (dual-band), digital trunking enabled

EQUIPMENT

■ Repeaters

- Applicants **MUST** ensure the frequency band of the repeater is compatible with the band of the radio(s) with which it will operate
- Must identify how the agency will utilize the repeater
- Must identify how the repeater model is compatible with the radio(s) with which it will be paired
- **The applicant MUST identify the vendor and model requested in the application to be eligible for funding**
- **A quote from the vendor MUST be uploaded in the Named Attachments Form to be eligible for funding**

EQUIPMENT

- Please contact the Missouri Interoperability Center at 573-522-1714 if you have questions regarding the Radio Interoperability Guidelines

UNALLOWABLE COSTS

- Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with SHSP funds
- Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA/DPS/OHS. Grant funds must comply with [FEMA Policy 207-22-0002](#) and may not be used for the purchase of the following equipment: firearms, ammunition, grenade launchers, bayonets, or weaponized aircraft, vessels, or vehicles of any kind with weapons installed

UNIQUE ENTITY IDENTIFIER

Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System (DUNS) Number to the Unique Entity Identifier (UEI)

If your organization is already registered in the WebGrants System, you will need to email your UEI to Kelsey.Saunders@dps.mo.gov if you have not already done so

If your organization is not yet registered in WebGrants, you will provide the UEI at the time of registration

UNIQUE ENTITY IDENTIFIER (UEI)

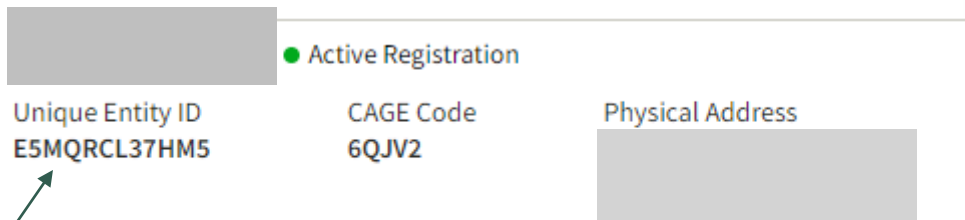
- Entities that had an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary
- You can view the UEI in SAM.gov on your entity registration record
 - In your workspace, select the numbered bubble above Active in Entity Management
- Your records should then appear and the UEI number will be on the left side

● Active Registration

Unique Entity ID
E5MQRCL37HM5

CAGE Code
6QJV2

Physical Address



Entity Management
What do I need for registration? [Register Entity](#)

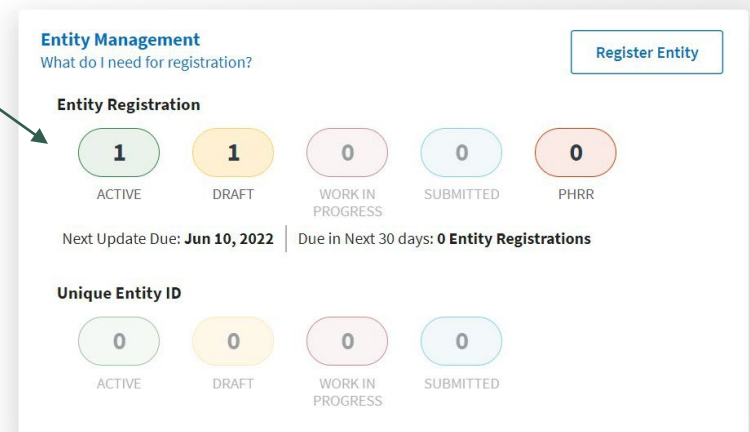
Entity Registration

1	1	0	0	0
ACTIVE	DRAFT	WORK IN PROGRESS	SUBMITTED	PHRR

Next Update Due: **Jun 10, 2022** | Due in Next 30 days: **0 Entity Registrations**

Unique Entity ID

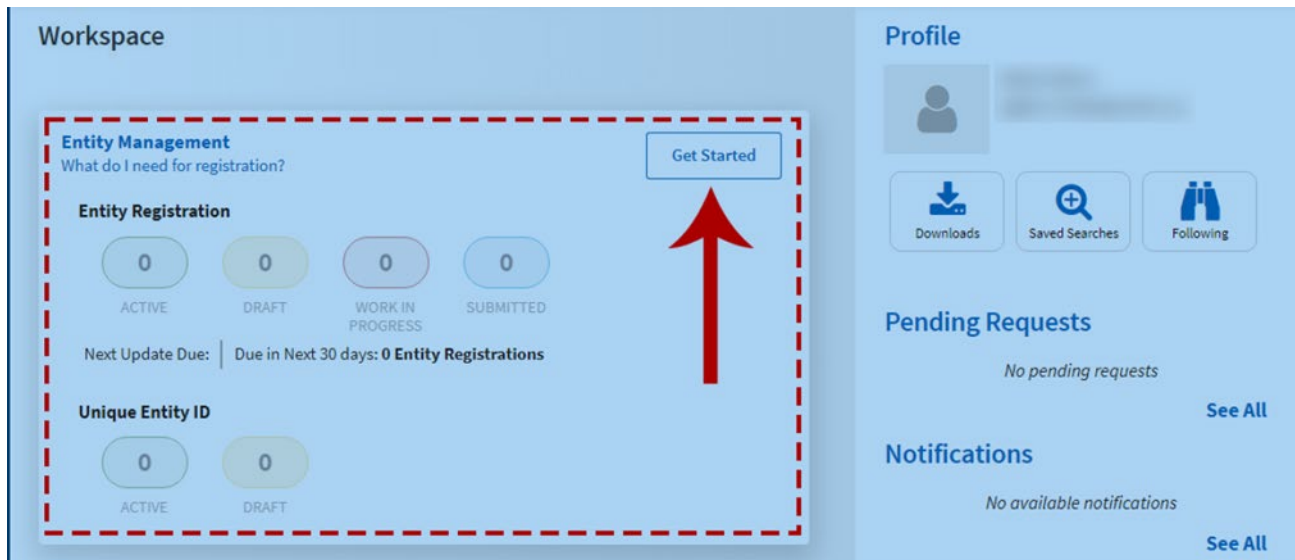
0	0	0	0
ACTIVE	DRAFT	WORK IN PROGRESS	SUBMITTED



UNIQUE ENTITY IDENTIFIER

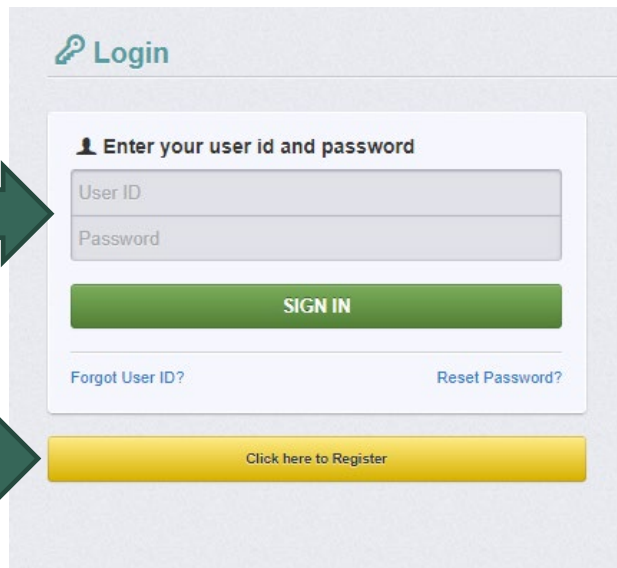
If your agency did not have a DUNS number, you will follow the steps below to obtain a UEI

- Sign in to your SAM.gov account and the system will navigate you to your Workspace
- Under Entity Management, select Get Started



The screenshot displays the SAM.gov Workspace interface. The main content area is titled "Workspace" and contains a section for "Entity Management" with the sub-heading "What do I need for registration?". This section is enclosed in a red dashed border. It features a "Get Started" button in the top right corner, which is highlighted by a red arrow. Below the button, there are two rows of status indicators for "Entity Registration" and "Unique Entity ID". The "Entity Registration" row shows four categories: ACTIVE (0), DRAFT (0), WORK IN PROGRESS (0), and SUBMITTED (0). The "Unique Entity ID" row shows two categories: ACTIVE (0) and DRAFT (0). Below these indicators, it states "Next Update Due: Due in Next 30 days: 0 Entity Registrations". To the right of the main content area is a sidebar with a "Profile" section, "Downloads", "Saved Searches", and "Following" icons, and "Pending Requests" and "Notifications" sections, both showing "No pending requests" and "No available notifications" respectively.

WEBGRANTS APPLICATION



The screenshot shows the 'Login' page of the WebGrants application. It features a form with the following elements:

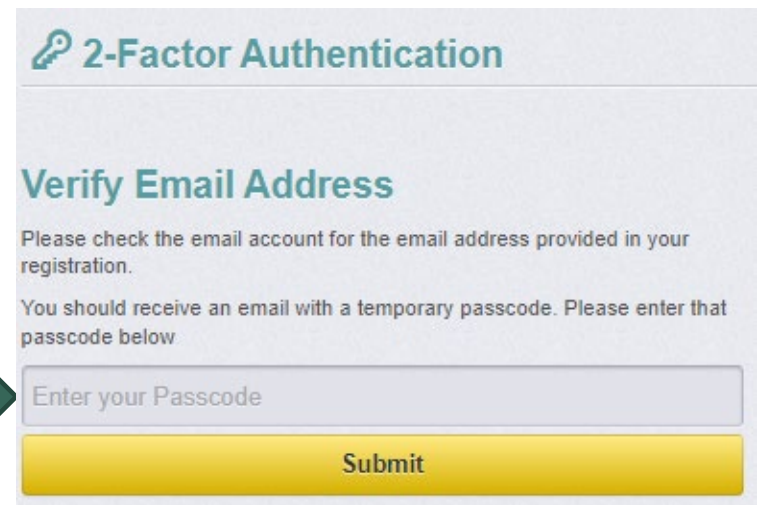
- A header with a key icon and the text 'Login'.
- A sub-header: 'Enter your user id and password'.
- Two input fields: 'User ID' and 'Password'.
- A green 'SIGN IN' button.
- Two links: 'Forgot User ID?' and 'Reset Password?'.
- A yellow button at the bottom: 'Click here to Register'.

Two green arrows point to the 'Click here to Register' button and the 'Forgot User ID?' link.

Log in or register at dpsgrants.dps.mo.gov as a new agency

- If your agency is already registered in the system, someone with access will need to add new users

- Two-factor authentication



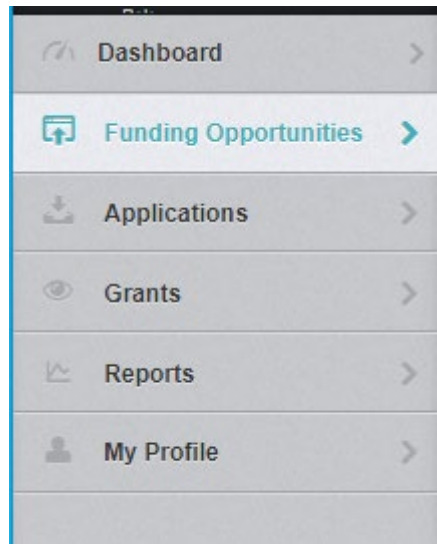
The screenshot shows the '2-Factor Authentication' page. It features the following elements:

- A header with a key icon and the text '2-Factor Authentication'.
- A sub-header: 'Verify Email Address'.
- Text: 'Please check the email account for the email address provided in your registration.'
- Text: 'You should receive an email with a temporary passcode. Please enter that passcode below'.
- An input field: 'Enter your Passcode'.
- A yellow 'Submit' button.

A green arrow points to the 'Enter your Passcode' input field.

APPLICATION INSTRUCTIONS

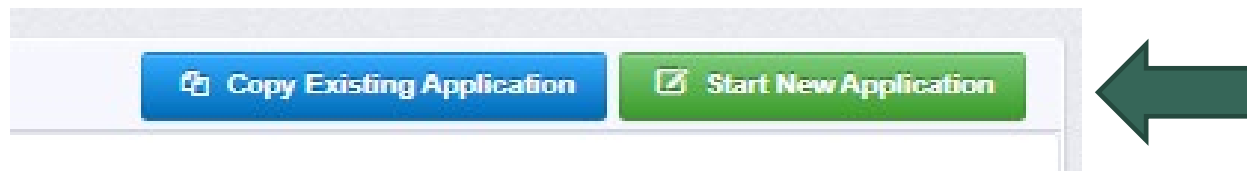
Select “Funding Opportunities” and select the FY 2024 SHSP CTO Equipment Grant funding opportunity



APPLICATION INSTRUCTIONS

Select “Start New Application”

“Copy Existing Application” will not work as application forms have changed from previous applications



APPLICATION INSTRUCTIONS

- After selecting “Start a New Application”, complete the “General Information” section
- “Project Title” should be short and specific to the project, see example below
- After completing the “General Information,” select “Save Form Information”
- Verify the correct “Organization” is selected, select “Save Form Information” again

Application - General Information

Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application. Select the organization, if you belong to more than one, for which you will be submitting this application.

Application Title*:

CTO Equipment

Primary Contact*:

TEST TEST

Organization*:

Additional Contacts*:

Application - General Information

Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application. Select the organization, if you belong to more than one, for which you will be submitting this application.

Application ID: 33063

Program Area: State Homeland Security Program

Funding Opportunity: 32991-FY 2024 SHSP Counter Terrorism Officer (CTO) Equipment Grant TEST

Application Stage: Final Application

Application Status: Editing

Application Title: CTO Equipment

Primary Contact: TEST TEST

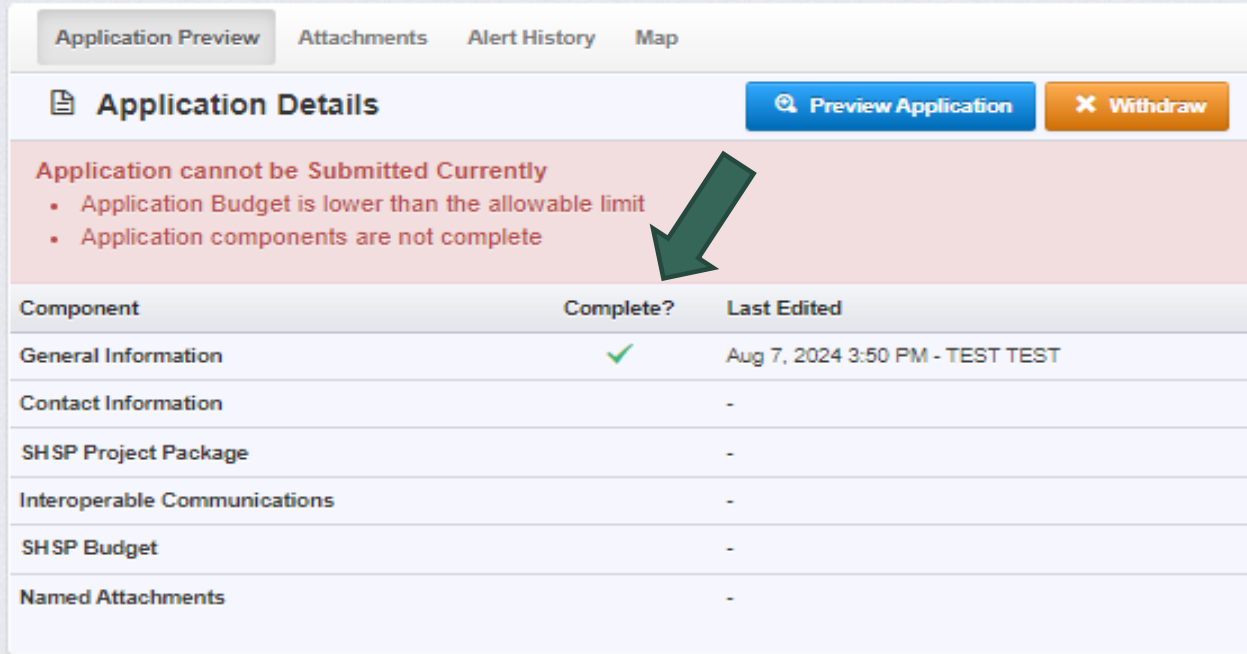
Organization: BaseLine Organization

Additional Contacts:

APPLICATION INSTRUCTIONS

Complete each of the six “Application Forms” with all required information then select “Save” and “Mark as Complete”

All forms must be marked complete in order to “Submit”



The screenshot shows a web application interface for managing an application. At the top, there are navigation tabs: "Application Preview" (selected), "Attachments", "Alert History", and "Map". Below the tabs, there is a section titled "Application Details" with a magnifying glass icon and a "Preview Application" button. To the right of this section is a "Withdraw" button with a red 'X' icon. A red error message is displayed in a light red box, stating "Application cannot be Submitted Currently" with two bullet points: "Application Budget is lower than the allowable limit" and "Application components are not complete". A green arrow points from the error message to the "Complete?" column of the table below. The table has three columns: "Component", "Complete?", and "Last Edited".

Component	Complete?	Last Edited
General Information	✓	Aug 7, 2024 3:50 PM - TEST TEST
Contact Information	-	-
SHSP Project Package	-	-
Interoperable Communications	-	-
SHSP Budget	-	-
Named Attachments	-	-

CONTACT INFORMATION

Authorized Official: This is the person who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

For a **city**, the Mayor or City Administrator is the Authorized Official

For a **county**, the Presiding County Commissioner or County Executive is the Authorized Official (e.g.; the Sheriff is not the Authorized Official)

For a **State Department**, the Director is the Authorized Official

For a **college/university**, the President is the Authorized Official

For a **nonprofit**, the Board Chair is the Authorized Official

For a **Regional Planning Commission (RPC) or Council of Government (COG)**, the Executive Director is the Authorized Official.

For a **special district, such as a Fire Protection District or Ambulance District**, the Board Chair/President shall be the Authorized Official

For a **school district**, the Superintendent or School Board President shall be the Authorized Official

In order for an application to be considered eligible for funding, the agency's correct Authorized Official MUST be designated in the "Contact Information" form and the "Certified Assurances" form

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency MUST be included in the application attachments or your application will not be considered for funding****

If you are unsure who your Authorized Official should be for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at 573-522-6125

CONTACT INFORMATION

- Please complete all contact information for
 - Authorized Official
 - Project Director
 - Fiscal Officer
 - Project Contact Person – if different than Project Director
- Required fields are designated with a red asterisk *
- Select “Save Form” at the top of the screen after entering all of the information



The screenshot shows a light blue header bar at the top. Below it is a yellow bar containing the text 'Contact Information' on the left and a green button labeled 'Save Form' on the right. A dark green arrow points from the right towards the 'Save Form' button.

- Then select “Mark as Complete”



SHSP PROJECT PACKAGE

All of the “SHSP Project Package” information has been combined into one form with seven sections

- A. Project Worksheet
- B. Project Capability, THIRA and Dual Use
- C. Deployable/Shareable Resources
- D. Audit Details
- E. Risk Assessment
- F. National Incident Management System (NIMS)
- G. Certified Assurances

A. PROJECT WORKSHEET

A.1 Project Title – Name of the project supplied in General Information

A.2 Agency Name – Enter the name of your agency

A.3 Region – Select the region where you agency is located (Missouri State Highway Patrol (MSHP) Troop)

A.4 County – Select the County where your agency is located

A.5 Project Location Zip Code – Enter the zip code of your agency

A. PROJECT WORKSHEET

Section A.1 through B.4

Save Form

A. Project Worksheet

A.1 Project Title*:

CTO Equipment

A.2 Agency Name*:

Department of Public Safety

A.3 Region*:

F

A.4 County*:

Cole

A.5 Project Location Zip
Code*:

65101

A. PROJECT WORKSHEET

- A.6 - Select the Project Activity Type that best represents your project
- A.7 - Project Description – provide a brief overall description of the project
- A.8 - Provide a summary of specific project actions/items that will be purchased with grant funds
- A.9 – Estimate how long it will take to complete the project; include an estimated start and end date
- A.10 - Provide a summary of what the project is designed to accomplish

A. PROJECT WORKSHEET

A.6 Project Activity Type*:

Enhance capabilities to respond to CBRNE events

A.7 Project Description*:

Provide a brief, overall description of the project. What will you do for what intended purpose?

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds*:

Describe the service/items to be purchased with the grant funds.

A.9 Provide estimated duration of the project (how long will it take to complete this project)*:

Estimate how long it will take to complete the project. Provide a beginning and end date.

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)*:

Provide the objectives of the project - what the project will help you accomplish?

A. PROJECT WORKSHEET

- A.11 – Describe how this project aligns with/increase terrorism preparedness for your agency/region/state
- A.12 - How will the requested equipment assist the Counter Terrorism Officer (CTO) in the prevention, protection, and/or mitigation of acts of terror?
- A.13 – List the critical infrastructure or key resource(s) (CI/KR) within your jurisdiction.

A. PROJECT WORKSHEET

A.11 How does this project align with/increase terrorism preparedness?*

Describe how the project increases/improves terrorism preparedness.

433 character(s) left

A.12 How will the requested equipment assist the Counter Terrorism Officer (CTO) in the prevention, protection, and/or mitigation of acts of terror?*

Describe how the requested equipment will assist the Counter Terrorism Officer (CTO) in the prevention, protection, and/or mitigation of acts of terrorism.

344 character(s) left

A.13 List the critical infrastructure or key resource(s) (CI/KR) within your jurisdiction.*

List the critical infrastructure or key resources within your jurisdiction.

424 character(s) left

A. PROJECT WORKSHEET

- A. 14 – List the identified threats and hazards within your jurisdiction and how this equipment will be used to mitigate those identified threats and hazards
- A.15 - Describe how/why this project is necessary for the jurisdiction/region/state
- A.16 – Explain how your agency plans to financially sustain the requested items in the future without grant funding

A. PROJECT WORKSHEET

A.14 List the identified threats and hazards within your jurisdiction and how this equipment will be utilized to mitigate those identified threats and hazards.*:

Provide a list of the identified threats and hazards within your jurisdiction and explain how the equipment to be purchased through the grant will be used to mitigate those identified threats and hazards.

A.15 Why is this project necessary for the jurisdiction, region, and state?*

Describe how/why this project is necessary for the jurisdiction/region/state.

A.16 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Explain how your agency will financially sustain the project when grant funding ends. (i.e. Fund maintenance or replacement or repair of items, as needed.)

B. PROJECT CAPABILITY, THIRA AND DUAL USE

Review the 2022 State THIRA and 2023 SPR (linked in the application) to answer Section B

B.1 – **Yes/No**, Indicate if your agency participated in the development of your region's Threat and Hazard Identification and Risk Assessment (THIRA)

- B.1a – If yes, describe how your agency participated
- B.1a – If no, explain why your agency did not participate

B.2 – Identify the Primary Core Capability that best aligns to your project

B.3 – Select the Planning, Organization, Equipment, Training, Exercise (POETE) category best aligns to your project

B.4 – Explain how the project impacts the Capability Target identified in B.2 and the POETE category identified in B.3

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

To find the Capability Target in the 2022 THIRA and 2023 SPR, search for the Core Capability you selected for B.2. The Capability Target will be listed underneath the Core Capability

Core Capability: Operational Coordination

Functional Area(s) – Command, Control, and Coordination; National Incident Management System/Incident Command System Compliance; Stakeholder Engagement

Capability Target

Within **4 hour(s)** of a potential or actual incident, establish and maintain a unified and coordinated operational structure and process across **51** jurisdictions affected and with **181** partner organizations involved in incident management. Maintain for **30 day(s)**.

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?*

Yes

No

B.1.a If you answered yes to Question B.1, please explain your agency's participation in the development of the THIRA.:

If, yes, describe how your agency participated in the development of THIRA.

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?*

Yes

No

B.1.a If you answered no to Question B.1, please explain why your agency did not participate.:

If no, explain why your agency did not participate in the development of the THIRA.

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

Please review the State [2022 MO THIRA](#) and [2023 MO SPR](#) to determine the following:

B.2 Which Primary Core Capability best aligns to this project? Note

Your project must align to a Protection of Soft Targets/Crowded Places Primary Core Capability. A list of eligible Core Capabilities are included in the Notice of Funding Opportunity NOFO).*::

- Planning
- Planning
- Organization
- Equipment**
- Training
- Exercise
- Management and Administration

1000 Character Limit

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? *::

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability chosen in B.2 and the POETE category(s) listed in B.3?*::

Explain how the project impacts the capability target identified in B.2 and the POETE category identified in B.3

1000 Character Limit

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

B.5 – Does the requested project support dual-use activities?

B.5 Does the requested project support dual-use activities?*

Yes

No

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

B.5.a – Describe how the project supports terrorism preparedness AND increases/supports preparedness for other hazards unrelated to terrorism

B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism. :

Describe how the project supports terrorism preparedness and increases/support preparedness for other hazards unrelated to terrorism.

367 character(s) left

C. DEPLOYABLE/SHAREABLE RESOURCES

A deployable resource is an asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts (EMAC) or other mutual aid/assistance agreements.

- A deployable resource could be a vehicle, ballistic shield, binoculars, etc.
- A mobile radio may also be a deployable resource if the radio is to be installed in a patrol car (patrol officer with radio are the deployable resource)

A shareable resource is an asset that can be utilized as a local, state, regional or national capability, but is not physically deployable (i.e.; fusion center)

C. DEPLOYABLE/SHAREABLE RESOURCES

- C.1 Select if the requested project will support a Deployable Resource or Shareable Resource
- C.2 Item Name – this refers to the Deployable/Shareable asset, this is not necessarily what is being purchased
 - An agency may be purchasing an item that is for sustainment or building of a larger asset, (i.e.; replacement SCBA tanks for a Homeland Security Response Team (HSRT)) the team is the deployable asset instead of the SCBA tank
 - An agency may be purchasing a mobile generator, the generator would be the item that is deployable
 - An agency may be purchasing a portable radio for a law enforcement officer. The law enforcement officer with portable radio would be the deployable item
- C.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource
- C.4 Indicate if there are any special conditions/requirements on sharing the deployable/shareable resource(s) **Yes/No**
 - C.4.a If yes, please explain the special conditions/requirements on sharing the deployable/shareable resource

C. DEPLOYABLE/SHAREABLE RESOURCES

If the project does not support an asset that is deployable or shareable answer NA and skip the remaining questions for Section C

Note: The information in Section C is used in the application scoring process

C. DEPLOYABLE/SHAREABLE RESOURCES

- If the item is shareable, Sections C.2 – C.4 must be completed

C.1 Does this project fund resources that are*:

Shareable Resource ▼

If answered Deployable in question C.1 complete questions C.2-C.8.

If answered Shareable in question C.1 complete questions C.2-C.4.

If answered NA in question C.1 skip to Section D.

C.2 Item Name:

Sharable Asset Name

C.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource?:

Describe how this project sustains the asset at its current capability level.

250 Character Limit

C.4 Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?:

Yes No

Example: Specific requirements of equipment, operator, etc.

250 Character Limit

C.4.a Please explain the special conditions/requirements on sharing the deployable/shareable resource.:

Explain what the agency needs to do to access the asset or its product listed in C.2

C. DEPLOYABLE/SHAREABLE RESOURCES

- If the asset is deployable, complete all of Section C

C.1 Does this project fund resources that are*:

Deployable Resource ▼

If answered Deployable in question C.1 complete questions C.2-C.8.

If answered Shareable in question C.1 complete questions C.2-C.4.

If answered NA in question C.1 skip to Section D.

C.2 Item Name:

CTO Officer with Mobile Radiq

C.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource?:

Describe how this project sustains the asset at its current capability level.

250 Character Limit

C.4 Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?:

Yes No

Example: Specific requirements of equipment, operator, etc.

250 Character Limit

C.4.a Please explain the special conditions/requirements on sharing the deployable/shareable resource.:

Explain what the agency needs to do to access the asset or its product listed in C.2

C. DEPLOYABLE/SHAREABLE RESOURCES

- Under the “NIMS Kind & Type” section of the form
 - C.5 Is the deployable resource NIMS Kind and Typed?
- Kind and Type Information
 - C.6/C.7 Provide ID number from the [Resource Typing Library Tool](#) as well as the name
 - C.8 If the deployable resource is not kind and typed, provide a description of why the resource is necessary to further Homeland Security initiative(s)

C. DEPLOYABLE/SHAREABLE RESOURCES

- If the asset is deployable, complete all of Section C

FEMA Resource Typing Library Tool is located at <https://rttl.prepretoolkit.org/Public>.

**C.5 Is deployable resource NIMS
Kind & Typed?:**

Yes

No

**C.6 Deployable Resources
Kind & Type Name(s):**

Access this information from the blue link above.

Example: Patrol Team Officer
250 Character Limit

**C.7 Deployable Resources
Kind & Type ID(s)
(ID x-xxx-xxxx):**

Access this information from the blue link above.

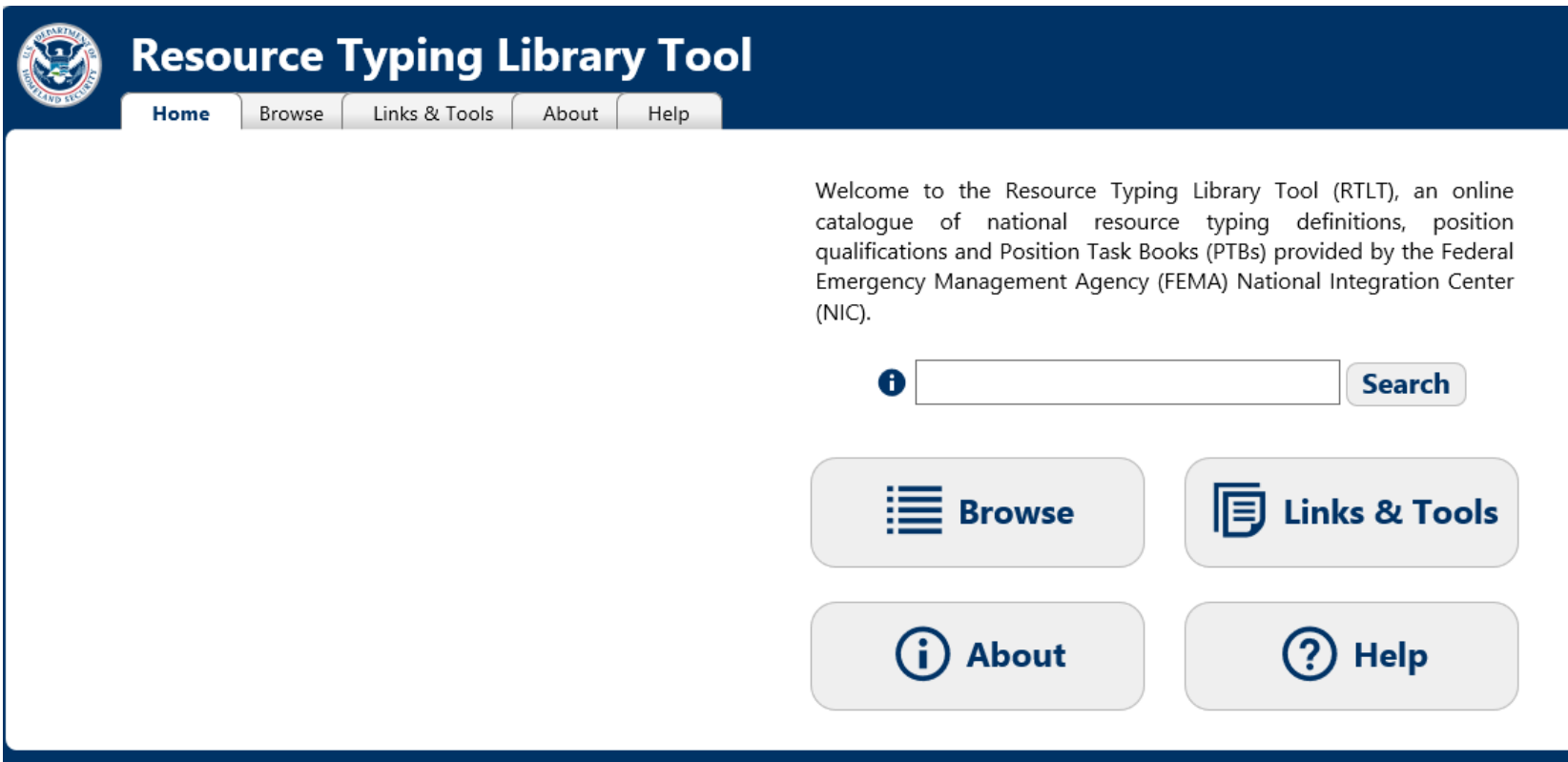
Example: ID 6-509-1369
250 Character Limit

**C.8 If not NIMS Kind & Typed,
explain how the item further
supports the Homeland Security
Initiative:**


if C.5 is no (N/A), please explain how this asset supports
the Homeland Security Initiative.

250 Character Limit

C. DEPLOYABLE/SHAREABLE RESOURCES






The screenshot displays the homepage of the Resource Typing Library Tool (RTL). At the top left is the Department of Homeland Security logo. The main header is a dark blue bar with the title "Resource Typing Library Tool" in white. Below the header is a navigation menu with buttons for "Home", "Browse", "Links & Tools", "About", and "Help". The main content area features a welcome message, a search bar with an information icon and a "Search" button, and four large, light gray buttons with icons and text: "Browse" (list icon), "Links & Tools" (document icon), "About" (information icon), and "Help" (question mark icon).



 **Resource Typing Library Tool**

[Home](#) [Browse](#) [Links & Tools](#) [About](#) [Help](#)

Welcome to the Resource Typing Library Tool (RTL), an online catalogue of national resource typing definitions, position qualifications and Position Task Books (PTBs) provided by the Federal Emergency Management Agency (FEMA) National Integration Center (NIC).

 [Search](#)

 [Browse](#)  [Links & Tools](#)

 [About](#)  [Help](#)

NIMS KIND AND TYPING

Mobile Communications Center (Also referred to as "Mobile EOC")



ID: 2-508-1053
Status: Published
Updated: 11/19/2019 11:23:41 AM
Released: 07/12/2005
Resource Category: Incident Management



Core Capabilities

Primary: Operational Communications
Secondary: Public and Private Services and Resources
Supporting:

DESCRIPTION	
RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Vehicle
OVERALL FUNCTION	
COMPOSITION AND ORDERING SPECIFICATIONS	



Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	TYPE 4	NOTES
VEHICLE CHASSIS	48'-53' custom trailer, bus chassis, conventional cab/van chassis, or diesel motorhome chassis with or without slide-out room	35'-40' motorhome chassis with or without slide-out room	25'35' Gas or diesel motorhome chassis, or custom trailer (trailer does not require additional tow vehicle)	Converted SUV or Travel Trailer, or 25'-40' custom built trailer (trailer does not require additional tow vehicle)	Not Specified
EQUIPMENT INTERIOR	6-10 workstations, with private meeting area for Command personnel	4-6 workstations, with private meeting area for Command personnel	2-4 workstations	1-2 workstations	Not Specified
EQUIPMENT RADIO FREQUENCY TRANSCEIVERS	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver	RF Communications within jurisdiction and with adjoining agencies	Not Specified

D. AUDIT CERTIFICATION

Utilizing your agency's most recent audit, please complete all required fields in the "Audit Details" section

- If your agency does not have an audit, complete this section using your most recent annual financial statement and attach the statement in lieu of the audit
- Note – If your audit covered a period that ended more than three years ago, please provide the most recent financial statement for your agency's last fiscal year, as well as a copy of the audit

All attachments will be uploaded in the "Named Attachments" form on the application

D. AUDIT CERTIFICATION

- Using the most recent audit, annual financial statement, and/or SEFA, complete the “Audit Certification” section and indicate whether the \$750,000 threshold for federal audits was met per Part 2 CFR 200.501
 - The \$750,000 federal expenditure threshold is met when an agency has **expended \$750,000** or more in federal funds during their last fiscal year. This information can be found on the agency’s most recent audit, annual financial statements, and/or SEFA. (The total amount of federal funds expended is derived from all federal sources, not just Department of Homeland Security funds)

D. AUDIT CERTIFICATION

D. Audit Details

D.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?*

Yes

No

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

D.2 Date last audit/financial statement completed MM/DD/YYYY*:

12/31/2023

If an agency has never had an audit, please enter the date of their last annual financial statement.

D.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application*:



E. RISK ASSESSMENT

- The “Risk Assessment” section is to gather information the awarding agency (DPS/OHS) will use to conduct a risk assessment, of your agency, as required by 2 CFR 200.332 (b)
- Depending on the responses to these questions, the awarding agency may contact you for additional information

E. Risk Assessment

E.1 Does the applicant agency have new personnel that will be working on this award?*

Yes No

New personnel is defined as working with this award type less than 12 months.

E.1.a Please list the name(s) of new personnel and their title(s):

List names of new personnel and their titles.

E.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?*

Yes No

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

E.3 Does the applicant agency receive any direct Federal awards?*

Yes No

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

E.3.a Please list the direct Federal awards the agency receives.:

List DIRECT Federal awards the agency receives.

E.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?*

Yes No

E.4.a Please list the direct awards that were monitored and indicate if there were any findings or recommendations.:

List any DIRECT federal award that was monitored and identify any findings or recommendations

F. NIMS COMPLIANCE

Answer yes or no to the fourteen questions in the “National Incident Management System (NIMS)” section

F. National Incident Management System (NIMS)

F.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?*

 ▼

F.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individual's incident responsibilities in alignment with the NIMS training program?*

 ▼

F.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?*

 ▼

F.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*

 ▼

F.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*

 ▼

F.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*

 ▼

F.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?*

 ▼

F.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?*

 ▼

F.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)?*

 ▼

F.10 Does your agency implement Joint Information System (JIS) for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?*

 ▼

F.11 Does your agency use Multiagency Coordination (MAC) Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?*

 ▼

F.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?*

 ▼

F.13 Does your agency apply plain language and clear text communications standards?*

 ▼

F.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?*

 ▼

F. NIMS COMPLIANCE

If you answer no to any questions F.1-F.14 please explain planned activities during the grant period to strive towards NIMS compliance in F.15

F.15 Planned Activities:

If you answered no to any questions in F.1 - F.14, explain planned activities you will undertake to become NIMS compliant.

G CERTIFIED ASSURANCES

The “Certified Assurances” section MUST be completed with the agency’s correct Authorized Official to be considered eligible for funding

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency MUST be included in the application attachments or your application will not be considered for funding****

If you are unsure who your Authorized Official should be for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at 573-522-6125

Applications can be saved without the Authorized Official’s information while they review, but MUST be completed before form can be marked complete and submitted

G. CERTIFIED ASSURANCES

G. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

G.1 By checking this box, I have Yes read and agree to the terms and conditions of this grant*:

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. **If the incorrect Authorized Official is listed in G 2 of the application, the application will be deemed ineligible for funding.**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official
- If the applicant agency is a college/university, the President shall be the Authorized Official
- If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official
- If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding****

****The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.****

G.2 Authorized Official Name and Title*: Correct Authorized Official AND Title

G.3 Name and Title of person completing this proposed application*: Name AND Title of person completing application

G.4 Date*: 08/07/2024

INTEROPERABLE COMMUNICATIONS FORM

- Review the [Radio Interoperability Guidelines](#) to complete this form

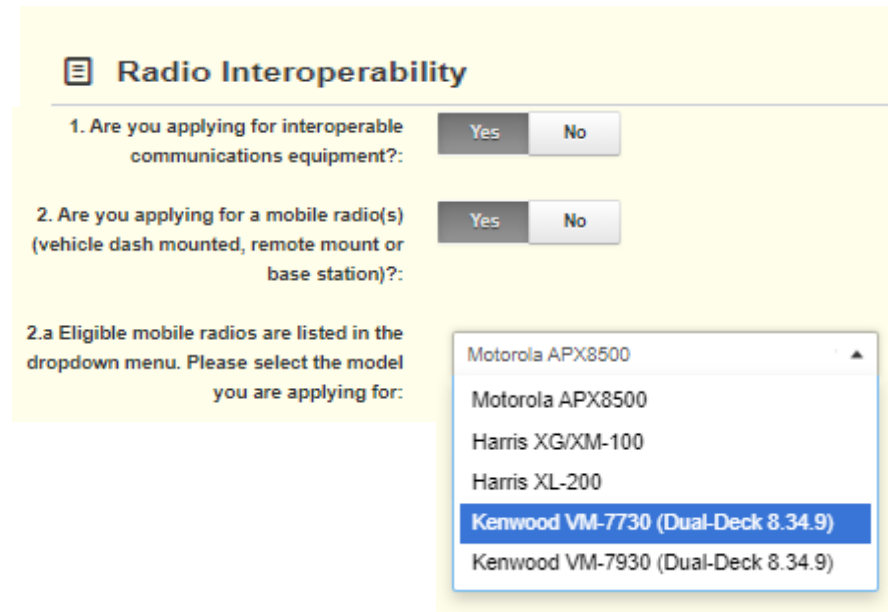
1. Are you applying for interoperable communications equipment? **Yes/No**

If **YES**:

2. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?

If **YES**:

2.a Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:



Radio Interoperability

1. Are you applying for interoperable communications equipment?: Yes No

2. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?: Yes No

2.a Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:

- Motorola APX8500
- Motorola APX8500
- Harris XG/XM-100
- Harris XL-200
- Kenwood VM-7730 (Dual-Deck 8.34.9)**
- Kenwood VM-7930 (Dual-Deck 8.34.9)

INTEROPERABLE COMMUNICATIONS FORM

3. Are you applying for a portable radio(s) (handheld)?

If **YES**:

3.a Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for

3. Are you applying for a portable radio(s) (handheld)?:

Yes

No

3.a Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:

Motorola APX8000

Motorola APX8000

Motorola APXNEXT

Kenwood VP900

Kenwood VP8000

BK Tech BKR9000

Harris XL-200

INTEROPERABLE COMMUNICATIONS FORM

3.b As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?

If **YES**:

3.b (a) If yes, please provide the model and manufacturer of the mobile radio.

3.b As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?:

Yes

No

3.b (a) If yes, please provide the model and manufacturer of the mobile radio.:

Provide the model and manufacturer of the mobile radio.

INTEROPERABLE COMMUNICATIONS FORM

3.b As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?

If **NO**:

3.b (a) If no, is this application also requesting a MOSWIN mobile radio to pair with the portable radio?

3.b As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?:

Yes No

3.b (a) Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested?:

Yes No

INTEROPERABLE COMMUNICATIONS FORM

3.c As required by the Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater?

If **YES**:

3.c (a) If yes, please provide the model and manufacturer of the in-car repeater.

3.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

Yes No

3.c (a) If yes, please provide the model and manufacturer of the in-car repeater.:

Provide the model and manufacturer of the in-car repeater.

INTEROPERABLE COMMUNICATIONS FORM

3.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater?

If **NO**:

3.c (a) Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?

If **YES**:

3.c (a)(1) If yes, please provide the funding source, manufacturer, and model you are in process of acquiring.

3.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

Yes

No

3.c (a) Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?:

Yes

No

3.c (a)(1) If yes, please provide the funding source, manufacturer, and model you are in process of acquiring. :

Provide the funding source, manufacturer, and model that you are in process of acquiring|

INTEROPERABLE COMMUNICATIONS FORM

4. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?

4. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?:

Yes

No

Select “Save Form” and “Mark As Complete”

BUDGET FORM

- Select “Save Multi-List” to begin completing the Budget Form
- Enter each budget line by selecting “Add Row” and completing all required information, then “Save” and “Add Row” if additional budget lines are needed
- **Equipment** – items with a per unit cost of \$5,000 or more, and a useful life of more than one year
 - The Authorized Equipment List (AEL) Number is required for Equipment. The link is provided in the instructions

☰ Equipment - Multi-List

All equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the Authorized Equipment List (AEL).

Equipment quotes may be uploaded in Named Attachment component of the application.

- **Supplies/Operations** – items with a per unit cost under \$5,000, or a useful life of less than one year

BUDGET FORM - EQUIPMENT

☰ Equipment - Multi-List

✓ Mark as Complete

+ Add Row

All equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the Authorized Equipment List (AEL).

Equipment quotes may be uploaded in Named Attachment component of the application.



Item Name	AEL#	Qty	Unit Cost	Total Cost	Discipline	Function	Allowable Activity
No Data for Table							

☰ Equipment

🗑 Delete Row

💾 Save Row

All equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the Authorized Equipment List (AEL).

Equipment quotes may be uploaded in Names Attachment component of the application.



Item Name*:

AEL#:

Qty*:

Unit Cost: \$5,000.00

Total Cost*:

Enter the actual cost amount to be included in this budget line.

Discipline*:

Select one primary discipline this budget line is benefiting.

Function*:

Select the appropriate function area for this budget line.

Allowable Activity*:

Select one primary activity the budget line is benefiting.

💾 Save Row

BUDGET FORM – EQUIPMENT

- Search the [Authorized Equipment List](#) site for the correct AEL Number
- Select “Browse the List” to view all equipment on the AEL
 - Categories can be expanded to view individual items by using the “+” to the right of the category
- The section name/category name will correspond to the allowable activity on the budget line

Authorized Equipment List

The Authorized Equipment List (AEL) is a tool for emergency managers, first responders and homeland security professionals. It contains approved equipment types allowed under FEMA’s preparedness grant programs.

How to Use the List

You have two options to find the equipment you need:

Browse

Click to open accordions and drill down to the specific equipment.

Browse the List

Advanced Search

Enter keywords, filter by category, or sort.

Advanced Search

BUDGET FORM – EQUIPMENT

Browse the Authorized Equipment List

Expand the tree below to select the Authorized Equipment List item of your choosing.

01 - Personal Protective Equipment	+
02 - Explosive Device Mitigation and Remediation Equipment	+
03 - CBRNE Operational and Search and Rescue Equipment	+
04 - Information Technology	+
05 - Cyber Security Enhancement Equipment	+
06 - Interoperable Communications Equipment	+
07 - Detection	+
08 - Decontamination	+
09 - Medical	+
10 - Power	+
11 - CBRNE Reference Materials	+
12 - CBRNE Incident Response Vehicles	+
13 - Terrorism Incident Prevention Equipment	+
14 - Physical Security Enhancement Equipment	+

BUDGET FORM – SUPPLIES/OPERATIONS

☰ Supplies/Operations - Multi-List

✓ Mark as Complete

+ Add Row

Supplies and Operations items are defined as property with acquisition cost of less than \$5,000, or a useful life of less than one year.

To include a supply or operational expense in the budget, select "Add Row". To include more than one supply or operational expense, repeat this step for each budget item.



Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense Cost	Discipline	Function	Allowable Activity
-----------	-----------------------	-----	-----------	---	------------	----------	--------------------

No Data for Table

☰ Supplies/Operations

Save Row

Supplies and Operations items are defined as property with acquisition cost of less than \$5,000, or a useful life of less than one year.

To include a supply or operational expense in the budget, select "Add Row". To include more than one supply or operational expense, repeat this step for each budget item.



Item Name*:

Supply/Operation Type*:

Qty*:

Unit Cost:

Total Supply or
Operation Expense Cost*:

Enter the actual cost amount to be included in this budget line.

Discipline *:

Select one primary discipline this budget line is benefiting.

Function:

Select the appropriate function area for this budget line.

Allowable Activity*:

Select one primary activity the budget line is benefiting.

BUDGET FORM – JUSTIFICATIONS

- A narrative justification is required for each item you seek to purchase
 - The justification needs to include:
 - Why the item is necessary for the success of the project
 - Indicate who will use the item, how it will be used, and where it will be housed
 - Provide a cost basis (i.e. cost per unit X number of units to be purchased = \$\$)
 - If available, please attach a quote or cost basis to the Named Attachments section of the application
 - **ALL interoperable communications equipment require quote to be attached in the Named Attachments section of the application**

BUDGET FORM – JUSTIFICATIONS

- Provide required justification for the budget lines by selecting “Edit all Rows” at the top of the page or “Edit Form” by the Narrative Justification for the budget category
- Justification for all sections can be completed at one time



Equipment - Multi-List ✓ Mark as Complete + Add Row ☑ Edit All Rows

All equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the Authorized Equipment List (AEL).

Equipment quotes may be uploaded in Names Attachment component of the application.

Item Name	AEL#	Qty	Unit Cost	Total Cost	Discipline	Function	Allowable Activity
Mobile Radios	08CP-01-MOBL	1.00	\$5,000.00	\$5,000.00	Law Enforcement	Equipment	Interoperable Communications Equipment
				\$5,000.00			

Last Edited By: TEST TEST - Aug 8, 2024 8:38 AM + Add Row

Narrative Justification - Equipment ✓ Mark as Complete ☑ Edit Form

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), select "Edit Form".

Provide separate justifications for each line item being requested. Address why the requested item is necessary for the success of the proposed project. Indicate who will use the item, how the item will be used and where the item will be housed. Also provide a cost basis for the amount requested. For example: (3 mobile radios @ \$5,500.00 each). w the item will be used and where the item will be housed. Also provide a cost basis for the amount requested. For example: (3 mobile radios @ \$5,500.00 each). Please Note: Per the Missouri Department of Public Safety Radio Interoperability Guidelines, a quote is required for all radio interoperability equipment.

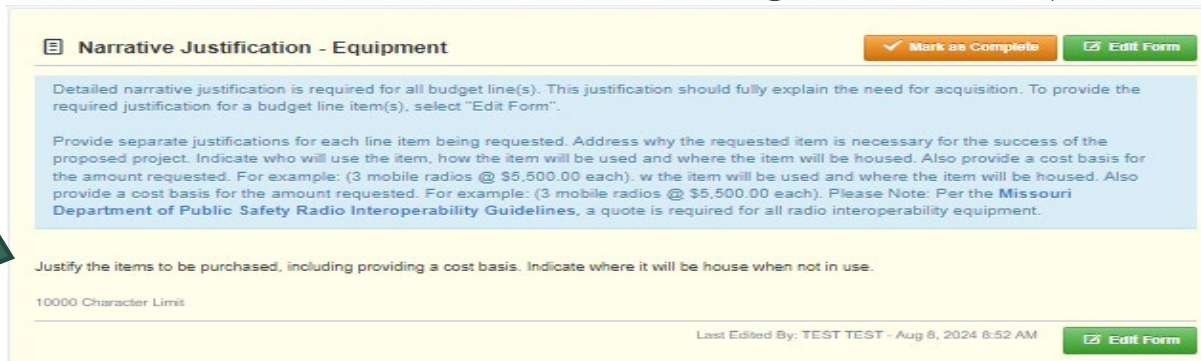
10000 Character Limit

Last Edited By: TEST TEST - Aug 8, 2024 8:38 AM ☑ Edit Form



BUDGET FORM – JUSTIFICATIONS

The instructions for each budget section provides a description of what information should be included in the budget narrative justification



Narrative Justification - Equipment ✓ Mark as Complete Edit Form

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), select "Edit Form".

Provide separate justifications for each line item being requested. Address why the requested item is necessary for the success of the proposed project. Indicate who will use the item, how the item will be used and where the item will be housed. Also provide a cost basis for the amount requested. For example: (3 mobile radios @ \$5,500.00 each). w the item will be used and where the item will be housed. Also provide a cost basis for the amount requested. For example: (3 mobile radios @ \$5,500.00 each). Please Note: Per the Missouri Department of Public Safety Radio Interoperability Guidelines, a quote is required for all radio interoperability equipment.

Justify the items to be purchased, including providing a cost basis. Indicate where it will be house when not in use.

10000 Character Limit

Last Edited By: TEST TEST - Aug 8, 2024 8:52 AM Edit Form

DO NOT put “See attachment” in the narrative justifications! Each section must be completed. If you have information that will not fit in the justification, please enter a summary in the justification and then include the statement “Additional information can be located in the “Named Attachment” section

When justifications for all sections have been completed, select “Save” and “Mark as Complete”

BUDGET FORM

When you have finished adding all information to the budget, select “Mark as Complete”



☰ Equipment - Multi-List

✓ Mark as Complete

+ Add Row

🗑 Edit All Rows

NAMED ATTACHMENTS FORM

All attachments must be included in this section

Required Attachments

- Audit/Financial Statement

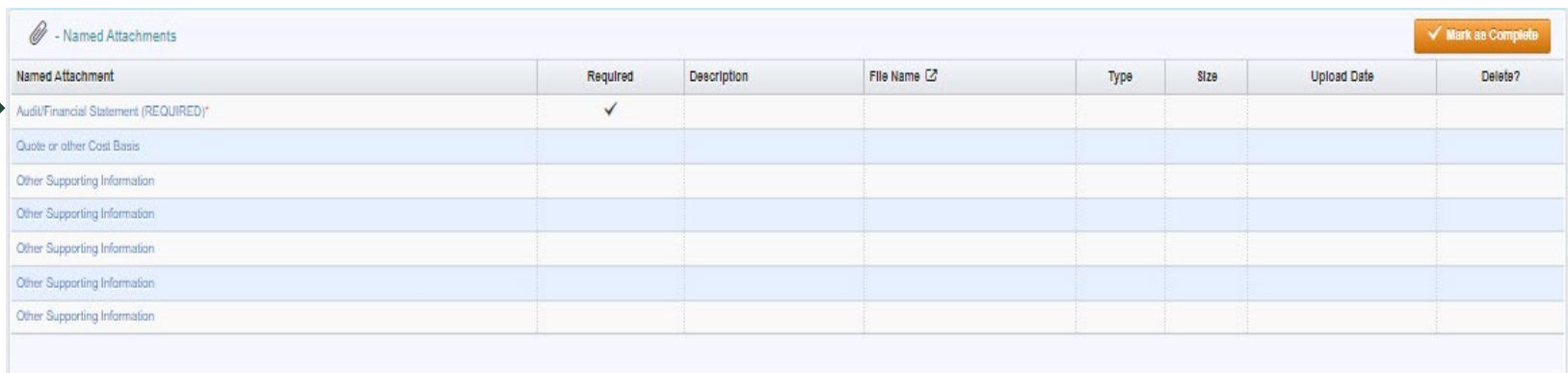
Other Supporting Attachments (if applicable)

- Quotes or other cost basis
- Other supporting information (up to 5 attachments)

If your agency has an Authorized Official with a different title than those listed in the Certified Assurances section of the SHSP Project Package, official documentation naming that position as the Authorized Official for your agency must be included here or your application will not be considered for funding

NAMED ATTACHMENTS FORM

To add each attachment, select the name of the attachment

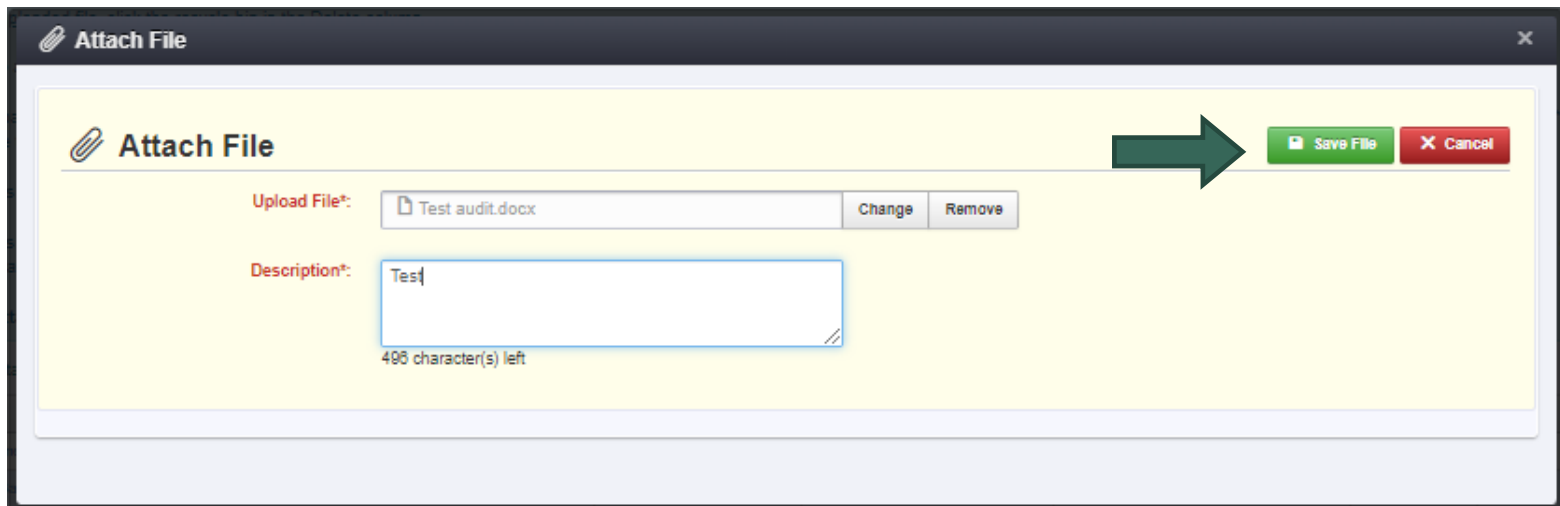


Named Attachment	Required	Description	File Name	Type	Size	Upload Date	Delete?
Audit/Financial Statement (REQUIRED)*	✓						
Quote or other Cost Basis							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							

- The applicant agency's most recent audit/financial statement is a required document and must be uploaded before the form can be marked complete

NAMED ATTACHMENTS FORM

- Browse to select document
- Add a description to identify the document in the application, and select “Save File”

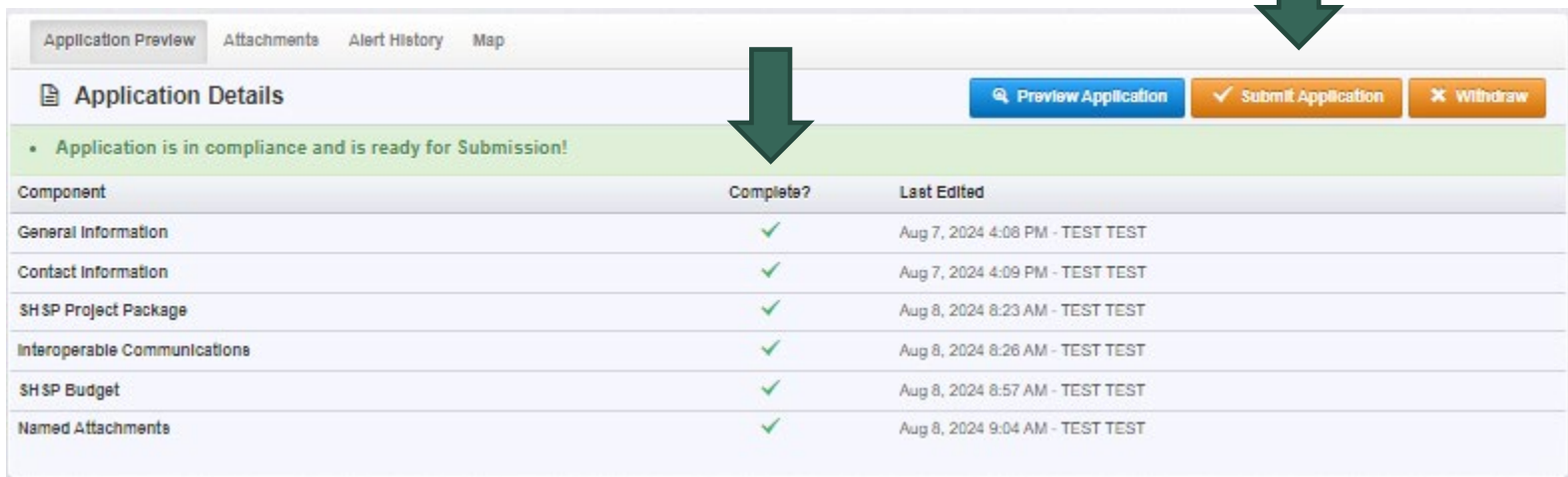


The screenshot shows a dialog box titled "Attach File" with a close button (X) in the top right corner. The dialog has a yellow background and contains the following elements:

- A paperclip icon and the text "Attach File" at the top left.
- An "Upload File:" label followed by a text input field containing "Test audit.docx". To the right of the input field are "Change" and "Remove" buttons.
- A "Description:" label followed by a text area containing "Test". Below the text area, it says "498 character(s) left".
- At the top right, there are two buttons: a green "Save File" button and a red "Cancel" button. A large green arrow points from the "Save File" button towards the left.

APPLICATION SUBMISSION

All forms **must be** marked complete in order to submit the application
When everything is complete select “Submit Application”



The screenshot displays the 'Application Details' page. At the top, there are navigation tabs: 'Application Preview', 'Attachments', 'Alert History', and 'Map'. Below these, the 'Application Details' section is visible, featuring three buttons: 'Preview Application' (blue), 'Submit Application' (orange), and 'Withdraw' (orange). A green arrow points to the 'Submit Application' button. Below the buttons, a green banner states: 'Application is in compliance and is ready for Submission!'. A second green arrow points to this banner. Below the banner is a table with three columns: 'Component', 'Complete?', and 'Last Edited'. The table lists several components, all of which are marked as 'Complete?' with a green checkmark. The 'Last Edited' column shows dates and times, along with the text '- TEST TEST'.

Component	Complete?	Last Edited
General Information	✓	Aug 7, 2024 4:08 PM - TEST TEST
Contact Information	✓	Aug 7, 2024 4:09 PM - TEST TEST
SH SP Project Package	✓	Aug 8, 2024 8:23 AM - TEST TEST
Interoperable Communications	✓	Aug 8, 2024 8:26 AM - TEST TEST
SH SP Budget	✓	Aug 8, 2024 8:57 AM - TEST TEST
Named Attachments	✓	Aug 8, 2024 9:04 AM - TEST TEST

DEPARTMENT OF PUBLIC SAFETY (DPS) OFFICE OF HOMELAND SECURITY (OHS) CONTACTS

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