



SFY 2027
Missouri Blue
Shield Grant
Program (MBSGP)
Application
Workshop

Missouri Department of Public
Safety/Office of Homeland Security

SFY 2027 MBSGP Notice of Funding Opportunity (NOFO)

- The Missouri Department of Public Safety is pleased to announce the funding opportunity for the SFY 2027 Missouri Blue Shield Grant Program (MBSGP)
- The funding opportunity is made available through the Missouri Department of Public Safety's electronic WebGrants System, accessible online at: <https://dpsgrants.dps.mo.gov>
- The Notice of Funding Opportunity (NOFO) can be accessed at the following link: <https://dps.mo.gov/dir/programs/dpsgrants/mbsgp.php>
 - The NOFO contains information regarding the purpose/objectives of the program, eligibility, application requirements, allowable/unallowable costs, etc.



MBSGP Program Description

- The purpose of the MBSGP is to provide funding to support the Missouri Blue Shield Program
- MBSGP is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns
- MBSGP acknowledges local governments for their commitment to supporting local law enforcement efforts



Key Dates

July 1, 2026:

MBSGP funding opportunity opens in WebGrants:
<https://dpsgrants.dps.mo.gov/>

July 31, 2026:

MBSGP applications due in WebGrants **5:00 pm CST**
**WebGrants will not accept any applications after
this time!**

September 1, 2026:

Project Start Date
****DO NOT PURCHASE ITEMS UNTIL AN
AWARD IS RECEIVED****

May 15, 2027:

Project End Date



Eligible Applicants

- Local law enforcement agencies with a Missouri Blue Shield Program designation



Ineligible Applicants

- Law enforcement agencies without a Missouri Blue Shield Program designation
- State law enforcement agencies



Allowable Costs

- Equipment, training, and/or technology for law enforcement agencies are allowable costs
- Examples of allowable items include, but are not limited to:
 - License Plate Readers
 - Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)
 - MOSWIN approved Radios (Portable/Handhelds, Mobiles, Repeaters, Base Stations, etc.)
 - Vehicles
 - Personal Protective Equipment
 - Body-Worn Cameras
 - Dash Cameras
 - Security and Surveillance Systems
 - Gunshot Detection Technology
 - Justice Information Sharing Technology
 - Communications Systems
 - Crime Analytics Software
 - Hardware and Software
 - Missouri Blue Shield Designation Signage
 - Must be purchased through Missouri Vocational Enterprises (MVE) – 3 Options Available



Allowable Costs – Additional Requirements

- Some allowable equipment items have specific requirements to be eligible for funding
 - **Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)**
 - Agencies seeking funding for mobile data terminals should research the type of computer being requested
 - The DPS is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of funds
 - **Body-Worn Cameras**
 - Agencies seeking funding for Body-Worn Cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training
 - Must supply the DPS with a copy of such policy(s) and procedure(s) at the time of claim submission



Allowable Costs – Additional Requirements

- Some allowable equipment items have specific requirements to be eligible for funding
 - **Body Armor**
 - Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>
 - Body armor or armor vests must also be “uniquely fitted vests” which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:
 - Correctly sized panels and carrier, determined through appropriate measurement and
 - Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features
 - Body Armor purchased must be made in the United States
 - Agencies seeking funding for body armor are required to have a written “mandatory wear” policy for all uniformed officers while on duty
 - Must supply the DPS with a copy of such policy and the certification form at the time of application submission



Allowable Costs – Additional Requirements

- Some allowable equipment items have specific requirements to be eligible for funding
 - **Interoperability Equipment (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)**
 - All interoperable communications equipment must meet the Missouri Department of Public Safety, Office of the Director, DPS Grants [Radio Interoperability Guidelines](#)
 - The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#)
 - Quotes that are compliant with the guidelines **MUST** be submitted in the Named Attachments component of the application
 - **Applications that do not meet these guidelines will not be eligible for funding**
 - Agencies seeking interoperable communications equipment are encouraged to contact the MIC by phone at (573) 522-1714 or by email at moswin.sysadmin@dps.mo.gov to ensure compliance with the Radio Interoperability Guidelines and the appropriate devices are purchased for the agency's needs



Allowable Costs – Additional Requirements

- Some allowable equipment items have specific requirements to be eligible for funding
 - License Plate Readers (LPRs)
 - Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the DPS, must adhere to the following requirements:
 - LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17
 - Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov
 - Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES)
 - Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
 - Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed
 - Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety
 - If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s)



Unallowable Costs

- Surveillance Systems for Jails
- Construction or Renovation
- Land Acquisition
- Personnel Costs
- Bonuses or Commissions
- Lobbying
- Fundraising
- Corporate Formation
- State and Local Sales Taxes
- Costs Incurred Outside the Project Period
- Aircraft
- Confidential Funds
- Military-Type Equipment
- Radios and Radio-Related Equipment that is not compliant with the Missouri Statewide Interoperability Network (MOSWIN)
- Unmanned Aircraft (UAV)/Drones and Drone Accessories



WebGrants Application

- Login or register as a new agency at:
<https://dpsgrants.dps.mo.gov>
 - If your agency is already registered in the system, someone with access will need to add new users

- Two-factor authentication: Enter the one-time passcode sent to your email by WebGrants and select, “Submit”

Enter your user id and password

User ID 

Password 

SIGN IN

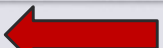
[Forgot User ID?](#) [Reset Password?](#)

[Click here to Register](#) 

Verify Email Address

Please check the email account for the email address provided in your registration.

You should receive an email with a temporary passcode. Please enter that passcode below

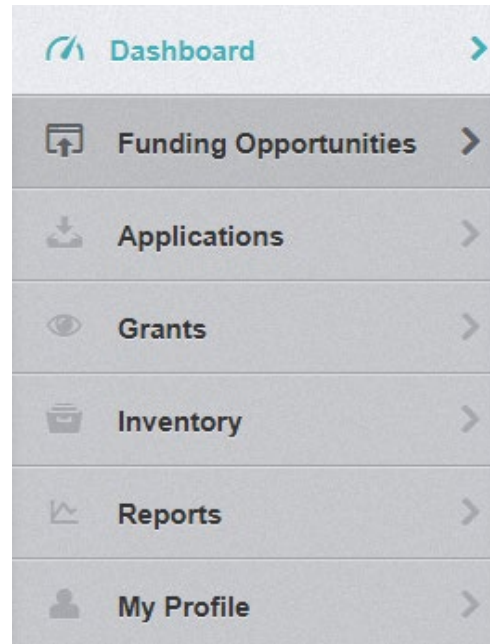
Enter your Passcode 

Submit



SFY 2027 MBSGP Funding Opportunity

- Select “Funding Opportunities” and then select the “SFY 2027 Missouri Blue Shield Grant Program (MBSGP) funding opportunity




ID	Status	Agency	Program Area	Title	Posted Date	Final-Application Due Date
57884	Test	Missouri Office of Homeland Security Grants	Missouri Blue Shield Grant Program	SFY 2027 Missouri Blue Shield Grant Program (MBSGP) TEST		Jul 31, 2026 5:00 PM



Funding Opportunity Details

- The Funding Opportunity Details contains the following information to assist in the application process:
 - Description
 - Attachments
 - SFY 2027 MBSGP Notice of Funding Opportunity (NOFO)
 - SFY 2027 MBSGP Certified Assurances
 - SFY 2027 MBSGP Application Workshop
 - Radio Interoperability Guidelines
 - Website Links
 - [DPS MBSGP Website](#)

 **Funding Opportunity Details**

 **Start New Application**



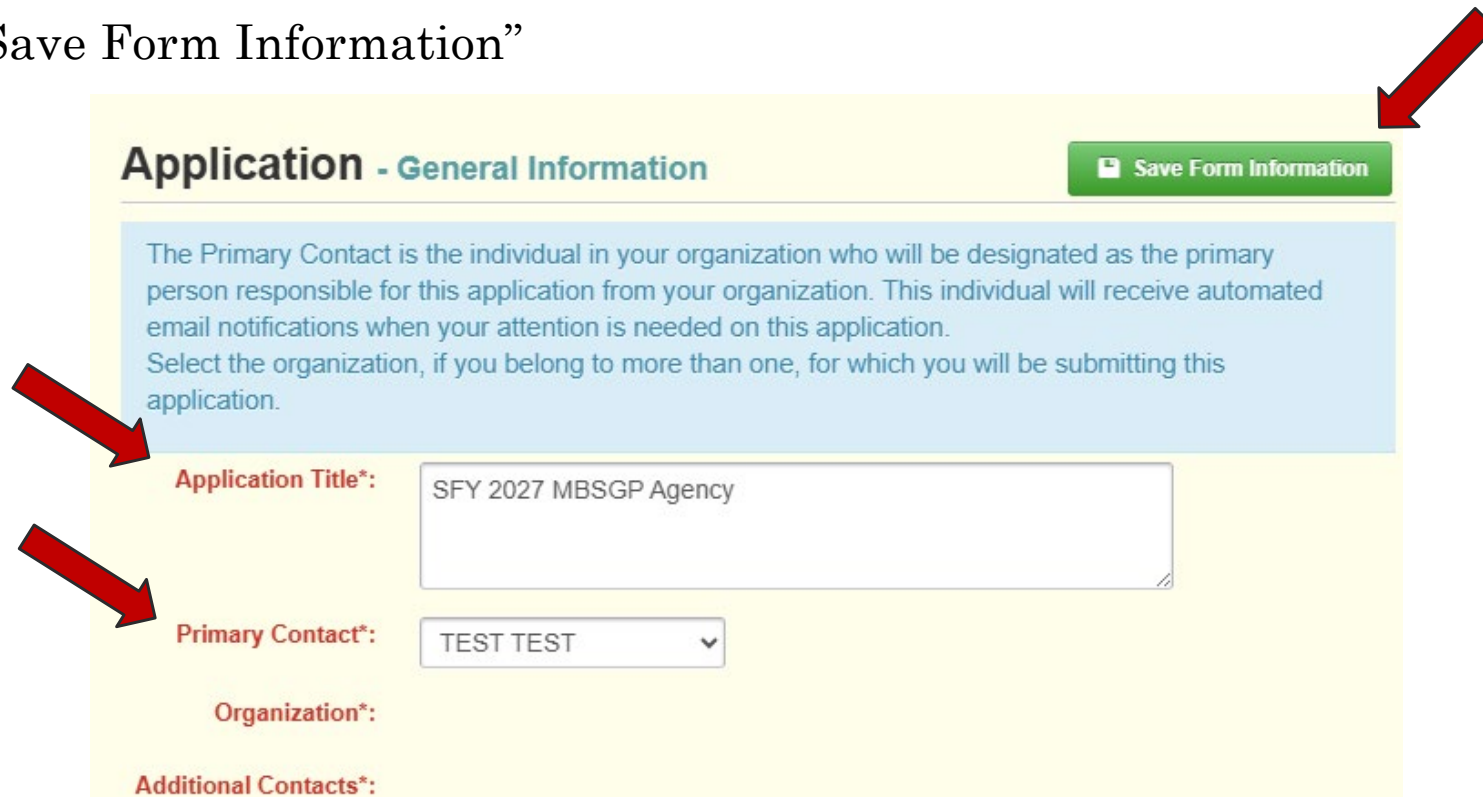
Start New Application

- Select “Start a New Application”



General Information

- Complete the General Information Component
 - Application Title: Enter SFY 2027 MBSGP and name of the agency
 - Primary Contact: Select the primary contact for the application
- Select “Save Form Information”



Application - General Information Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application. Select the organization, if you belong to more than one, for which you will be submitting this application.

Application Title*:

Primary Contact*:

Organization*:

Additional Contacts*:



General Information

- Complete the General Information Component
 - Organization: Select the organization the application is being submitted for
 - Additional Contacts: Select additional contacts on the application
- Select “Save Form Information”

Application - General Information Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application. Select the organization, if you belong to more than one, for which you will be submitting this application.

Application ID: 58395

Program Area*: Missouri Blue Shield Grant Program

Funding Opportunity*: 57884-SFY 2027 Missouri Blue Shield Grant Program (MBSGP) TEST

Application Stage*: Final Application

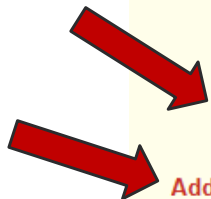
Application Status*: Editing

Application Title*:

Primary Contact*: TEST TEST

Organization*:

Additional Contacts*:



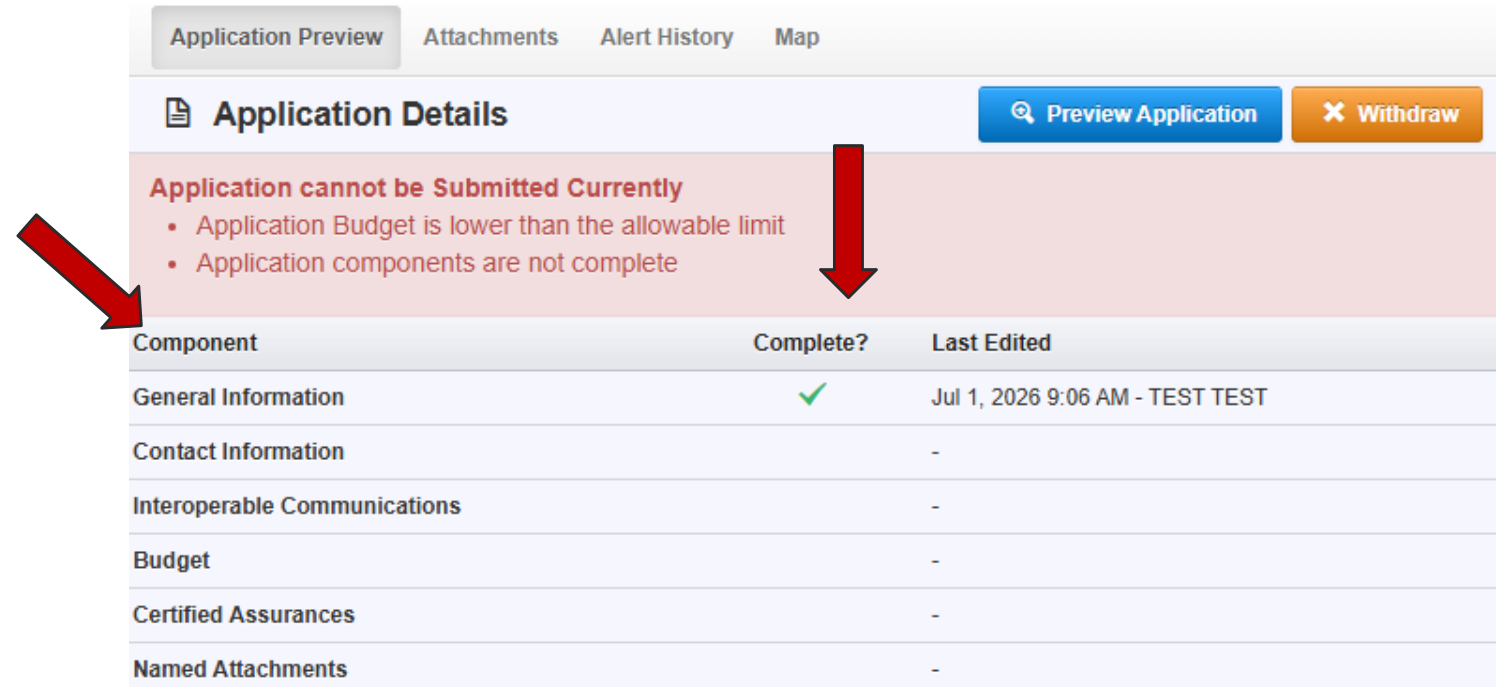
Application Forms

- The SFY 2027 MBSGP Application will include 6 forms:
 - General Information
 - Contact Information
 - Interoperable Communications
 - Certified Assurances
 - Budget
 - Named Attachments



Application Forms

- After the “General Information” Component has been completed, the application forms will appear
 - Complete each of the application forms and select “Save” and “Mark as Complete”
 - **All forms MUST be marked complete to in order to “Submit” your application**



The screenshot displays a web interface for managing an application. At the top, there are tabs for "Application Preview", "Attachments", "Alert History", and "Map". Below these is a section titled "Application Details" with a "Preview Application" button and a "Withdraw" button. A red message box states: "Application cannot be Submitted Currently" with two bullet points: "Application Budget is lower than the allowable limit" and "Application components are not complete". Below this is a table with three columns: "Component", "Complete?", and "Last Edited".

Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	-	-
Interoperable Communications	-	-
Budget	-	-
Certified Assurances	-	-
Named Attachments	-	-



Contact Information

- Select “Contact Information”
- Complete Law Enforcement Agency Information:
 - Law Enforcement Agency Name – provide the name of the law enforcement agency with a Missouri Blue Shield Program designation
 - ORI Number – Provide the ORI Number of the law enforcement agency with a Missouri Blue Shield Program designation



Application Preview Attachments Alert History Map

Application Details [Preview Application](#) [Withdraw](#)

Application cannot be Submitted Currently

- Application Budget is lower than the allowable limit
- Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	-	-
Interoperable Communications	-	-
Budget	-	-
Certified Assurances	-	-
Named Attachments	-	-

Law Enforcement Agency Information [Save Form](#)

Please provide the name of the law enforcement agency with a Missouri Blue Shield Program designation.

Law Enforcement Agency Name*:

Please provide the ORI Number of the law enforcement agency with a Missouri Blue Shield Program designation.

ORI Number*:



Contact Information

- Complete all contact information for:
 - Authorized Official
 - Project Director
 - Fiscal Officer Project Contact Person – if different than the Project Director
 - Project Contact Person
- Required fields are in **red**

Authorized Official*:

Job Title*:

Agency*:

Mailing Address*:

Street Address 1:

Street Address 2:



Contact Information

- The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:
 - If the applicant is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
 - If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official

The agency's correct Authorized Official must be designated in the "Contact Information" form and the "Certified Assurances" form

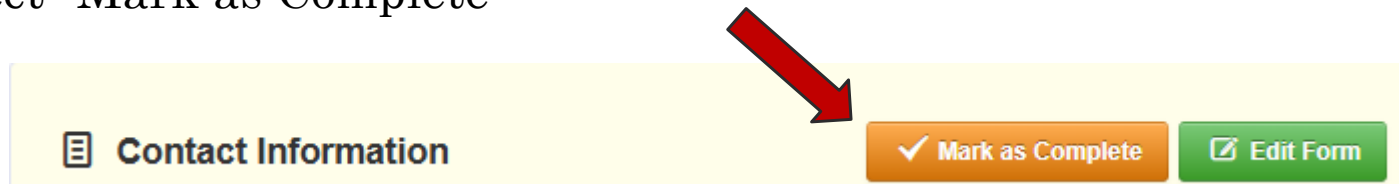


Contact Information

- When you have completed all contact information, select “Save Form”



- Select “Mark as Complete”



Interoperable Communications

- Select “Interoperable Communications”

Application Preview Attachments Alert History Map

Application Details [Preview Application](#) [Withdraw](#)

Application cannot be Submitted Currently

- Application Budget is lower than the allowable limit
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Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	✓	Jul 1, 2026 9:20 AM - TEST TEST
Interoperable Communications	-	-
Budget	-	-
Certified Assurances	-	-
Named Attachments	-	-



Interoperable Communications

- Review the [Radio Interoperability Guidelines](#) to complete this form
- **NOTE: Vendor Quotes are required to be submitted in the Named Attachments form for ALL interoperability equipment**

1. Are you applying for interoperable communications equipment? **Yes/No**

If **NO**: Select “Save Form” and select “Mark as Complete”

If **YES**:

2. Does your agency currently utilize the Missouri Statewide Interoperability Network (MOSWIN) for interoperability ONLY (i.e., mutual aid/statewide communications only, not day-to-day operations)? **Yes/No**

If **NO**: describe your agency's internal use of the MOSWIN.

Radio Interoperability

[Save Form](#)

Refer to the [Radio Interoperability Guidelines](#) for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding. It is highly recommended that your agency reach out to the Missouri Interoperability Center (MIC) to review your project for compliance with the Radio Interoperable Guidelines prior to submission of the application. The MIC can be reached via phone at (573) 522-1714 or email at moswin.sysadmin@dps.mo.gov.

1. Are you applying for interoperable communications equipment?*: Yes No

2. Does your agency currently utilize the Missouri Statewide Interoperability Network (MOSWIN) for interoperability ONLY (i.e., mutual aid/statewide communications only, not day-to-day operations)?*: Yes No

2.a If no, describe your agency's internal use of the MOSWIN.:

Describe your agency's internal use of the MOSWIN

201 character(s) left



Interoperable Communications

3. Does your agency have long term plans to fully integrate communications to the MOSWIN?

3. Does your agency have long term plans to fully integrate communications to the MOSWIN? :

Does your agency have long term plans to fully integrate communications to the MOSWIN?

164 character(s) left



Interoperable Communications

4. Are you applying for a mobile radio(s) (vehicle dash mounted remote mount or base station)? **Yes/No**

If YES:

4a. Will the mobile radio be installed in a vehicle? **Yes/No**

If YES:

4.a.1 Is the vehicle the mobile radio will be installed in agency owned? **Yes/No**

4b. Provide the agency's current ratio of MOSWIN mobile radios to response vehicles

4c. Select the mobile radio model you are applying for from the drop-down

4. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?: Yes No

4.a Will the mobile radio be installed in a vehicle?: Yes No

4.a.1 Is the vehicle the mobile radio will be installed in agency owned?: Yes No
Mobile radios purchased with grant funds CANNOT be installed in personal vehicles.

4.b Please provide the agency's current ratio of MOSWIN mobile radios to response vehicles.:

163 character(s) left
For Example: Agency has 10 response vehicles and 6 mobile radios for the vehicles.

4.c Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:



Interoperable Communications

5. Are you applying for a portable radio(s) (handheld)
Yes/No

If **YES**:

5a. Provide the agency's current ratio of MOSWIN portable radios to personnel?

5b. Select the portable radio model you are applying for from the drop-down

5c. Do you currently have a MOSWIN mobile radio to pair with the portable radio(s) being requested? **Yes/No**

If **YES**:

5.c.1 Provide the model and manufacturer of the mobile radio

If **NO**:

5.c.1 Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested? **Yes/No**

5. Are you applying for a portable radio(s) (handheld)? Yes No

5.a Please provide the agency's current ratio of MOSWIN portable radios to personnel.:

169 character(s) left
For Example: Agency has 10 first responders and 6 portable radios.

5.b Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:

5.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?: Yes No

5.c.1 Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested?: Yes No



Interoperable Communications

5. Are you applying for a portable radio(s) (handheld) **Yes/No**

If **YES:**

5d. Do you currently have a public safety grade in-car repeater to pair with the portable radio(s) being requested? **Yes/No**

If **YES:**

5.d.1 Provide the model and manufacturer of the in-car repeater

If **NO:**

5.d.1 Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources? **Yes/No**

5.d As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

Yes No

5.d.1 If yes, please provide the model and manufacturer of the in-car repeater.:

Please provide the model and manufacturer of the in-car repeater.

435 character(s) left



Interoperable Communications

6. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines? **Yes/No**
7. Check the box to certify understanding you are required to upload a quote for the requested interoperable communications equipment in the Named Attachments Component of the application

6. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?:

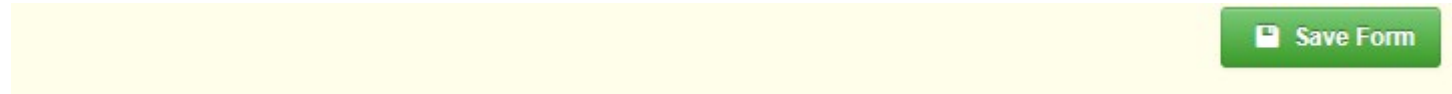
Yes No

7. By checking this box, the applicant agency understands they are required to upload a quote for the requested interoperable communications equipment in the Named Attachments Component of the application.:

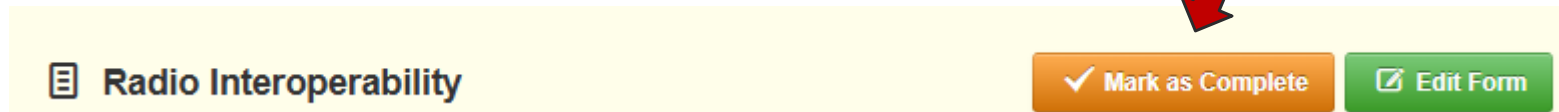


Interoperable Communications

- Select “Save Form”



- Select “Mark as Complete”



Budget

- Select “Budget”

Application Preview Attachments Alert History Map

Application Details [Preview Application](#) [Withdraw](#)

Application cannot be Submitted Currently

- Application Budget is lower than the allowable limit
- Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	✓	Jul 1, 2026 9:20 AM - TEST TEST
Interoperable Communications	✓	Jul 1, 2026 9:26 AM - TEST TEST
Budget	-	-
Certified Assurances	-	-
Named Attachments	-	-



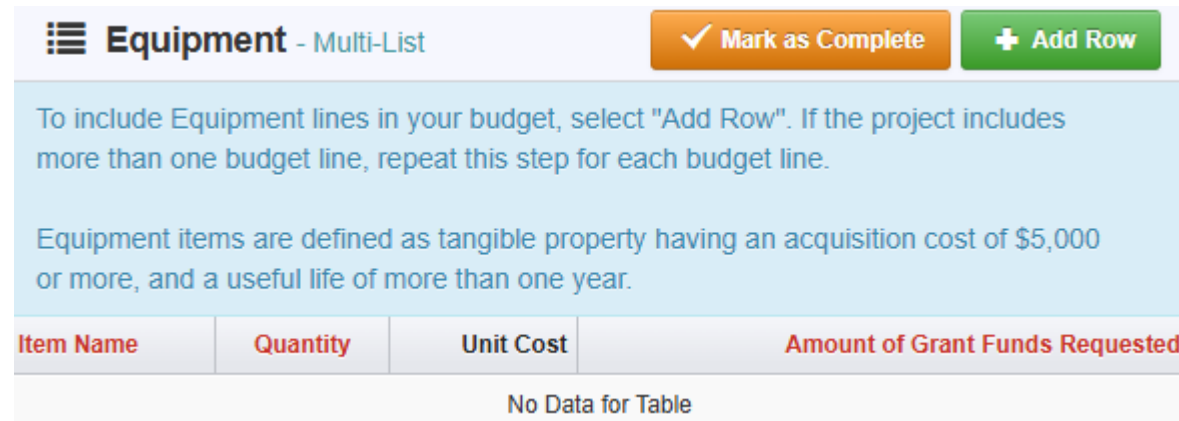
Budget

- Select “Save Multi-List”



- Select “Add Row” under the budget section(s) you wish to add a budget line(s) for

- Training/Travel
- Equipment
- Supplies/Operations
- Contractual



Total budget request CANNOT exceed \$28,985.50



Budget

• Travel/Training Budget Lines

- To include travel/training in your budget, select “Add Row” in the Travel/Training budget section
 - Enter the total cost for each item
 - Cost includes all categories for the expense item (i.e. Conferences may include registration, lodging, mileage, per diem, etc.)
 - Per diem is only allowed when in 12 hour travel status
 - Travel must be by the most direct, practical route
 - Mileage should not exceed state rates approved by Missouri Office of Administration (OA) found at: [Mileage Rates](#)
 - Lodging and meal expenses shall adhere to the state per diem rates which can be found at: [Per Diem Rates](#)
 - Incidentals are not allowed
 - Agency travel policy will apply if such is more restrictive than those mentioned herein
 - Item Name: Identify name of travel/training
 - Category: Select applicable travel-related costs
 - Ensure you select all that apply
 - Amount of Grant Funds Requested: Enter the amount requested for the travel/training
- Select “Save Row”

Training/Travel

[Save Row](#)

1. To include Training/Travel lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

2. Enter total cost for each item. Cost includes all categories for the expense item. (ie. Conferences may include registration, hotel, mileage, per diem, etc.)

3. Per diem is only allowed when persons are on 12 hour travel status.

4. Travel must be by the most direct, practical route. The amount of mileage allowance shall not exceed the state rates approved by the Missouri Office of Administration found at [Mileage Rates](#).

5. Lodging and meal expenses shall adhere to the state per diem rates, which can be found at [Per Diem Rates](#). Incidentals will not be allowed.

6. Agency travel policy will apply if such is more restrictive than those mentioned herein.

Item Name*:

List the name of the training/travel that is requested.

Category*:

Lodging Mileage

Per Diem/Meals Vehicle Rental

Other (Parking, taxi, airfare, etc.)

Select all category(s) included for the training/travel requested.

Amount of Grant Funds Requested*:

List the TOTAL amount of funds requested for this training/travel.



Budget

- **Equipment Budget Lines**

- To include equipment in your budget, select “Add Row” in the “Equipment” budget section
 - Repeat this step for each equipment item requested
 - **Equipment items are defined as tangible property having an acquisition cost of \$5,000 or more and a useful life of more than one year**
- **Item Name:** List the name of the equipment that is requested
- **Quantity:** Indicate the quantity of the equipment requested
- **Unit Cost:** No entry is required as WebGrants will calculate
- **Amount of Grant Funds Requested:** Enter the total amount requested for the equipment item

- Select “Save Row”

Equipment Save Row

To include Equipment lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

Equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

Item Name*:

List equipment requested

List the name of the equipment that is requested.

Quantity*:

List the quantity of the equipment that is requested.

Unit Cost:

Amount of Grant Funds Requested*:

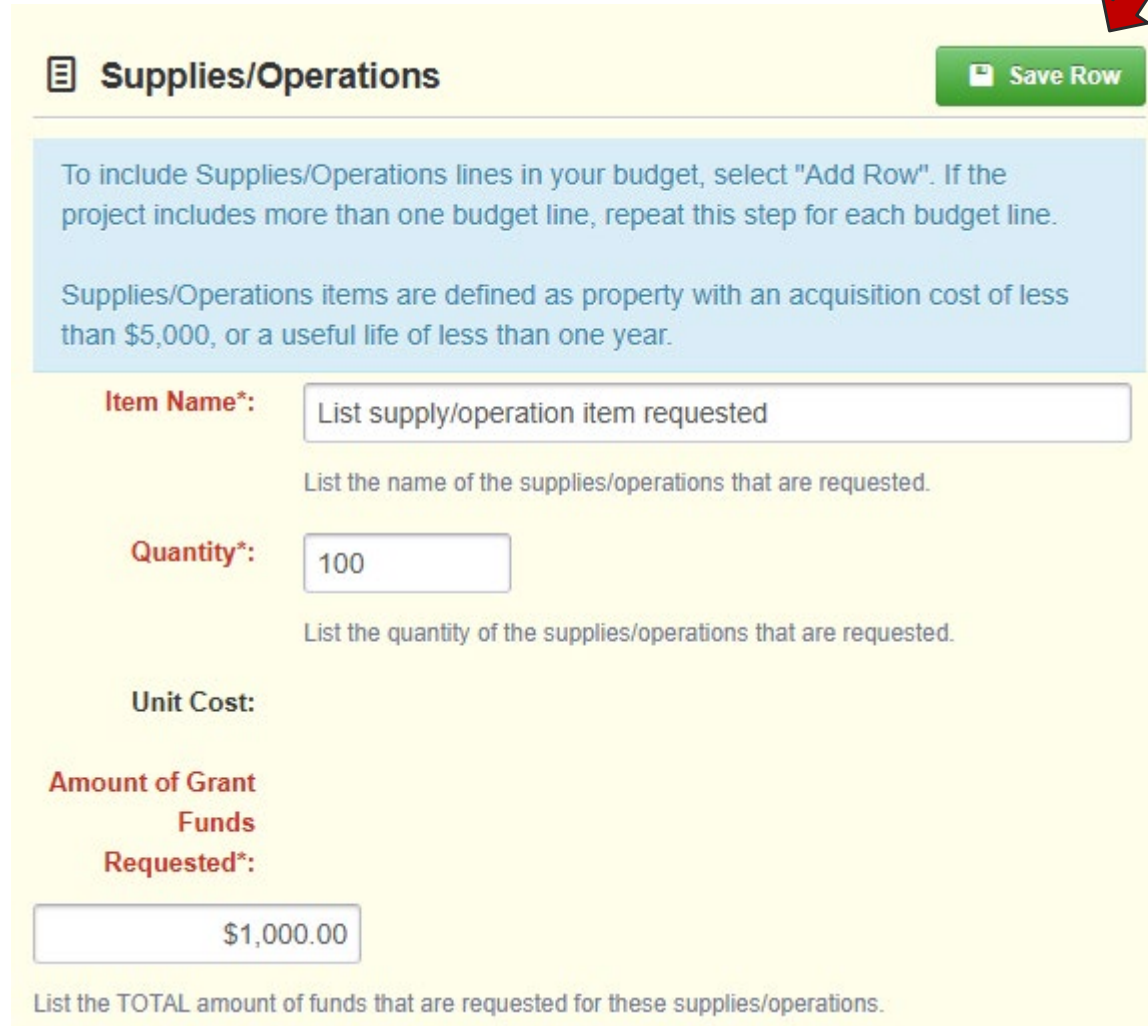
List the TOTAL amount of funds requested for this equipment.



Budget

• Supplies/Operations Budget Lines

- To include supplies/operations in your budget, select “Add Row” in the “Supplies/Operations” budget section
 - Repeat this step for each supply/operation item that is requested
 - **Supplies and operations are defined as property with an acquisition cost of less than \$5,000 or a useful life of less than one year**
 - Item Name: List the name of the equipment that is requested
 - Quantity: Indicate the quantity of the equipment requested
 - Unit Cost: No entry is required as WebGrants will calculate
 - Amount of Grant Funds Requested: Enter the total amount requested for the supply/operation item
- Select “Save Row”



Supplies/Operations Save Row

To include Supplies/Operations lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

Supplies/Operations items are defined as property with an acquisition cost of less than \$5,000, or a useful life of less than one year.

Item Name*:
List the name of the supplies/operations that are requested.

Quantity*:
List the quantity of the supplies/operations that are requested.

Unit Cost:

Amount of Grant Funds Requested*:
List the TOTAL amount of funds that are requested for these supplies/operations.

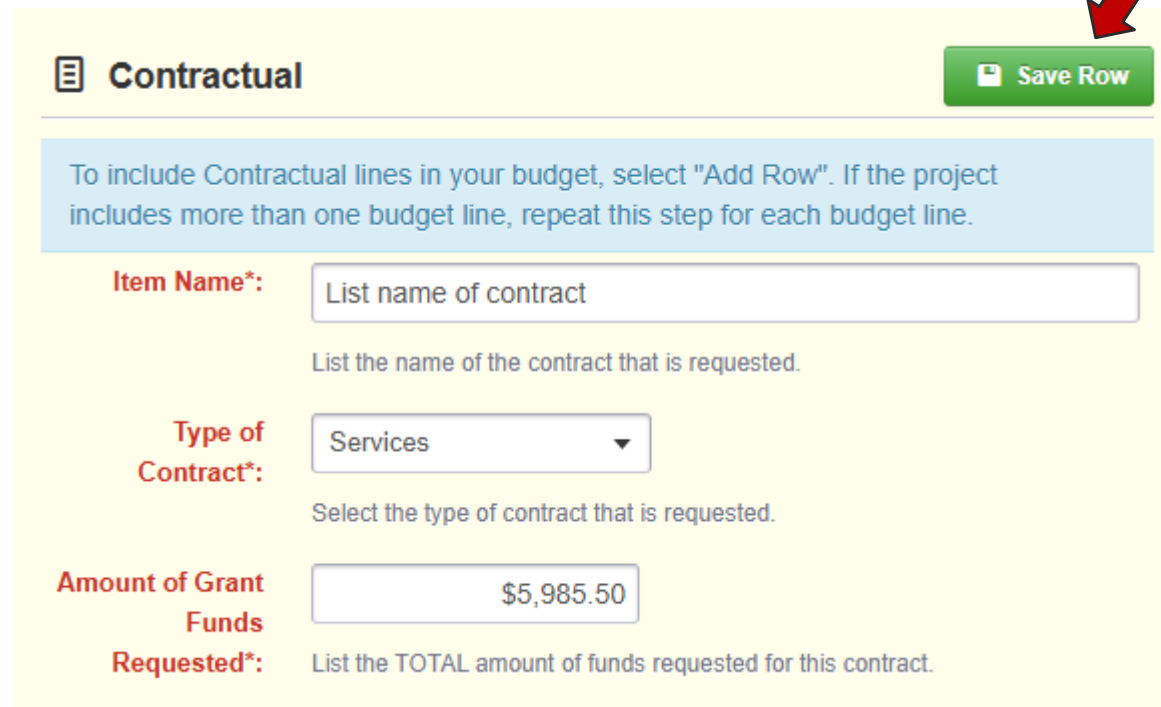


Budget

- **Contractual Budget Lines**

- To include contractual costs in your budget, select “Add Row” in the “Contractual” budget section
 - Repeat this step for each contract that is requested
- Item Name: List the name of the contract that is requested
- Type of Contract: Select the type of contract that is requested
 - Services
 - Maintenance
 - Item Acquisition
 - Contracted Personnel
 - Subscriber Fees
- Amount of Grant Funds Requested: Enter the total amount requested for the contract

- Select “Save Row”



Contractual Save Row

To include Contractual lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

Item Name*:
List the name of the contract that is requested.

Type of Contract*:
Select the type of contract that is requested.

Amount of Grant Funds Requested*:
List the TOTAL amount of funds requested for this contract.



Budget

- After you have added budget lines, complete the narrative justification for **EACH** section costs are being requested in
- Select “Edit Form” in the “Narrative Justification” section for the budget category you wish to provide justification for
 - The “Narrative Justification” is located below each corresponding budget category

Equipment - Multi-List [✓ Mark as Complete](#) [+ Add Row](#) [✎ Edit All Rows](#)

To include Equipment lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

Equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

Item Name	Quantity	Unit Cost	Amount of Grant Funds Requested
List equipment requested	2.00	\$6,000.00	\$12,000.00
			\$12,000.00


Last Edited By: TEST TEST - Jul 1, 2026 9:40 AM [+ Add Row](#)

Equipment Narrative Justification [✓ Mark as Complete](#) [✎ Edit Form](#)

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), select "Edit Form".

The justification for each budget line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for each budget line requested.
3. Indicate who will use the Equipment and where it will be housed.



Budget

- Instructions are provided in the blue box for each “Narrative Justification” section detailing information that needs to be provided in the narrative
- Information should be provided in the text box below the instructions

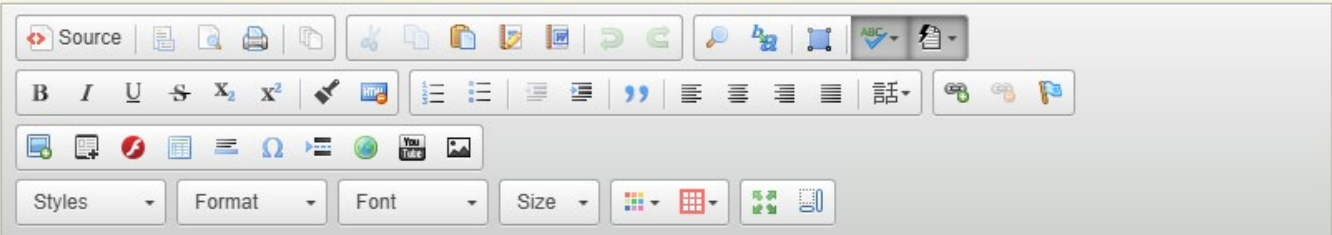
Equipment Narrative Justification

Save Form

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), select "Edit Form".

The justification for each budget line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for each budget line requested.
3. Indicate who will use the Equipment and where it will be housed.



A rich text editor toolbar with multiple rows of icons. The first row includes icons for source, undo, redo, and other document actions. The second row contains bold (B), italic (I), underline (U), strikethrough (ABC), subscript (x₂), superscript (x²), and other text formatting options. The third row features icons for bulleted list, numbered list, indent, outdent, link, unlink, and other list-related functions. The bottom row includes dropdown menus for Styles, Format, Font, and Size, along with color and background color selection tools.



Budget

- **Training/Travel Narrative Justification**
 - Provide justification for each travel/training requested
 - Address why the travel/training is necessary
 - Provide a schedule of travel, duration, location, frequency, and cost basis
 - Example: Mileage to travel to X meetings, estimated 3 trips from Jefferson City to St. Louis, estimated 780 miles @ state rate per mile established by the MO Office of Administration
 - For conferences or trainings, provide the name of the conference/training, anticipated date and location, number of staff requested to attend, include why it is necessary, and provide a cost basis for the amount that is requested
- **Equipment Narrative Justification**
 - Provide justification for each equipment item requested
 - Address why the equipment item is necessary
 - Indicate who will use the item, how it will be used, and where it will be housed
 - Provide a cost basis for the amount that is requested



Budget

- Supplies/Operations Narrative Justification
 - Provide justification for each supply/operation requested
 - Address why the supply/operation is necessary
 - Provide a cost basis for the amount that is requested
- Contractual Narrative Justification
 - Provide justification for each contract requested
 - Address the need for the contract
 - Provide the dates covered by the contract
 - Provide a cost basis for the amount that is requested



Budget

- The screenshot demonstrates an example of a completed budget section for “Equipment”

Equipment - Multi-List ✓ Mark as Complete + Add Row ✎ Edit All Rows

To include Equipment lines in your budget, select "Add Row". If the project includes more than one budget line, repeat this step for each budget line.

Equipment items are defined as tangible property having an acquisition cost of \$5,000 or more, and a useful life of more than one year.

Item Name	Quantity	Unit Cost	Amount of Grant Funds Requested
List equipment requested	2.00	\$6,000.00	\$12,000.00
			\$12,000.00

Last Edited By: TEST TEST - Jul 1, 2026 9:53 AM + Add Row

Equipment Narrative Justification ✓ Mark as Complete ✎ Edit Form

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), select "Edit Form".

The justification for each budget line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for each budget line requested.
3. Indicate who will use the Equipment and where it will be housed.

- Provide Justification for each equipment item requested
- Address why the equipment item is necessary
- Indicate who will use the item, how it will be used, and where it will be housed
- Provide a cost basis for the amount that is requested



Budget

- The “Total Budget” will reflect all costs requested in each budget category

☰ Total Budget		✓ Mark as Complete
Total Training/Travel:	\$10,000.00	
Total Equipment:	\$12,000.00	
Total	\$1,000.00	
Supplies/Operations:		
Total Contractual:	\$5,985.50	
Total Project Cost:	\$28,985.50	



Budget

- After you have entered all budget lines and narrative justifications, select “Mark as Complete”
 - All “Mark as Complete” options on form will work



Certified Assurances

- Select “Certified Assurances”

Application Preview Attachments Alert History Map

Application Details [Preview Application](#) [Withdraw](#)

Application cannot be Submitted Currently

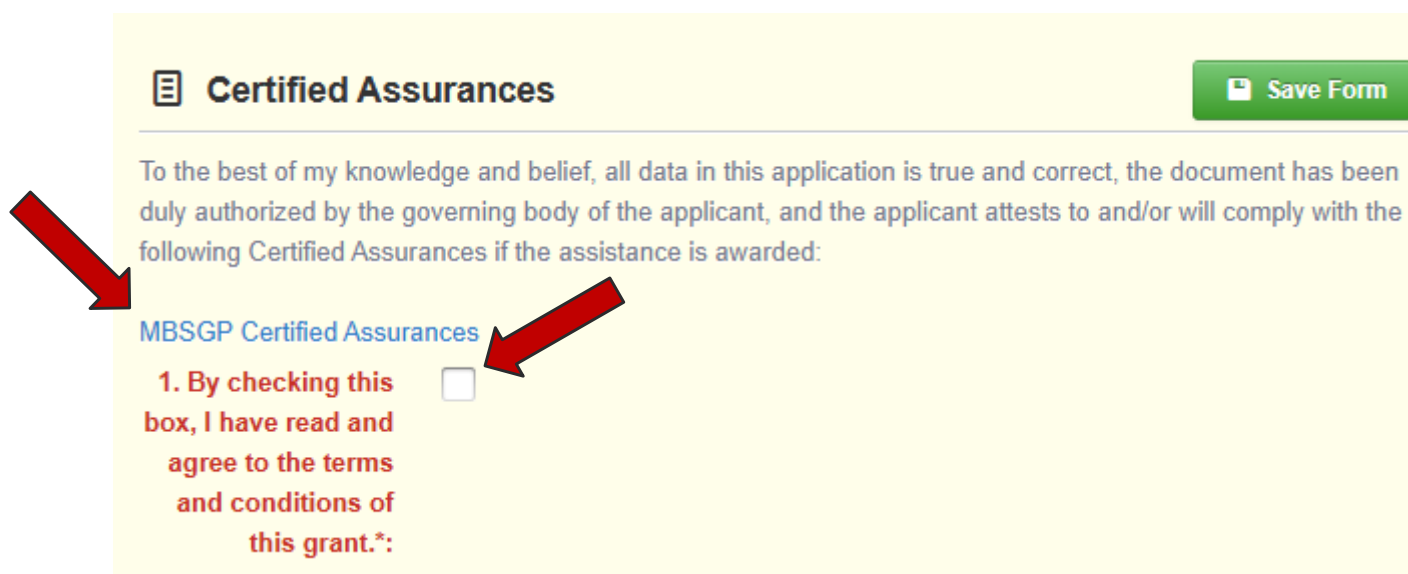
- Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	✓	Jul 1, 2026 9:20 AM - TEST TEST
Interoperable Communications	✓	Jul 1, 2026 9:26 AM - TEST TEST
Budget	✓	Jul 1, 2026 9:53 AM - TEST TEST
Certified Assurances	-	-
Named Attachments	-	-



Certified Assurances

- Select the “blue link” to review the Certified Assurances for SFY 2027 MBSGP
- Check the box to certify the Authorized Official has read and agrees to the terms and conditions of the grant



Certified Assurances Save Form

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

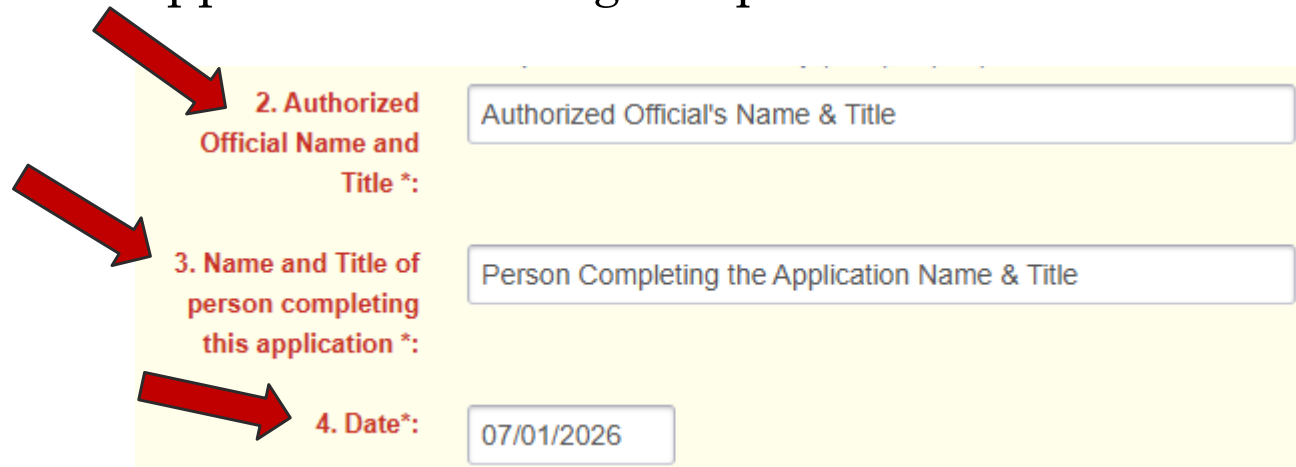
[MBSGP Certified Assurances](#)

1. By checking this box, I have read and agree to the terms and conditions of this grant.*:



Certified Assurances

- Complete the certification with the Authorized Official's name and title
- Complete with the name and title of the person completing the application
- Enter the date the application is being complete and submitted



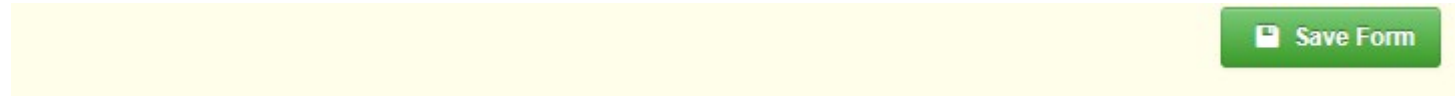
The image shows a screenshot of a certification form with three red arrows pointing to specific fields. The form is set against a light yellow background. The first arrow points to the label '2. Authorized Official Name and Title *:', which is followed by a text input field containing the placeholder text 'Authorized Official's Name & Title'. The second arrow points to the label '3. Name and Title of person completing this application *:', followed by a text input field containing the placeholder text 'Person Completing the Application Name & Title'. The third arrow points to the label '4. Date*:', followed by a date input field containing the value '07/01/2026'.

2. Authorized Official Name and Title *:	Authorized Official's Name & Title
3. Name and Title of person completing this application *:	Person Completing the Application Name & Title
4. Date*:	07/01/2026

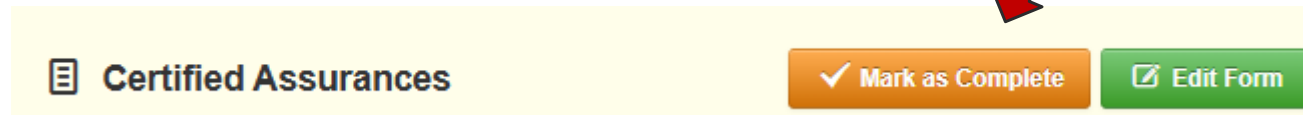


Certified Assurances

- Select “Save Form”



- Select “Mark as Complete”



Named Attachments

- Select “Named Attachments”

Application Preview Attachments Alert History Map

Application Details [Preview Application](#) [Withdraw](#)

Application cannot be Submitted Currently


- Application components are not complete


Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	✓	Jul 1, 2026 9:20 AM - TEST TEST
Interoperable Communications	✓	Jul 1, 2026 9:26 AM - TEST TEST
Budget	✓	Jul 1, 2026 9:53 AM - TEST TEST
Certified Assurances	✓	Jul 1, 2026 10:05 AM - TEST TEST
Named Attachments	-	-



Named Attachments

- Attachments
 - Quote/Cost Basis – A quote or cost basis is recommended for all costs requested
 - **Quotes are required for ALL interoperable communications equipment**
 - Other Supporting Information – up to 3 attachments
- To add the attachment, select the name of the attachment



📎 - Named Attachments		✓ Mark as Complete						
Named Attachment	Required	Description	File Name 	Type	Size	Upload Date	Delete?	
Quote or Cost Basis								
Other Supporting Documentation								
Other Supporting Documentation								
Other Supporting Documentation								



Named Attachments

- Browse your computer to select a document by selecting “Select file”
- Provide a brief description and select “Save File”

Attach File

Save File Cancel

Upload File*: Select file

Description*:

495 character(s) left

- Select “Mark as Complete”

- Named Attachments

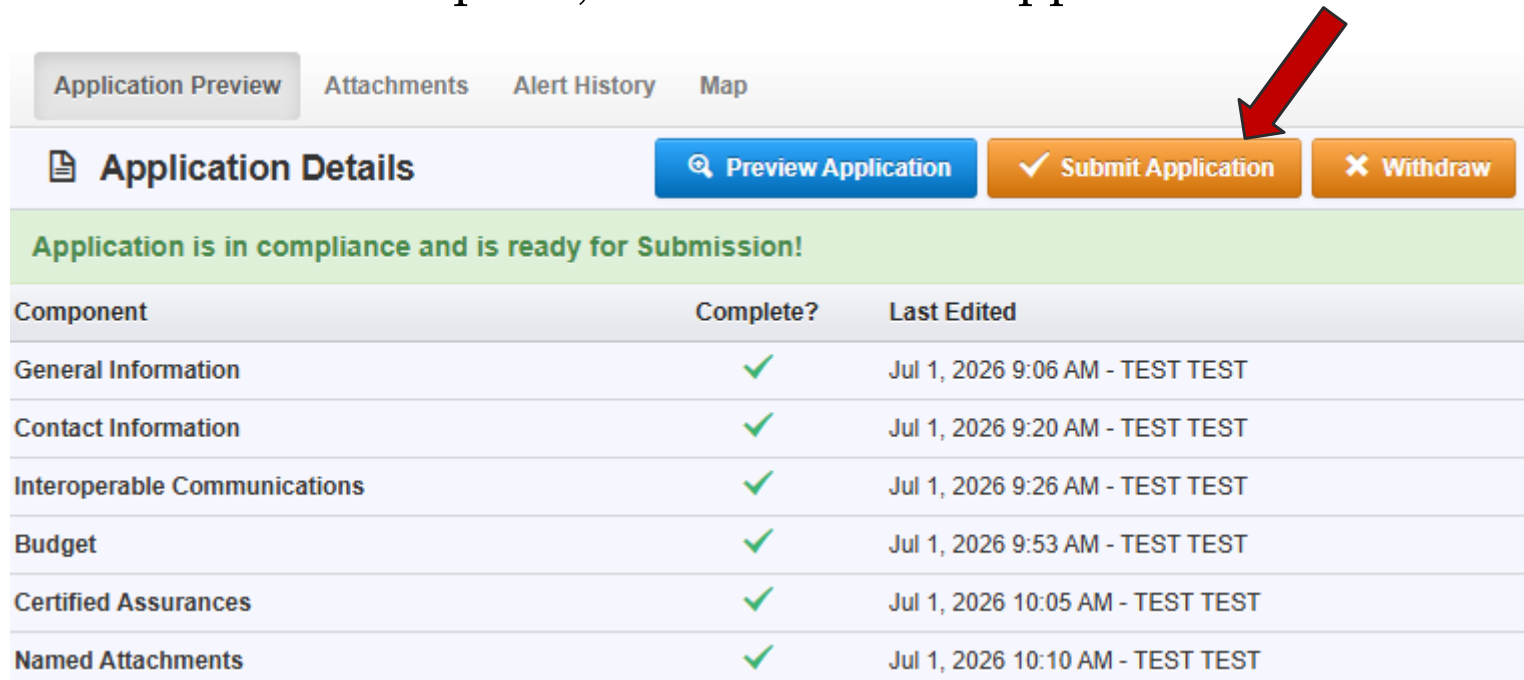
Mark as Complete

Named Attachment	Required	Description	File Name	Type	Size	Upload Date	Delete?
Quote or Cost Basis		Quote	Test File.docx	docx	11 KB	07/01/2026 10:10 AM	Delete
Other Supporting Documentation							



Application Submission

- All forms **must be marked complete** in order to submit the application
- When all forms are complete, select “Submit Application”



Application Preview Attachments Alert History Map

Application Details Preview Application Submit Application Withdraw

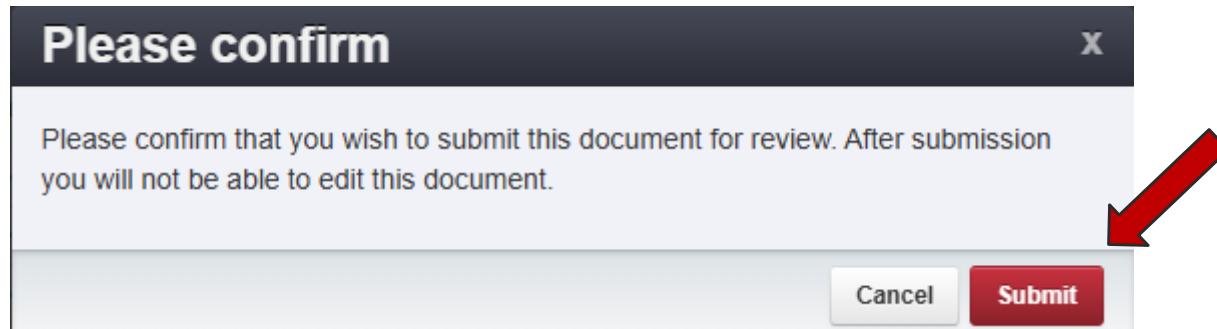
Application is in compliance and is ready for Submission!

Component	Complete?	Last Edited
General Information	✓	Jul 1, 2026 9:06 AM - TEST TEST
Contact Information	✓	Jul 1, 2026 9:20 AM - TEST TEST
Interoperable Communications	✓	Jul 1, 2026 9:26 AM - TEST TEST
Budget	✓	Jul 1, 2026 9:53 AM - TEST TEST
Certified Assurances	✓	Jul 1, 2026 10:05 AM - TEST TEST
Named Attachments	✓	Jul 1, 2026 10:10 AM - TEST TEST



Application Submission

- Select “Submit” to confirm the submission of your application



Application Submission

- The “Primary Contact” on the application will receive an email from WebGrants confirming the application submission

WebGrants - Missouri Department of Public Safety - Application - #58395 - Submitted



dpswebgrants@dps.mo.gov

To dpswebgrants



Wed 7/1/2026 10:14 AM

**** DO NOT RESPOND TO THIS EMAIL ****

The following Application has been submitted:

Application Number: 58395
Project Title: SFY 2027 MBSGP Agency
Program Area: Missouri Blue Shield Grant Program
Applicant Agency: BaseLine Organization
Primary Contact: TEST TEST

If this email requires your attention, you may log into the WebGrants grants management system at <https://dpsgrants.dps.mo.gov>. You can view or print a copy of the submitted application under the "My Applications" module.

You may now log into the WebGrants system at the following location:

<https://dpsgrants.dps.mo.gov/>



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