

# Local Law Enforcement Block Grant (LLEBG)

FY 2024 Application Workshop



# FY 2024 Local Law Enforcement Block Grant (LLEBG): Notice of Funding Opportunity

- ▶ The Missouri Department of Public Safety, DPS Grants Unit is please to announce the funding opportunity for the FY 2024 Local Law Enforcement Block Grant (LLEBG)
- ▶ This funding opportunity is made available through the Missouri Department of Public Safety's electronic WebGrants System: [WebGrants - Missouri Department of Public Safety \(mo.gov\)](https://webgrants.mo.gov)

# Key Dates

**October 16, 2024:**

Application Workshop and Funding opportunity available at:  
<https://dps.mo.gov/dir/programs/dpsgrants/llebq.php>

Application open in WebGrants:  
<https://dpsgrants.dps.mo.gov/>

**November 16, 2024:**

Funding Opportunity Closes  
Applications due in WebGrants by 4:00 pm CST

***\*\*WebGrants will not accept any applications after this time\*\****

**January 1, 2025:**

Project Start Date

**June 30, 2025:**

Project End Date

**August 15, 2025:**

Final claim and Status Report due

# Local Law Enforcement Block Grant (LLEBG)

- ▶ The Local Law Enforcement Block Grant (LLEBG) is a state-administered, but federally funded program, that is made available through the Edward Byrne Memorial Justice Assistance Grant (JAG) within the U.S. Department of Justice (DOJ)
- ▶ The JAG Program is administered by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), and The Bureau of Justice Assistance (BJA). The Missouri Department of Public Safety (DPS) is the governor-appointed State Administrative Agency (SAA) of JAG funds and will continue to award the “less than \$10,000” JAG allocation via the purpose area of the Local Law Enforcement Block Grant (LLEBG)

# LLEBG Purpose

- ▶ The Missouri Department of Public Safety (DPS) collaborated with state and local law enforcement agencies to provide a proactive approach for the public safety of Missourians. The LLEBG grant opportunity provides resources to combat violent crime through improved information sharing and officer safety
- ▶ The Missouri Department of Public Safety's strategic priorities encompass several key initiatives including; building relationships with external stakeholders, identifying hazards and threats to public safety, maintaining sufficient capacities to perform statutorily required responsibilities and utilizing Federal and State programs to protect, as well as, provide impactful service to Missouri citizens

# Award Amount

- ▶ Funding for the LLEBG program is derived from the Federal JAG Program and utilizes the “less than \$10,000” allocation awarded to the Missouri Department of Public Safety. The Bureau of Justice Statistics (BJS) calculates, for each state and territory, a minimum base allocation which can be enhanced by the state’s share of the national population and the state’s share of the country’s Part I Violent Crime Statistics
- ▶ Max award available per agency is \$9,999.99

# Reimbursement Grant

- ▶ LLEBG grant will be handled as a Reimbursement Grant
- ▶ Equipment must be purchased and received prior to requesting reimbursement
- ▶ If an agency is unable to pay for items prior to receiving reimbursement, they may request “Advanced Payment” for invoices more than \$1,000
  - ▶ Equipment MUST be ordered and received prior to requesting “Advanced Payment”
- ▶ The Information Bulletins on reimbursement and advanced payment can be found here: <https://dps.mo.gov/dir/programs/dpsgrants/llebg.php>

# Eligible Applicants

Any state or local agency within Missouri may apply for LLEBG funding for its own law enforcement agency as long as the agency meets the eligibility requirements. To be eligible for federal pass-thru funding, both the applicant agency, as well as the project agency, must be compliant with the following statutes:

- ▶ [Section 590.650 RSMo](#) - Vehicle Stops Report
- ▶ [Section 590.700 RSMo](#) - Written Policy of Recording of Custodial Interrogations
- ▶ [Section 43.544 RSMo](#) - Written Policy on Forwarding Intoxication-Related Traffic Offenses
- ▶ [Section 590.1265 RSMo](#) - Police Use of Force Transparency Act of 2021
- ▶ [Section 43.505 RSMo](#) - National Incident-Based Reporting System (NIBRS) *formerly Uniform Crime Reporting Tool (UCR)*
  - ▶ [Show Me Crime Reporting](#) provides a no cost option for agencies to comply with Section 43.505 RSMo. Agencies that are not currently compliant with Section 43.505 RSMO will not be eligible to apply until they have registered with Show me Crime Reporting:  
<https://showmecrime.mo.gov/CrimeReporting/MIBRSRegistration.html>
- ▶ [Section 590.030 RSMO](#) - Rap Back Program
- ▶ [Death in Custody Reporting Act](#)
- ▶ [Section 513.653](#) - Federal Equitable Sharing Funds



# MIBRS/USE of force

- ▶ To verify if your agency is compliant, please contact the Missouri State Highway Patrol
  - ▶ MIBRS Link: <https://www.mshp.dps.missouri.gov/CJ08Client/Home/CrimeReporting>
  - ▶ Use of Force Link: <https://showmecrime.mo.gov/CrimeReporting/CrimeReportingTOPS.html>
  - ▶ Rap Back: <https://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/movechsProcess.html>

Missouri State Highway Patrol  
Criminal Justice Information Services  
1510 East Elm Street  
PO Box 9500  
Jefferson City, MO 65102  
(573) 526-6153  
[ucr@mshp.dps.mo.gov](mailto:ucr@mshp.dps.mo.gov)

To view the vehicle stops report, please contact the Missouri Attorney General's Office.

Vehicle Stops Link: <https://ago.mo.gov/get-help/vehicle-stops-report/>

Missouri Attorney General's Office  
207 W. High St.  
P.O. Box 899  
Jefferson City, MO 65102  
573-751-3321

# Ineligible Applicants

- ▶ Applicants that are not applying on behalf of a Missouri law enforcement agency
- ▶ Units of Government included on Appendix A of the FY 2024 LLEBG Notice of Funding Opportunity

# Funding Priority

- ▶ The Department of Public Safety's primary objective in awarding LLEBG funding is to partner with local law enforcement agencies to combat violent crime through improved information sharing and officer safety items
- ▶ Priority funding will be granted to those applicants requesting items directly tied to combating violent crime through improved information sharing and officer safety items

# Eligible Costs

(Examples of allowable items, but not limited to the following)

- ▶ Mobile Data Terminals (MDTs)/Mobile Data Computers (MDCs)
- ▶ Radios (Portables/Handhelds, Mobile, Repeater, Base Stations, etc.)
- ▶ Body Armor
- ▶ Body-Worn Cameras
- ▶ Gun Racks/Locks
- ▶ Equipment related to responding to civil unrest (shields, helmets, laser protective eyewear, etc.)
- ▶ In-Car Cameras
- ▶ Light Bars/Warning Lights/Directional Sticks
- ▶ Police Cruisers (LLEBG/JAG funds may be used to purchase marked or unmarked police cruisers) a “police cruiser” is defined as a vehicle used in the ordinary course for routine police patrol, this could include sedan, sport utility vehicles (SUVs), motorcycles, etc.
- ▶ Protective Clothing/Gloves
- ▶ Reflective Vest/Raincoats
- ▶ Ballistic Helmets & Shields
- ▶ Road Flares/Cones
- ▶ Security Restraint Devices (Handcuffs, Leg Irons, etc.)
- ▶ Siren Boxes & Speakers
- ▶ Surveillance Systems for Jails
- ▶ Trauma Kits/First Aid Kits
- ▶ Vehicle Cages/Partitions/Seats

# Ineligible Costs

- ▶ Weapons & weapon accessories, including ammunition
- ▶ Aircraft (with the exception of “police helicopter”)
- ▶ Computer Software
- ▶ Finance Fees for delinquent payments
- ▶ Surveillance systems & security systems in buildings
- ▶ Intoximeters
- ▶ Less-Than-Lethal Weapons, including Tasers, batons, & stun guns
- ▶ Office Equipment (e.g., desktop computers, scanners, copiers & printers)
- ▶ Office Furniture (e.g., file cabinets, desks & chairs)
- ▶ Non-Compliant Communication Devices (non-P25 mobile radios, portable radios that are not connected to a MOSWIN radio through a repeater)
- ▶ Radar Guns
- ▶ Real Estate
- ▶ Segways, ATVs & Golf Carts (if the Missouri Department of Revenue/Motor Vehicle requires licensing or registration of the mode of transportation and/or if the vehicle will not be used in ordinary course of routine police patrol)
- ▶ Spike Strips & Stop Sticks
- ▶ Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV)
- ▶ Vehicles (with the exception of a “police cruiser”)
- ▶ Vessels (with the exception of a “police boat”)

# Application

- ▶ By applying for this grant, the applicant agencies agree to comply with the requirements of the LLEBG Notice of Funding Opportunity and the terms and conditions of the award, should they receive an award
- ▶ Information provided in the application will be used to determine the agency's score. To ensure that your application receives all available points please ensure that all necessary information is provided
- ▶ **The LLEBG application process is competitive. The DPS Grants staff will not request additional information from applicant prior to the funding determination process**

<https://dpsgrants.dps.mo.gov>

# DPS WebGrants System Login

- ▶ To begin an application login to the WebGrants System: <https://dpsgrants.dps.mo.gov>
  - ▶ Returning users or organizations, enter User ID and Password
    - ▶ If you do not know your login information, please contact DPS Grants
  - ▶ New users select “Click here to Register”

1 Enter your user id and password

User ID

Password

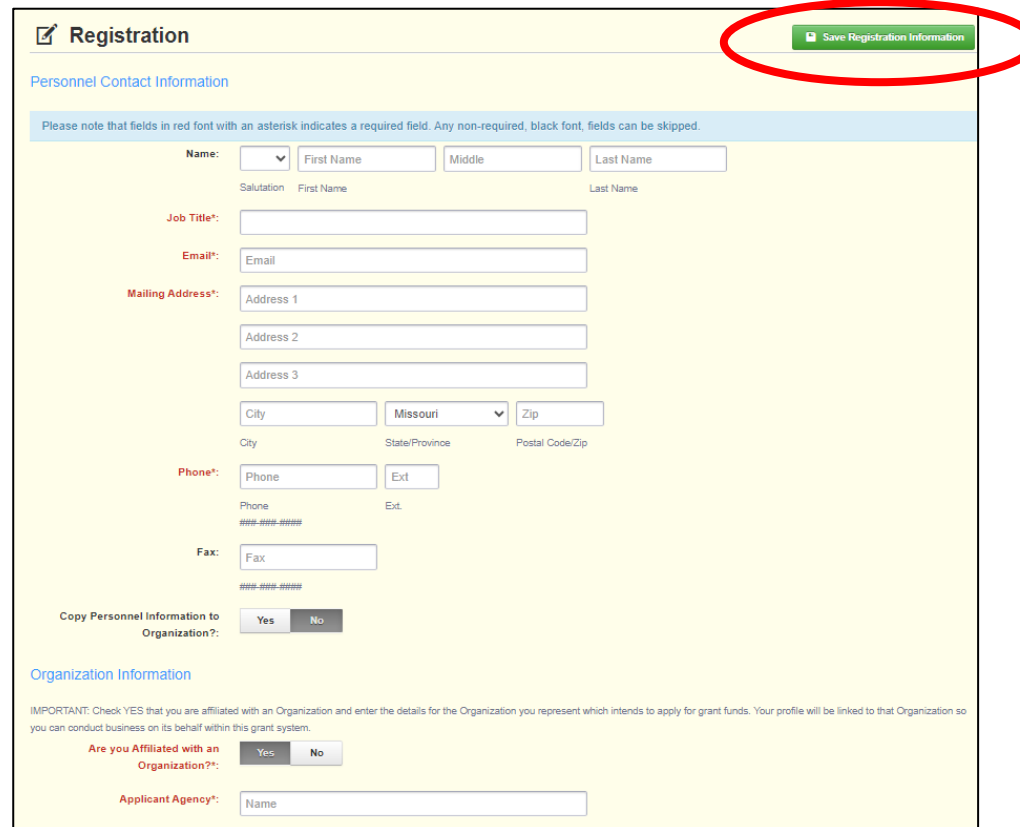
**SIGN IN**

[Forgot User ID?](#) [Reset Password?](#)

[Click here to Register](#)

# New Users

- ▶ If you are applying as a “New User”, select “Save Registration Information”
  - ▶ It may take a few days for your request to be approved by DPS staff



**Registration**

**Save Registration Information**

Personnel Contact Information

Please note that fields in red font with an asterisk indicates a required field. Any non-required, black font, fields can be skipped.

**Name:**  First Name  Middle  Last Name  
Salutation First Name Last Name

**Job Title\*:**

**Email\*:**  Email

**Mailing Address\*:**  Address 1  
 Address 2  
 Address 3  
 City  Missouri  Zip  
City State/Province Postal Code/Zip

**Phone\*:**  Phone  Ext.  
Phone Ext.  
###-###-####

**Fax:**  Fax  
###-###-####

Copy Personnel Information to Organization?:  Yes  No

Organization Information

IMPORTANT: Check YES that you are affiliated with an Organization and enter the details for the Organization you represent which intends to apply for grant funds. Your profile will be linked to that Organization so you can conduct business on its behalf within this grant system.

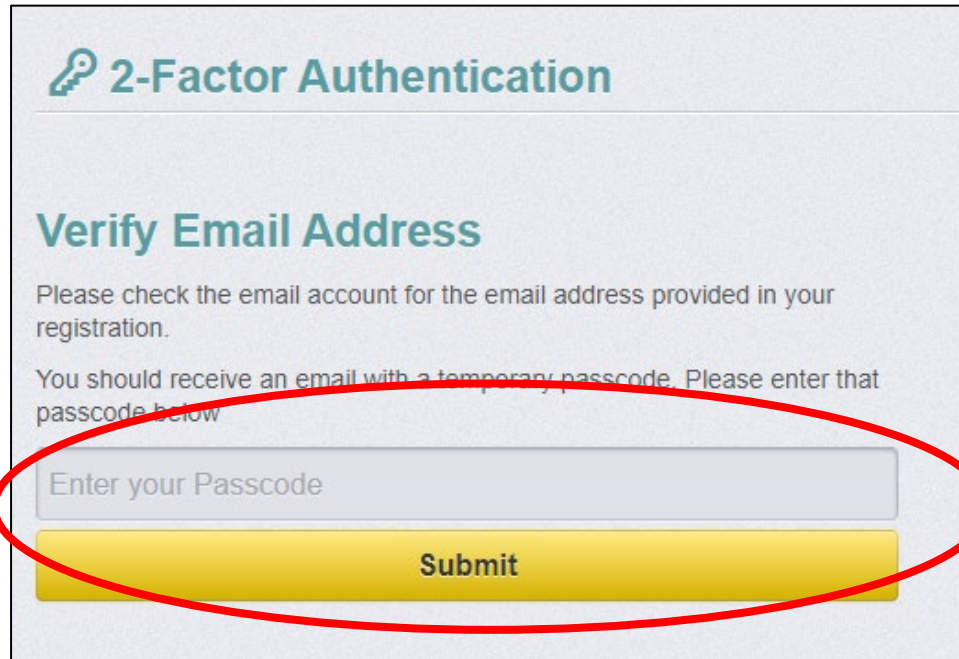
Are you Affiliated with an Organization\*?:  Yes  No


Applicant Agency\*:  Name



# Two-Step Verification

- ▶ Type in your One-Time Passcode
  - ▶ A one-time passcode will be sent to the email address that is registered with the User ID
  - ▶ Select “Submit”



 **2-Factor Authentication**

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**Verify Email Address**

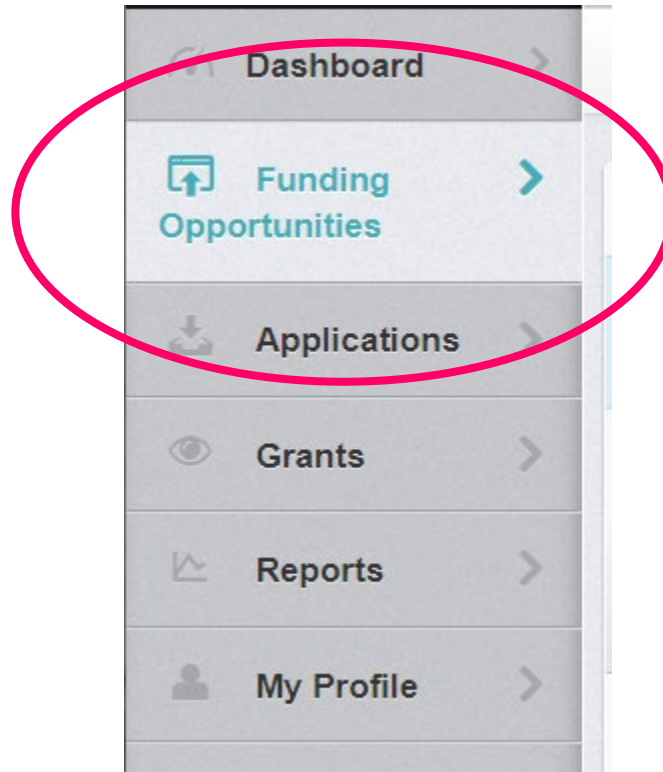
Please check the email account for the email address provided in your registration.

You should receive an email with a temporary passcode. Please enter that passcode below

**Submit**

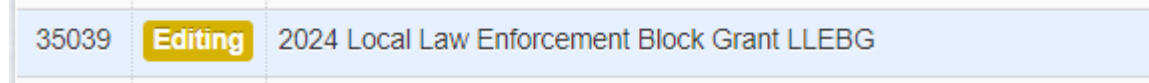
# Grant Application

- ▶ Select “Funding Opportunities” from the “Main Bar”



# Funding Opportunity

- ▶ Select the funding opportunity #35039 2024 Local Law Enforcement Block Grant (LLEBG)”



- ▶ Review the Funding Opportunity details including:

- ▶ Description
- ▶ Attachments
  - ▶ Notice of Funding Opportunity
  - ▶ Certified Assurances
  - ▶ Application Workshop
- ▶ DPS LLEBG Website Link

- ▶ <https://dps.mo.gov/dir/programs/dpsgrants/llebg.php>

- ▶ After reviewing the information, select “Start New Application”



- ▶ The Project Form has been updated, so “Copy Existing Application” will not save time, as all the forms will be blank

# Application Forms

- ▶ As part of the FY 2024 LLEBG application, each eligible applicant must complete all applications forms and provide all required documents:
  - ▶ General Information
  - ▶ Contact Information
  - ▶ Eligibility Requirements
  - ▶ Project Form
  - ▶ Interoperable Communications
  - ▶ Budget
  - ▶ Named Attachments
    - ▶ Audit/Financial Statement (REQUIRED)
    - ▶ Federal Fund Schedule (if not included in the audit)
    - ▶ Body Armor “Mandatory Wear Policy” (If applicable)
    - ▶ Body-work Camera Policy(s) (If applicable)
    - ▶ Quote or Cost Basis
    - ▶ Other Supporting Documentation

# Application Instructions

- ▶ After selecting the funding opportunity, select “Start New Application”



- ▶ Complete the “General Information” section
- ▶ **Application Title** should be: “2024 LLEBG - Your Agency’s Name”
- ▶ Select from the drop-down box, who the **Primary Contact** will be
- ▶ After completing the “General Information”, select “Save Form Information”

Application - General Information

A screenshot of a web application interface. On the left, there is a light yellow header bar with the text "Application - General Information". On the right side of this bar is a green button with a document icon and the text "Save Form Information". The button is circled in red.

Save Form Information

# General Information

- ▶ Select “Edit Form” to continue filling out the “General Information”

## General Information

 Edit Form

Renegotiation Due Date:

- ▶ Select your organization from the drop-down list “Organization”. You can also add “Additional Contacts” at this point.

**Organization\*:**

BaseLine Organization ▼

Select any additional contacts within your organization that will also manage this grant. Include all contacts that will need access to claims and status reports if this project is awarded.

**Additional Contacts:**

Additional Applicants

- ▶ Once you have completed the “General Information”, select “Save Form Information”

## Application - General Information

 Save Form Information

# General Information, cont.

- ▶ Once the “General Information” component has been saved and completed, the “Application Details” component will appear
- ▶ Each form must be completed and “Marked as Complete” before the application can be submitted

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 12:09 PM - TEST TEST
Contact Information	-	-
Eligibility Requirements	-	-
Project Form	-	-
Interoperable Communications	-	-
Budget	-	-
Named Attachments	-	-

**Note: Marking a section complete will not lock the form, it may still be edited after it is marked complete**

# Contact Information Form

- ▶ This form will collect information for the applicant agency contacts:
  - ▶ Authorized Official
  - ▶ Applicant Project Director
  - ▶ Fiscal Officer
  - ▶ Project Contact Person

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 12:09 PM - TEST TEST
Contact Information		-
Eligibility Requirements		-
Project Form		-
Interoperable Communications		-
Budget		-
Named Attachments		-

**NOTE: The Authorized Official, Project Director, and Fiscal Officer CANNOT be the same person**



# Contact Information Form, cont.

- ▶ **Authorized Official:** The Authorized Official is the individual who has the authority to legally bind the applicant into a contract

**In order for the application to be considered for funding, the Agency's correct Authorized Official must be designated in the "Contact Information" form and must sign the Certified Assurance s at the bottom of the Project Form**

**Applicant Project Director:** The person at the agency that is responsible for ensuring that the project is completed and meets all requirements (i.e., Police Chief, or Sheriff)

- ▶ **Fiscal Officer:** The person at the agency that can answer fiscal and audit questions (i.e., treasurer, clerk, accounting manager etc.)
- ▶ **Project Contact Person:** The person at the agency that will be the primary contact (Not a required section, if this person is the same as the Applicant Project Director)

# Contact Information Form, cont.

- ▶ Enter the information requested

**Contact Information** Save Form

**Authorized Official**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official
- If the applicant agency is a college/university, the President shall be the Authorized Official
- If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, this includes Fire Protection Districts
- If the applicant agency is under the supervision of a board, the Board Chair or Board President shall be the Authorized Official
- If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official

**\*\*THIS IS NOT AN ALL-INCLUSIVE LIST. IF YOUR AGENCY DOES NOT FALL INTO ONE OF THE CATEGORIES LISTED ABOVE OR YOU ARE UNSURE OF WHO THE AUTHORIZED OFFICIAL SHOULD BE FOR YOUR AGENCY, PLEASE CONTACT THE MISSOURI OFFICE OF HOMELAND SECURITY DPS GRANTS AT (573) 751-5289\*\***

**Authorized Official\*:**     
Title (Mr.Ms.etc)      First Name      Last Name

**Job Title\*:**

**Agency\*:**

**Mailing Address\*:**

**Street Address 1:**

**Street Address 2:**

City      State      Zip Code

**Email\*:**

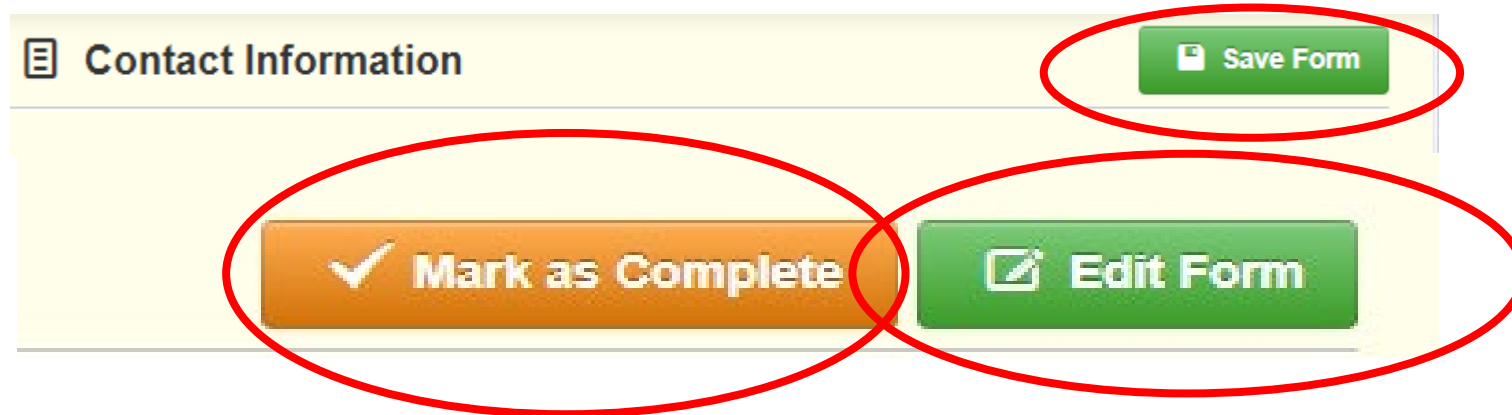
**Phone\*:**     
Office      Ext.      Cell

**Fax:**

**Note: Required fields are designated in the color red with an asterisk \***

# Contact Information Form, cont.

- ▶ Once the form has been completed, select “Save Form”
  - ▶ If edits are necessary, select “Edit Form”
    - ▶ Select “Save Form” once all edits have been made
- ▶ After the Contact Information component has been saved, select “Mark as Complete”



# Eligibility Requirements

- ▶ When the contact information form has been completed, select “Eligibility Requirements”

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 12:09 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 12:24 PM - TEST TEST
Eligibility Requirements		Oct 7, 2024 12:23 PM - TEST TEST
Project Form		-
Interoperable Communications		-
Budget		-
Named Attachments		-

# Eligibility Requirements, cont.

- ▶ The Eligibility Requirements Form has 3 sections:
  - ▶ **Law Enforcement Agency Information**
    - ▶ Name of Project Agency (law enforcement department)
    - ▶ Originating Agency Identifier (ORI)
  - ▶ **Eligibility Requirements** (If the answer to any of the eligibility questions #1-6 is “No”, the agency is not eligible for funding, please do not continue with the application prior to completing eligibility requirements)
    - ▶ Questions 1 - Is the project agency in compliance with Section 590.650 RSMo - Vehicle Stops Reporting?
    - ▶ Question 2 - Is the project agency in compliance with Section 590.700 RSMo? - (Agencies are required to adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of Section 590.700 RSMo)
    - ▶ Question 3 - Is the project agency in compliance with Section 43.544 RSMo? - (each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository)
    - ▶ Question 4 - Is the project agency in compliance with Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021?
    - ▶ Question 5 - Is the project agency in compliance with Section 43.505 RSMo Uniform Crime Reporting - Missouri Incident-Based Reporting System MIBRS? (each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the Department of Public Safety)
    - ▶ Question 6 - Is the project agency in compliance with Section 590.030 RSMo - Rap Back Program Participation? (all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs)

# Eligibility Requirements, cont.

## ▶ Ineligible Applicants

- ▶ Question 7: Is the applicant agency listed on Appendix A of the LLEBG Notice of Funding Opportunity?
  - ▶ If the answer to any of the eligibility questions #7 is “Yes”, the agency is not eligible for funding, please do not continue with the application prior to completing eligibility requirements
- ▶ When all questions have been answered
  - ▶ Select “Save Form” and “Mark as Complete”

☰ Law Enforcement Agency Information

✓ Mark as Complete

✎ Edit Form

# Project Form

- ▶ Select “Project Form”

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 12:09 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 12:24 PM - TEST TEST
Eligibility Requirements	✓	Oct 7, 2024 12:36 PM - TEST TEST
<b>Project Form</b>	-	-
Interoperable Communications	-	-
Budget	-	-
Named Attachments	-	-

# Project Form, cont.

- ▶ The Project Form has 3 sections:
- ▶ Project Description (Questions 1-12)
  - ▶ Question 1 - What items are you requesting to purchase?
  - ▶ Question 2 - Why are the item(s) listed in Question 1 needed?
  - ▶ Question 3 - Number of officers in your department
  - ▶ Question 4 - Number of patrol vehicles utilized by the department
  - ▶ Question 5 - Do the requested items increase officer safety?
    - ▶ Question 5.a.- If yes, explain how each item increases officer safety
  - ▶ Question 6 - Do the requested items help to combat violent crime through information sharing?
    - ▶ Question 6.a - If yes, please describe how
  - ▶ Question 7 - If available, please provide examples of how the lack of equipment has affected the officers/department.



# Project Form, cont.

## ▶ Project Description, cont.

- ▶ Question 8 - Are the requested items replacing items the agency currently has?
  - ▶ Question 8.a - If yes, please explain why the replacement is necessary
- ▶ Question 9 - Do the requested items require specialized training?
  - ▶ Question 9.a - If yes, please explain how/when training has/will be provided
- ▶ Question 10 - How often will the requested items be used?
  - ▶ Question 10.a - Explain your response to question #10
- ▶ Question 11 - Do the requested items include body cameras?
  - ▶ Question 11.a - If yes, does your agency have a body worn camera policy?
- ▶ Question 12 - Do the requested items include body armor?
  - ▶ Question 12.a.- If yes, does your agency have a body armor mandatory wear policy?

## ▶ Audit Details (Questions 13-15)

- ▶ Question 13 - Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during the agency's last fiscal year?
- ▶ Question 14 - Date last audit completed MM/DD/YYYY
- ▶ Question 15 - By checking this box the applicant agency understands they are required to upload a copy of the agencies most recent completed audit (or annual financial statement) in the Named Attachments section of this application

# Project Form, cont.

## ▶ Risk Assessment Information

- ▶ The information obtained in this section will be used by DPS to conduct a risk assessment of your agency
- ▶ 2 CFR 200.331(b) requires DPS Grants (as a pass-through entity) to evaluate each subrecipient's risk of noncompliance with Federal statutes, regulation, and the terms and conditions of the subaward
- ▶ Depending on the responses, DPS Grants may contact you for additional information

## ▶ Risk Assessment (Questions 16-19)

- ▶ Question 16 - Does the applicant agency have new personnel that will be working on this award?
- ▶ Question 17 - Does the applicant agency have a new fiscal or time accounting system that will be used on this award?
- ▶ Question 18 - Does the applicant agency receive any direct Federal awards?
- ▶ Question 19 - Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?

## ▶ Certified Assurances (Questions 20-23)

- ▶ Question 20 - By checking this box, I have read and agree to the terms and conditions of this grant
- ▶ Question 21 - Authorized Official Name and Title
- ▶ Question 22 - Name and Title of the person completing this application in WebGrants
- ▶ Question 23 - Date

# Project Form, cont.

- ▶ After all Project Form information has been completed, select “Save Form” and then select “Mark as Complete”



# Interoperable Communications

- ▶ Review the Missouri Radio Interoperability Guidelines before applying for radios
  - ▶ [Radio Interoperability Guidelines \(mo.gov\)](#)
- ▶ Before completing this section of the application, your agency may contact the Missouri Interoperability Center to verify the requested item(s) is/are correct

Missouri Interoperability Center  
2413 E. McCarty Street  
Jefferson City, Missouri 65101  
Fax (573) 526-1632

E-mail: [moswin.sysadmin@dps.mo.gov](mailto:moswin.sysadmin@dps.mo.gov)  
24/7 Help Desk: 855-4-MOSWIN (466-7946)

# Interoperable Communications, cont.

- ▶ Select “Interoperable Communications Form”
  - ▶ If your agency is requesting radio(s), this section must be accurately completed to be eligible for funding

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 12:09 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 12:24 PM - TEST TEST
Eligibility Requirements	✓	Oct 7, 2024 12:36 PM - TEST TEST
Project Form	✓	Oct 7, 2024 1:46 PM - TEST TEST
Interoperable Communications		Oct 7, 2024 1:29 PM - TEST TEST
Budget		-
Named Attachments		-

# Interoperable Communications, cont.

- ▶ To be P25 CAP Compliant & eligible for Federal and State of Missouri grant funding, radios must meet one of the following encryption requirements
  - ▶ Have no encryption
  - ▶ Have AES 256 algorithm
  - ▶ Have AED 256 algorithm along with any other non-standard encryption algorithms
- ▶ Questions 1-4
  - ▶ Question 1 - Are you applying for interoperable communications equipment?
    - ▶ If you are not applying for interoperable equipment, select “No” and then select “Save Form” and “Mark as Complete”. If you are requesting interoperable equipment, select “Yes” and continue to the other questions
  - ▶ Question 2 - Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?
    - ▶ Question 2.a - Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for

# Interoperable Communications, cont.

- ▶ Question 3 - Are you applying for a portable radio(s) (handheld)?
  - ▶ Question 3.a - Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for
  - ▶ Question 3.b - As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?
  - ▶ Question 3.b (a) - If yes, please provide the model and manufacturer of the mobile radio
  - ▶ Question 3.c - As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater?
  - ▶ Question 3.c.(a)
- ▶ Question 4 - Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?
- ▶ Once the form has been completed, select “Save Form” and then select “Mark as Complete”

# Budget

- ▶ Select “Budget”

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 2:32 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 2:59 PM - TEST TEST
Eligibility Requirements	✓	Oct 7, 2024 2:58 PM - TEST TEST
Project Form	✓	Oct 7, 2024 3:01 PM - TEST TEST
Interoperable Communications	✓	Oct 7, 2024 3:03 PM - TEST TEST
<b>Budget</b>		-
Named Attachments		-

**NOTE:** Information provided in this section will be used to make funding determinations. Be sure to clearly provide all requested information

The LLEBG application process is competitive, DPS will not request additional information from applicants prior to the funding determination process



# Budget, cont.

- ▶ To begin, select “Save Multi-List” or “Save Form”

**Budget - Edit**

Maximum Budget Total must be less than or equal to \$9,999.99

Line Name	Budget Category	Line Description	Quantity	Unit Cost	Requested Grant Amount
No Data for Table					

**Equipment Justification**

Save Multi-List

Save Form

- ▶ After you have saved the form, select “Add Row”

**Budget - Multi-List**

Maximum Budget Total must be less than or equal to \$9,999.99

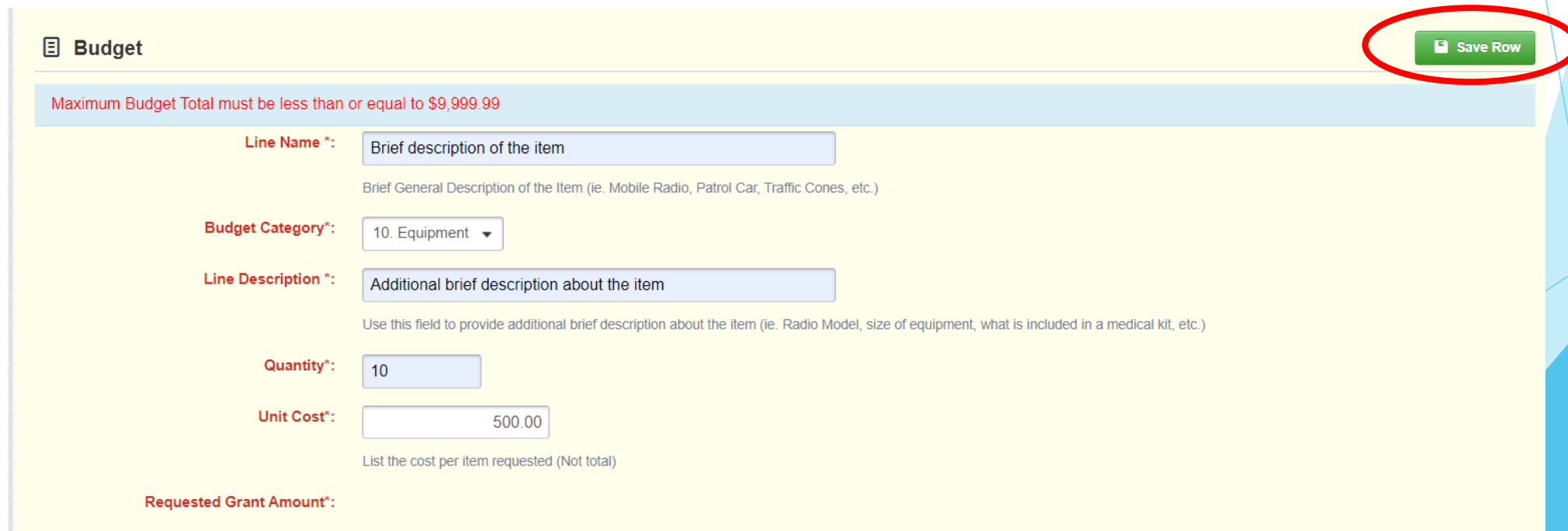
Line Name	Budget Category	Line Description	Quantity	Unit Cost	Requested Grant Amount
No Data for Table					

Mark as Complete

Add Row

# Budget Form, cont.

- ▶ Budget Category - Select one from the drop-down list
  - ▶ Line Name - Enter the brief common name of the item, do not include brand names
  - ▶ Description - A brief description of the item being requested or additional information if needed
  - ▶ Amount of Grant Funds Requested - Enter the amount of funds
- ▶ The system will calculate the total based on the quantity and item cost
- ▶ Once the information has been completed, select “Save Row”



**Budget**

Maximum Budget Total must be less than or equal to \$9,999.99

**Line Name \*:**   
Brief General Description of the Item (ie. Mobile Radio, Patrol Car, Traffic Cones, etc.)

**Budget Category\*:**

**Line Description \*:**   
Use this field to provide additional brief description about the item (ie. Radio Model, size of equipment, what is included in a medical kit, etc.)

**Quantity\*:**

**Unit Cost\*:**   
List the cost per item requested (Not total)

**Requested Grant Amount\*:**

**Save Row**

# Budget Form, cont.

- ▶ After all budget lines have been entered, provide a required justification for all budget lines by selecting “Edit Form”
- ▶ Justification for all requested items can be completed at the same time

## Equipment Justification

✓ Mark as Complete

✎ Edit Form

### \*Justification required for each item listed in the budget\*

In a narrative format, provide the following separately for each budget line item listed above:

- What is the item?
- Explain the cost basis for the amount requested. (i.e. quote(s))
- How will the item be used?
- Who will use the item?
- If the item(s) is/are a replacement to current equipment/supplies, why does/do the item(s) need to be replaced?
- If the item(s) is/are in addition to current equipment/supplies, why does the agency need the additional item(s)?
- If the item(s) is/are new to the agency, why is this needed by the agency? (What benefit will the item(s) provide?)

If you are requesting more than one item in the budget provide a justification for each budget line in the same order as they are listed on the budget. Leave space between each item's justification.

Equipment is defined as any item that costs \$5,000.00 or more and has a lifecycle of over one year.

Agencies applying for mobile radios, portable radios, and/or repeaters must also refer to the "Radio Interoperability Guidelines" of the Missouri Interoperability Statewide Network (MOSWIN) posted online at DPS-LLEBG Webpage for additional justification instructions, in addition to those stated above. (Applications lacking sufficient justification or inadequate details to determine if the project meets the MOSWIN grant requirements will not be eligible for funding)

Justification:

# Budget Form, cont.

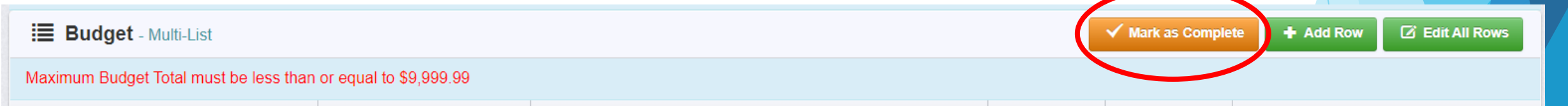
- ▶ Justification - make sure to answer each listed question, for each item that is being requested:
  - ▶ What is the item
  - ▶ Explain the cost basis for the amount requested (i.e. quote(s))
  - ▶ How will the item be used
  - ▶ Who will use the item
  - ▶ If the item(s) is/are a replacement to current equipment/supplies, why does/do the item(s) need to be replaced
  - ▶ If the item(s) is/are in addition to current equipment/supplies, why does the agency need the additional item(s)
  - ▶ If the item(s) is/are new to the agency, why is this needed by the agency (What benefit will the item(s) provide)
- ▶ If you are requesting more than one item in the budget, provide a justification for each budget line in the same order as they are listed on the budget. Leave space between each item's justification
- ▶ Equipment is defined as any item that costs \$5,000 or more and has a lifecycle of over one year
- ▶ Agencies applying for mobile radios, portable radios, and/or repeaters must also refer to the "Radio Interoperability Guidelines" of the Missouri Interoperability Statewide Network (MOSWIN) posted online at DPS-LLEBG Webpage for additional justification instructions, in addition to those stated above. (Applications lacking sufficient justification or inadequate details to determine if the project meets the MOSWIN grant requirements will not be eligible for funding) [Radio Interoperability Guidelines \(mo.gov\)](#)

# Budget Form, cont.

- ▶ Once the budget and the budget justification are completed, select “Save Form” or “Save Multi-List”



- ▶ Select “Mark as Complete”



# Named Attachments

- ▶ Select “Named Attachments”

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 2:32 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 2:59 PM - TEST TEST
Eligibility Requirements	✓	Oct 7, 2024 2:58 PM - TEST TEST
Project Form	✓	Oct 7, 2024 3:01 PM - TEST TEST
Interoperable Communications	✓	Oct 7, 2024 3:03 PM - TEST TEST
Budget	✓	Oct 8, 2024 8:06 AM - TEST TEST
<b>Named Attachments</b>		-

# Named Attachments, cont.


- ▶ Required attachment
  - ▶ Most recent Audit or Financial Statement
- ▶ Recommended attachments
  - ▶ Federal Fund Schedule (if not included in the audit)
  - ▶ Body Armor “Mandatory Wear Policy” (if applicable)
  - ▶ Body-Worn Camera Policy(s) (if applicable)
  - ▶ Quote or Cost Basis (can be used for a cost basis on requested items)
    - ▶ Example: Vendor quotes, screenshots of website costs, etc.





# Named Attachments, cont.


- ▶ Browse your computer to select the document


 **Attach File** Save File Cancel

**Upload File\*:**  Select file

**Description\*:**

- ▶ Add a description to identify the document in the application and select “Save File”
- ▶ Once all attachments have been added, select “Mark as Complete”

 - Named Attachments Mark as Complete

Named Attachment	Required	Description	File Name 	Type	Size	Upload Date	Delete?
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# Submission

- ▶ All forms must be marked complete in order to submit the application

Application Preview Attachments Alert History Map

Application Details Preview Application Submit Application Withdraw

- Application is in compliance and is ready for Submission!

Component	Complete?	Last Edited
General Information	✓	Oct 7, 2024 2:32 PM - TEST TEST
Contact Information	✓	Oct 7, 2024 2:59 PM - TEST TEST
Eligibility Requirements	✓	Oct 7, 2024 2:58 PM - TEST TEST
Project Form	✓	Oct 7, 2024 3:01 PM - TEST TEST
Interoperable Communications	✓	Oct 7, 2024 3:03 PM - TEST TEST
Budget	✓	Oct 8, 2024 8:06 AM - TEST TEST
Named Attachments	✓	Oct 8, 2024 8:28 AM - TEST TEST

- ▶ Once all forms are marked completed, select “Submit Application”

**All applications must be submitted prior to the deadline of November 16, 2024 at 4:00 pm CST**

# Ineligible Applicants

The units of local government listed below qualified for a direct: <https://bj.a.ojp.gov/funding/jag-local-allocations-mo.pdf> from the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), and Bureau of Justice Assistance (BJA), and thereby are ineligible to apply for the FY 2024 LLEBG funds from the Missouri Department of Public Safety

- ▶ Bellefontaine Neighbors City
- ▶ Berkeley City
- ▶ Boone County
- ▶ Buchanan County
- ▶ Cape Girardeau City
- ▶ Cape Girardeau County
- ▶ Columbia City
- ▶ Ferguson City
- ▶ Florissant City
- ▶ Grandview City
- ▶ Greene County
- ▶ Hazelwood City
- ▶ Independence City
- ▶ Jackson County
- ▶ Jasper County
- ▶ Jefferson County
- ▶ Jennings City
- ▶ Joplin City
- ▶ Kansas City
- ▶ Lincoln County
- ▶ Pettis County
- ▶ Raytown City
- ▶ Scott County
- ▶ Sedalia City
- ▶ Sikeston City
- ▶ Springfield City
- ▶ St. Charles City
- ▶ St. Charles County
- ▶ St. Joseph City
- ▶ St. Louis City

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