SFY 2026 State Cyber Crime Grant (SCCG) Program Application Instructions

MO Department of Public Safety

2026 SCCG Program

- The goal of the SCCG Program is to make funds available to reduce internet sex crimes against children and improve public safety for children through investigations, forensics, and prevention. This program provides support of the continued operation of multi-jurisdictional law enforcement cybercrime task forces.

2026 SCCG Applicants

- Eligible Applicants:
  - Any unit of state or local government within Missouri may apply for SCCG funds from the Missouri Department of Public Safety so long as the project is multi-jurisdictional. A Memorandum of Understanding (MOU) [or Memorandum of Agreement (MOA)], signed by all participating jurisdictions, must be submitted as an attachment to the application
  - Reference the Notice of Funding Opportunity for additional details
    - 2026 SCCG NOFO
- Ineligible Applicants:
  - Non-profit and for-profit organizations are ineligible for SCCG funds from the State of Missouri

Login

▶ To begin an application login to the WebGrants System

  ▶ Returning users or Organizations

    ▶ Enter User ID & Password

  ▶ New Users select "Click here to Register"

New User

- If you are applying as a "New User"

  - Complete the Registration

    - It may take a few days for your request to be approved by DPS staff

Two-Step Verification

Type in Passcode

- ▶ Type in your One-Time Passcode
  - ▶ A one-time passcode will be sent to the email address that is registered with the User ID

🔑 **2-Factor Authentication**

Verify Email Address

Please check the email account for the email address provided in your registration.

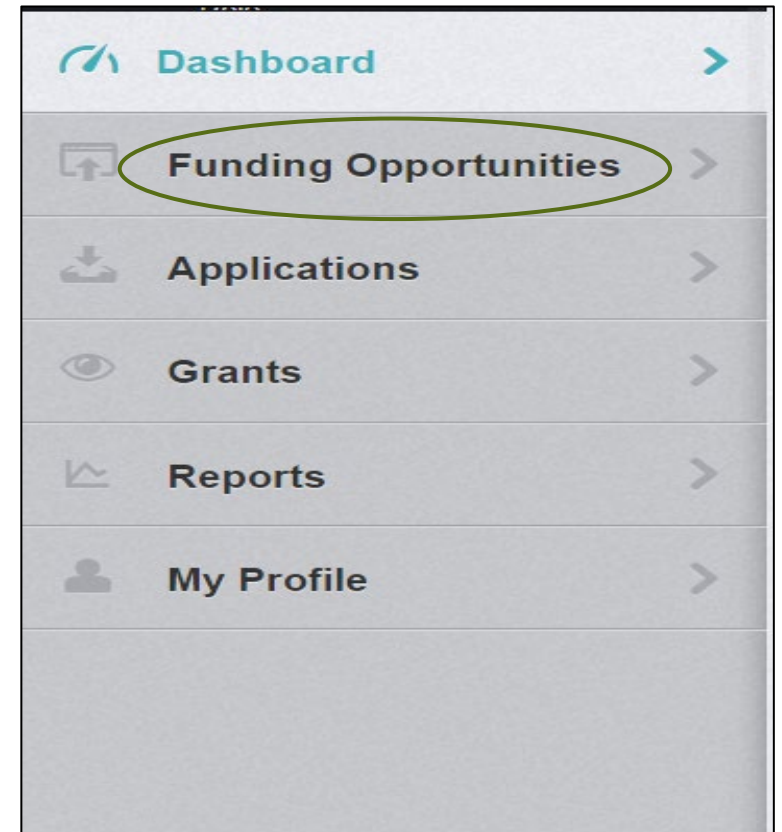You should receive an email with a temporary passcode. Please enter that passcode below

106264

Submit

SCCG Application

▶ Select "Funding Opportunities" from the "Main Menu"

Dashboard
Funding Opportunities
Applications
Grants
Reports
My Profile

Funding Opportunities

▶ From the list of open funding opportunities select the 2026 SCCG Grant ID#41791

41791	Posted	SFY 2026 State Cyber Crime Grant (SCCG)	SCCG-State Cyber Crime Grant	May 8, 2025 4:00 PM	0

▶ Review the Funding Opportunity Details including:

- ▶ Description
- ▶ Attachments
  - ▶ 2026 SCCG NOFO
  - ▶ 2026 SCCG Certified Assurances
- ▶ Website Links
  - ▶ DPS SCCG Informational web page: https://dps.mo.gov/dir/programs/dpsgrants/sccg.php

Funding Opportunity, cont.

▶ After reviewing all the information select "Start a New Application"

▶ The forms for this grant have changed, so do not select "Copy Application," as forms will be blank

General Information

▶ Complete the entire form as indicated:

▶ **Application Title:** Enter SCCG 2026 Task Force name (i.e., 2026 SCCG – ABC City Task Force)

▶ **Primary Contact:** Select from the drop down, who will be the Primary Contact for the application

▶ When complete, select "Save
Form Information"

Application - General Information

Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application.
Select the organization, if you belong to more than one, for which you will be submitting this application.

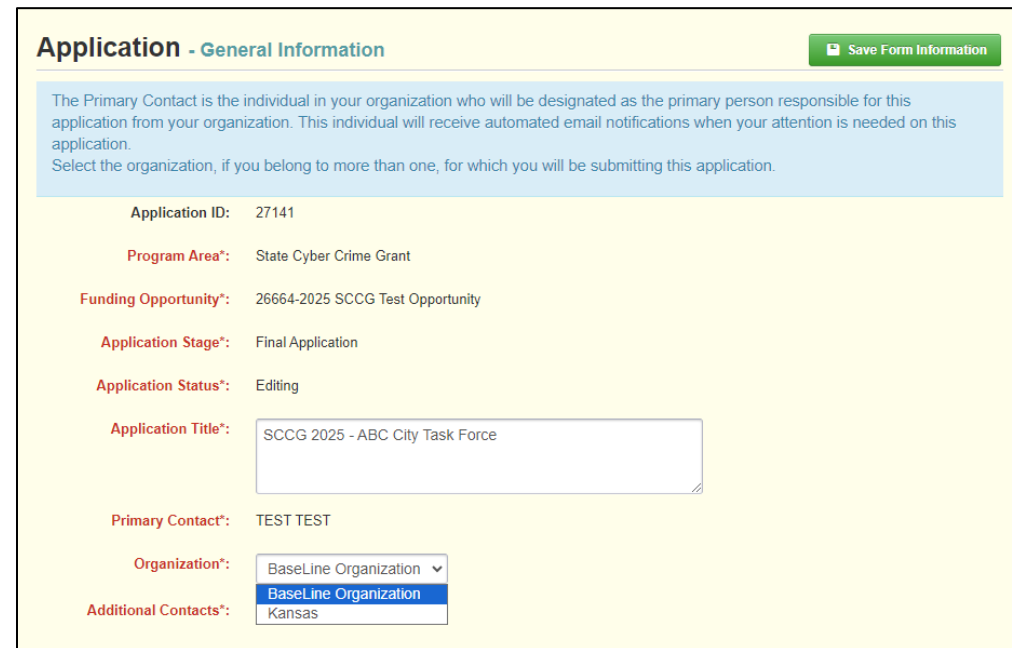**Application Title*:** SCCG 2026 – ABC Task Force

Primary Contact*: TEST TEST

Organization*:
- Audit OVC
- Cassie Tester
- Chelse Dowell
- System Administrator
- Tena Malone
- TEST TEST
- Tester2 Tester2

Additional Contacts*:

General Information, cont.

▶ Complete the General Information:

　　▶ **Organization:** Select from the drop down, the Organization for the application

　　▶ When complete, select "Save

Form Information"

Application - General Information　　　　　　　💾 Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application.
Select the organization, if you belong to more than one, for which you will be submitting this application.

Application ID:	27141
Program Area*:	State Cyber Crime Grant
Funding Opportunity*:	26664-2025 SCCG Test Opportunity
Application Stage*:	Final Application
Application Status*:	Editing
Application Title*:	SCCG 2025 - ABC City Task Force
Primary Contact*:	TEST TEST
Organization*:	BaseLine Organization ⌄
	BaseLine Organization
Additional Contacts*:	Kansas

SFY 2026 SCCG Application Forms

▶ The SFY 2026 SCCG Application will include 6 forms:

- ▶ General Information
- ▶ Contact Information
- ▶ Law Enforcement Eligibility Requirements
- ▶ SCCG Project Package
- ▶ Budget
- ▶ Application Attachments

Application Forms

► Once the General Information component has been completed, the Application Forms will appear

► Each form must be completed and "checked marked" complete before the application can be submitted

Application Forms, cont.

▶ Select "Contact Information"

▶ Complete each section of the

Contact Information form

    ▶ Authorized Official

    ▶ Project Director

    ▶ Fiscal Officer

    ▶ Officer in Charge

Contact Information

▶ This form will collect information for the applicant agency contacts.

To be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive.

- ▶ **Authorized Official:** (Presiding Commissioner, County Executive, Mayor, City Administrator)
- ▶ **Project Director:** (Sheriff, or Chief of Police/Colonel)
- ▶ **Fiscal Officer:** (Treasurer, Director of Finance, or person of similar duty)
- ▶ **Officer In Charge:** (the individual that will act as the supervisor or commander of the proposed project)

Contact Information, cont.

Contact Information

[Save Form]

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:
• If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
• If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
• If the applicant agency is a State Department, the Director shall be the Authorized Official
• If the applicant agency is a college/university, the President shall be the Authorized Official
• If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, this includes Fire Protection Districts
• If the applicant agency is under the supervision of a board, the Board Chair or Board President shall be the Authorized Official
• If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
THIS IS NOT AN ALL-INCLUSIVE LIST. IF YOUR AGENCY DOES NOT FALL INTO ONE OF THE CATEGORIES LISTED ABOVE OR YOU ARE UNSURE OF WHO THE AUTHORIZED OFFICIAL SHOULD BE FOR YOUR AGENCY, PLEASE CONTACT THE MISSOURI OFFICE OF HOMELAND SECURITY DPS GRANTS AT (573) 522-3455

Name*: [   ]   [   ]   [   ]
                    Title   First Name   Last Name

Job Title*: [   ]

Agency*: [   ]

Mailing Address*: [   ]
                    Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1: [   ]
                    If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2: [   ]

Contact Information, cont.

- Select "Save Form", when the form has been completed

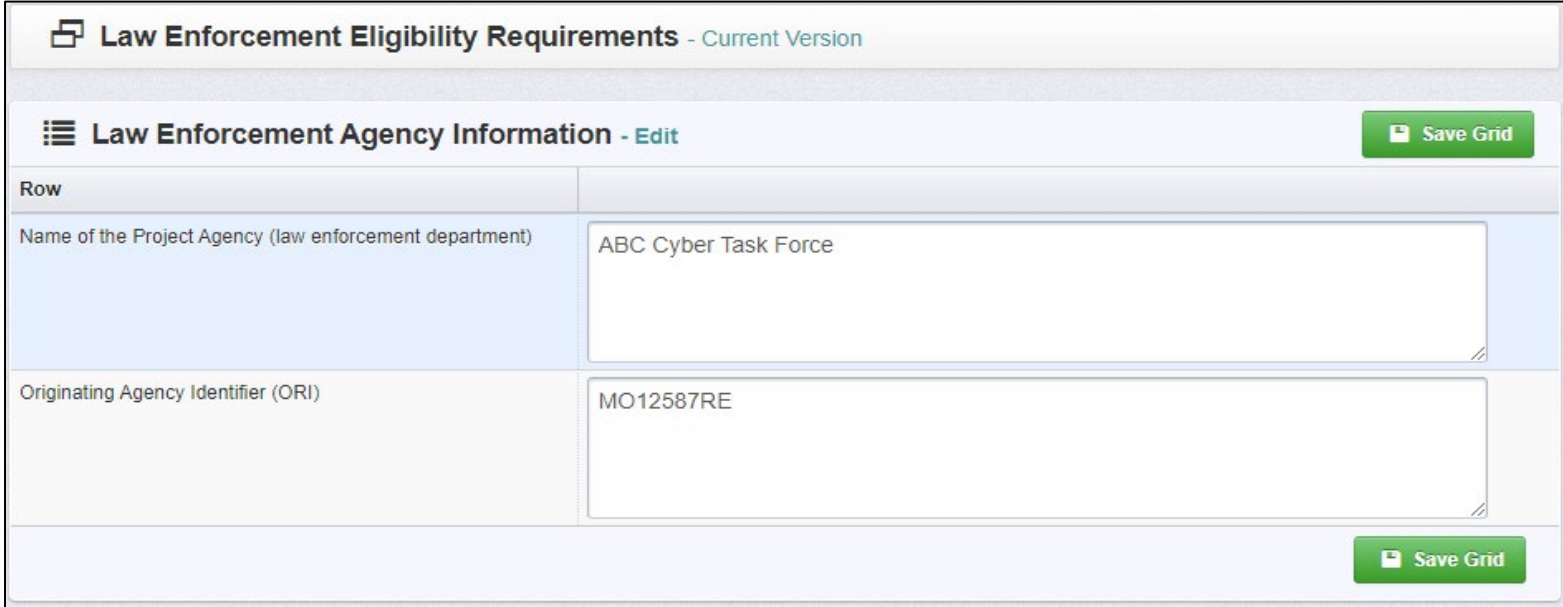- Select "Mark as Complete"

- If edits are needed, select "Edit Form"

Application Forms

▶ Select "Law Enforcement Eligibility Requirements"

Law Enforcement Eligibility Requirements

▶ Enter the name of Project Agency (law enforcement department)for the pass-through entity, unless the task force has an individual Originating Agency Identifier (ORI), then enter the task force name

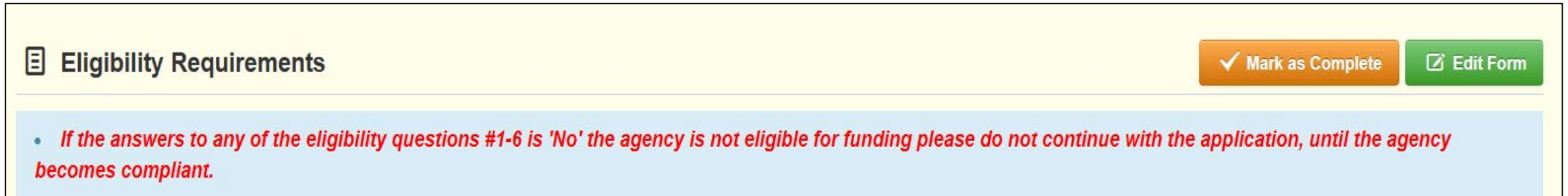▶ Enter the ORI for the agency listed above

▶ Select "Save Grid" [💾 Save Grid]

⊟ Law Enforcement Eligibility Requirements - Current Version

☰ Law Enforcement Agency Information - Edit   [💾 Save Grid]

Row	
Name of the Project Agency (law enforcement department)	ABC Cyber Task Force
Originating Agency Identifier (ORI)	MO12587RE

[💾 Save Grid]

Law Enforcement Eligibility Requirements, cont.

Select "Edit Form" "

- Answer questions 1-6 based on the law enforcement agency listed above
- If the answer to any of the eligibility questions #1-6 is "No" the agency is not eligible for funding, please do not continue with the application until the agency becomes compliant

Law Enforcement Eligibility Requirements, cont.

Eligibility Requirements | Save Form

- *If the answers to any of the eligibility questions #1-6 is 'No' the agency is not eligible for funding please do not continue with the application, until the agency becomes compliant.*

1. Is the project agency in compliance with Section 590.650 RSMo - Vehicle Stops Reporting?*:

Yes | No

* Per Section 590.650 RSMo agencies are required to submit their reports to the Missouri Attorney Generals Office by March 1st of each year. Agencies that submitted by the late submission date of March 15th may be eligible for funding but will not take priority over agencies that submitted on time.

2. Is the project agency in compliance with Section 590.700 RSMo? - (Agencies are required to adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of Section 590.700 RSMo)*:

Yes | No

3. Is the project agency in compliance with Section 43.544 RSMo - (each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository)*:

Yes | No

4. Is the project agency in compliance with Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021? *:

Yes | No

* For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months since January 1, 2022

5. Is the project agency in compliance with Section 43.505 RSMo Uniform Crime Reporting - Missouri Incident-Based Reporting System MIBRS (each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the Department of Public Safety)*:

Yes | No

* For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months since January 1, 2022

6. Is the project agency in compliance with Section 590.030 RSMo - Rap Back Program Participation (all law enforcement agencies shall enroll in the state and
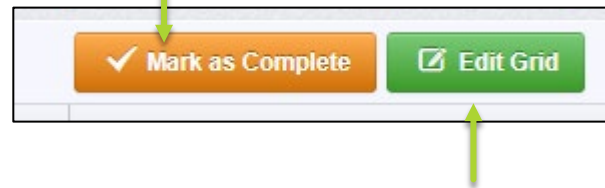
Yes | No

Law Enforcement Eligibility Requirements, cont.

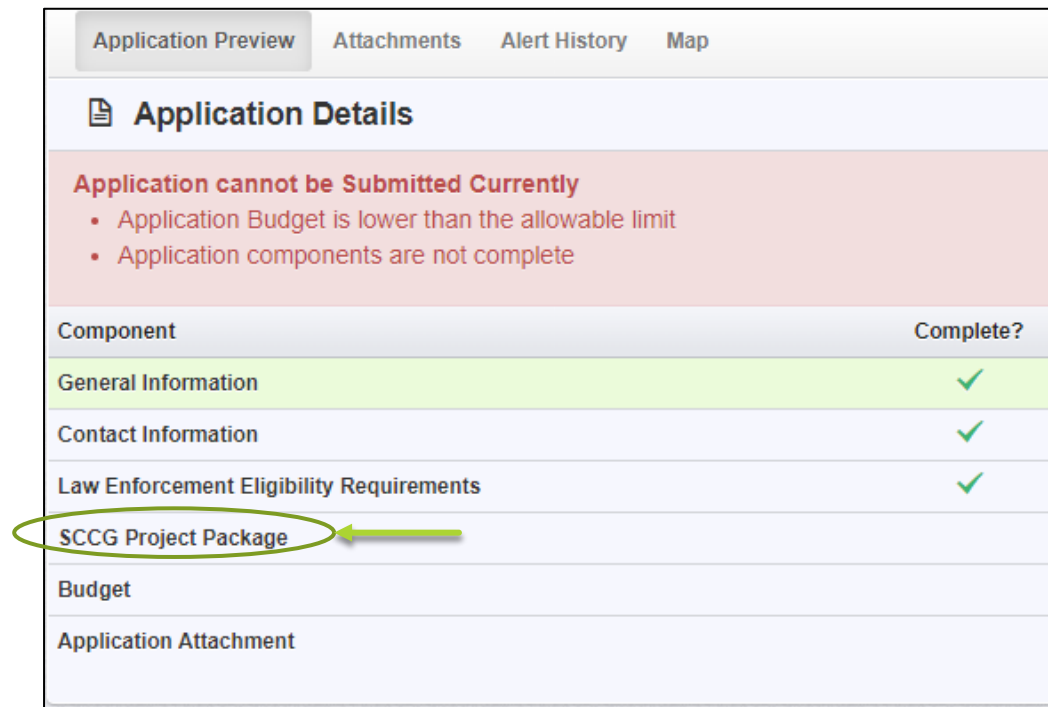- Select "Save Grid", when the form has been completed
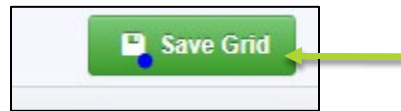
- Select "Mark as Complete"

- If edits are needed, select "Edit Grid"

Application Forms

▶ Select "SCCG Project Package"

SCCG Project Package

- The Project Package Form has 6 Sections:
  - Project Summary
  - Training Requirements By Category
  - Goals Minimum Standards
  - Audit Information
  - Risk Assessment Information
  - Certified Assurances
- The information provided in the application is used during the application scoring phase
- Please ensure all questions are answered fully and accurately

SCCG Project Package, Project Summary

- Section 1: Project Summary consists of 4 questions
  - Goal #1 Minimum Standards
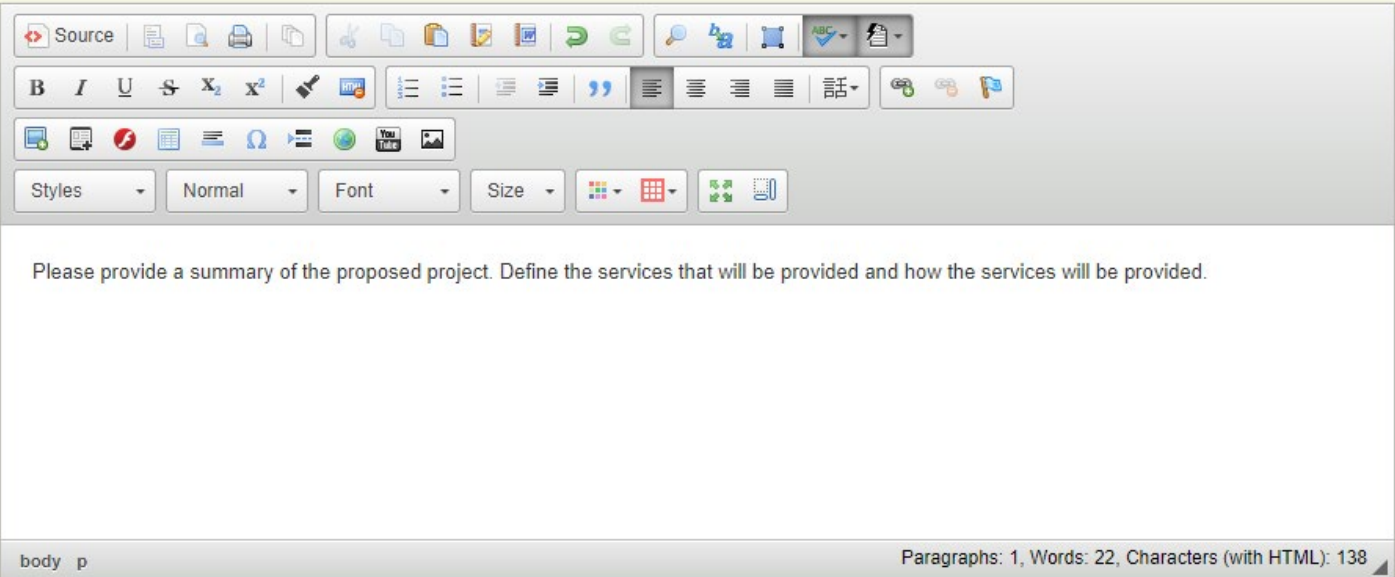 - Question #1: Provide a project narrative, select project type from the drop-down list

SCCG Project Package, Project Summary, cont.

- ▶ Section 1 - Project Summary
  - ▶ Goal #1 Minimum Standards
  - ▶ Provide a project narrative
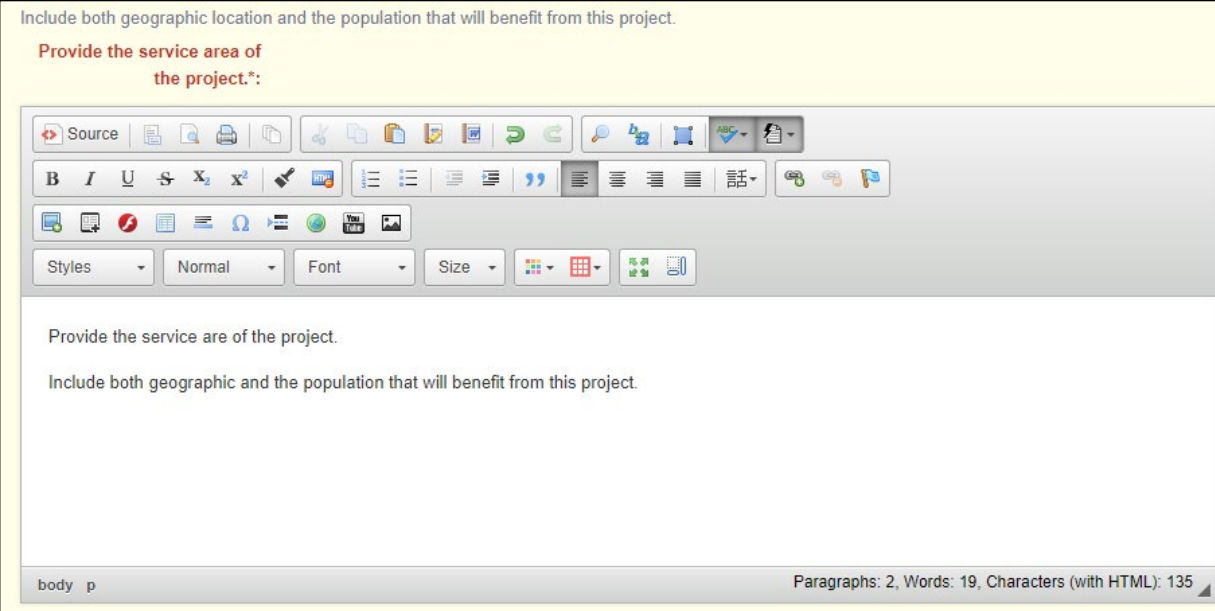
SCCG Project Package, Project Summary, cont.

▶ Section 1 - Project Summary, cont.

　▶ Provide the service area of the project

　▶ Why is the proposed project necessary

SCCG Project Package, Project Summary, cont.

▶ Section 1 - Project Summary, cont.

   ▶ Why is the proposed project necessary?
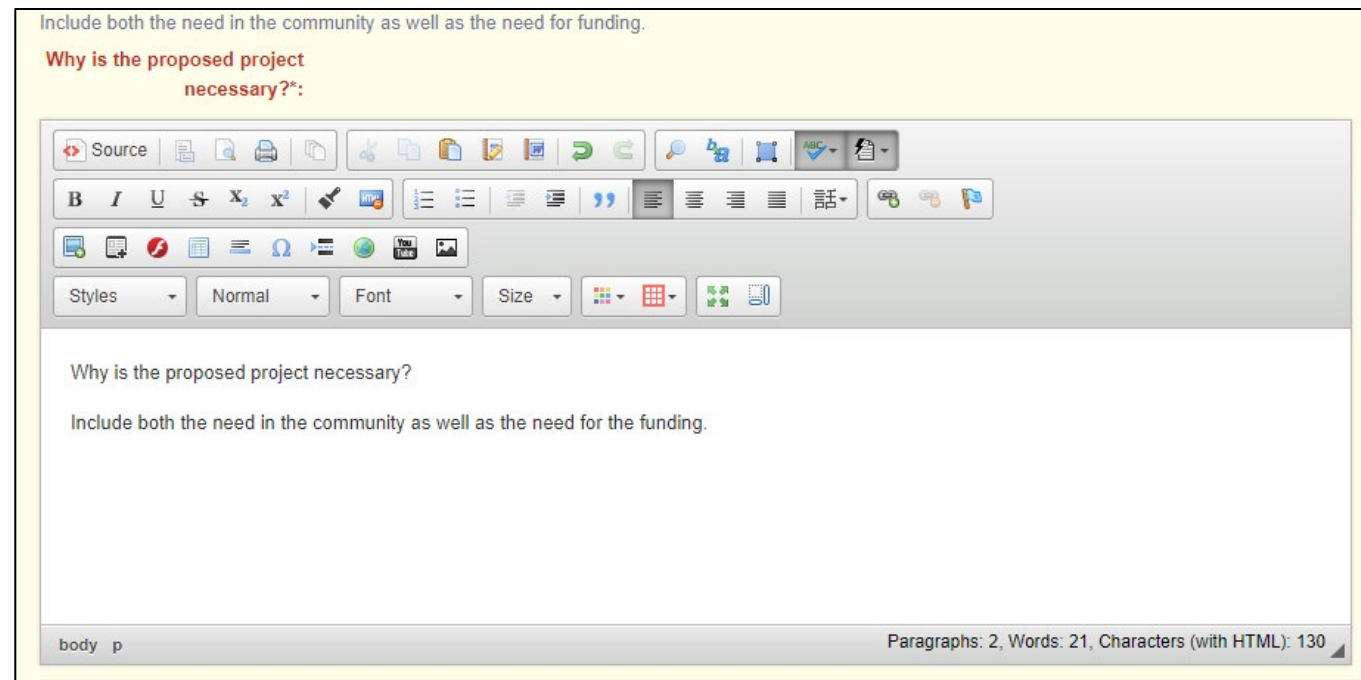
SCCG Project Package, Goals – Training Requirements By Category

- Goal #1 Minimum Standards
  - Prior to answering the next questions, review the training requirements for each position title
  - Review this list for all task force officers
  - This information can be found in the SFY 2026 SCCG NOFO or in the Project Form

SCCG Project Package, Goal #1 Minimum Standards

▶ Objective 1.1 Minimum Training

▶ 2. Have all task force officers completed the online training of the ICAC Program Operation and Investigative Standards?

▶ Select "Yes" or No"

Objective 1.1 Minimum Training

2. For the following include all personnel (investigators and forensic examiners, full-time and part-time, grant-funded and non-grant-funded) working child internet sex crime cases for the cyber task force or cyber unit.

Information for the ICAC Program Operation and Investigative Standards and support can be located at: https://ojjdp.ojp.gov/training-and-technical-assistance

Have all task force officers completed the online training of the ICAC Program Operation and Investigative standards?*:

| Yes | No |

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ If you answer "No" a pop-up box will appear

  ▶ List each task force officer/forensic personnel that have not yet completed the training and an estimated timeframe that the training will be completed

Objective 1.1 Minimum Training

2. For the following include all personnel (investigators and forensic examiners, full-time and part-time, grant-funded and non-grant-funded) working child internet sex crime cases for the cyber task force or cyber unit.

Information for the ICAC Program Operation and Investigative Standards and support can be located at: https://ojjdp.ojp.gov/training-and-technical-assistance

Have all task force officers completed the online training of the ICAC Program Operation and Investigative standards?*:   Yes No

If you answered no, please list each task force officer/forensic personnel that have not yet completed the training, as well as the estimated time frame for them to complete the training.:   List who has not yet completed the training and an estimated timeframe that the training will be completed.

SCCG Project Package, Goal #1 Minimum Standards, cont.

- ▶ 2.B For the following questions include all personnel (investigators and forensic examiners, full-time and part-time, grant funded and non-grant-funded) working on child internet sex crime cases for the cyber task force or cyber unit

- ▶ You will need to add one line for each officer/examiner in the task force, by selecting "Add Row," while the application from is not in "Editing" status
  - ▶ Above and under each question is the "Save Form" button

- ▶ Select "Add Row" to add each officer/examiner
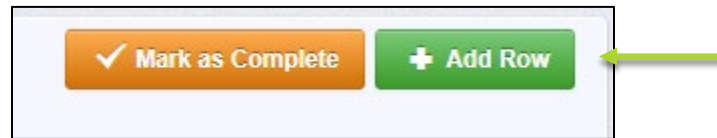
- ▶ Complete all the questions for each task force officer/examiner

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Complete the table by answering each question, for each task force officer

2.B For the following questions include all personnel (investigators and forensic examiners, full-time and part-time, grant funded and non-grant-funded) working on child internet sex crime cases for the cyber task force or cyber unit.
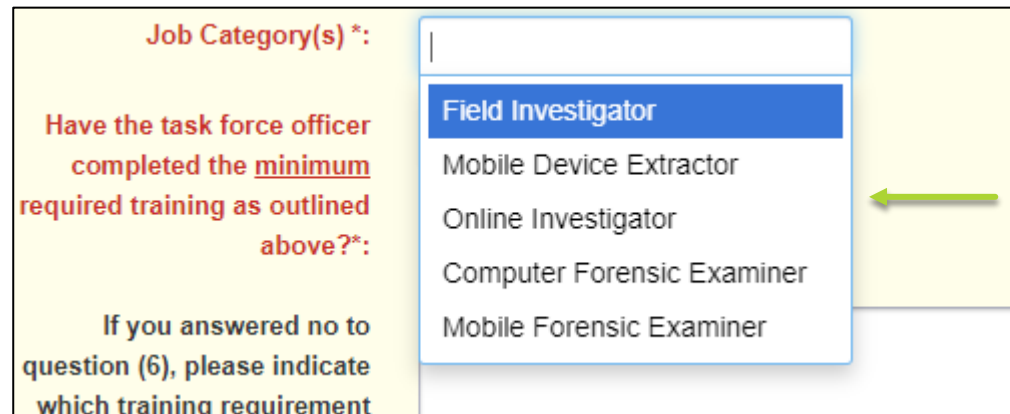
Add one line for each officer/examiner in the task force

Officer Name*:

Is this position grant funded?*: Yes | No

Employment Status*: Full-Time

Is the officer/examiner POST certified?(Missouri Peace Officer Certification)*: Yes | No

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Review the position descriptions to answer the next questions pertaining to the individual

▶ Select from the drop-down box Job Category(s)

▶ You may select as many positions as needed by re-selecting the field

SCCG Project Package, Goal #1 Minimum Standards, cont.

- ► Have the task force officer completed the <u>minimum</u> required training as outlined above?
  - ► Verify the training from the definitions listed above the question
    - ► Select "Yes" or "No"
    - ► If you answered "No," indicate in the box which training has not been met and when the minimum training will be completed
- ► In the past calendar year has the officer completed the recommend training
  - ► Select "Yes" or "No"
  - ► If you answered "No," give a reason the training was not completed, and the anticipated date for completing the training this year
- ► Once the training has been entered, select "Save Row"

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Example:

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Example of saved field:

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Changes can be made to each list by selecting "Edit All Rows"

  ▶ This will also put the SCCG Project Package form back into "Editing" status
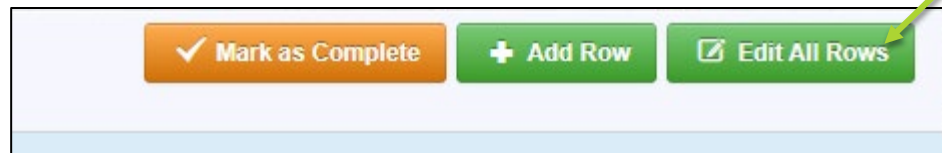
SCCG Project Package, Goal #1 Minimum Standards, cont.

► Goal #1 Minimum Standards, cont.

  ► Objective #1.2 Minimum Procedures

    ► 3. Has the task force defined a protocol or procedure that details the approximate timeframe, triaging system, and follow-up involved for handling cyber tips?

      ► Select "Yes" or "No"

      ► 3.a. If the answer to question #3 is "No," explain the task force's plan to implement a protocol or procedure to handle cyber tips received by the task force

Objective #1.2 Minimum Procedures

3. Has the task force defined a protocol or procedure that details the approximate timeframe, triaging system, and follow-up involved for handling cyber tips?*:

| Yes | No |

3.a If the answer to question (3) is no, explain the task force's plan to implement a protocol or procedure to handle cyber tips received by the task force.:

If you answered "No" to question #3, explain the task force's plan to implement a protocol or procedure to handle cyber tips received by the task force.

SCCG Project Package, Goal #1 Minimum Standards, cont.

▶ Goal #1 Minimum Standards, cont.

  ▶ 4. Does the task force have (or have access to) a program or other means to make psychiatric or psychological evaluations and /or counseling available for all task force officers?

    ▶ Select "Yes" or "No"

    ▶ 4.a. If the answer to question #4 is "No, " explain the plan to implement or identify a program or other means to make psychiatric or psychological evaluations and /or counseling available for task force officers

SCCG Project Package, Goal #2 Task Force Activities

- Objective #2.1 Proactive Activities

  - 5. Does the task force have the current manpower and resources to conduct ongoing proactive investigations?

    - Select "Yes" or "No"

    - 5.a. If the answer to question #5 is "No," explain the reason the task force is not able to conduct ongoing proactive investigations. In addition, explain whether the task force was ever able to conduct ongoing proactive investigations in previous years, and if so, identify what those proactive investigation efforts entailed and the number of the task force officers that conducted such ongoing proactive investigations

SCCG Project Package, Goal #2 Task Force Activities, cont.

▶ Objective #2.2 Proactive Investigations

▶ 6. Does the task force have the ability to perform on-site triaging of evidence?

▶ Select "Yes" or "No"

▶ 6.a. If the answer to question #6 is "No," explain the reason the task force is not able to perform on-site triaging of evidence. In addition, explain if there is any plan to establish the means to perform on-site triaging of evidence in the future.

Objective #2.2 Proactive Investigations

6. Does the task force have the ability to perform on-site triaging of evidence?*:   [Yes | **No**]

6.a If the answer to question (6) is no, explain the reason the task force is not able to perform on-site triaging of evidence. In addition, explain if there is any plan to establish the means to perform on-site triaging of evidence in the future.:

If you answer "No" to question #6, explain the reason the task force is not able to perform on-site triage of evidence. In addition, explain if there is any plan to establish the means to perform on-site triaging of evidence in the future.

SCCG Project Package, Goal 3: Educational Activities

- Objective #3.1 Community Outreach
  - 7. Has the task force been involved in cyber safety educational programs throughout the task force service area during the prior calendar year?
    - Select "Yes" or "No"
    - 7.a. If the answer to question #7 is "No," explain the reason the task force was not involved in cyber safety educational programs throughout the task force service area during the prior calendar year and identify the plan to get involved in the upcoming calendar year

SCCG Project Package, Goal 3: Educational Activities, cont.

▶ Objective #3.1 Community Outreach, cont.

▶ 7. Has the task force been involved in cyber safety educational programs throughout the task force service area during the prior calendar year?

▶ 7.b. If you answered "Yes," to question #7, please describe the types of educational programs the task force was involved in and how often they participated

SCCG Project Package, Goal 3: Educational Activities, cont.

► Objective #3.2 Law Enforcement Outreach

  ► 8. Has the task force been involved in outreach efforts to law enforcement agencies throughout the task force service area during the prior calendar year?

    ► Select "Yes" or "No"

    ► 8.a. If the answer to question #8 is "No," explain the reason the task force was not involved in outreach efforts with law enforcement agencies throughout the task force service area during the prior calendar year, and identify the plan to get involved in the next calendar year

SCCG Project Package, Goal 3: Educational Activities, cont.

- Objective #3.2 Law Enforcement Outreach, cont.
  - 8. Has the task force been involved in outreach efforts to law enforcement agencies throughout the task force service area during the prior calendar year?
    - 8.b. If the answer to question #8 is "Yes," please describe the types of outreach that the task force was involved in and how often

Objective #3.2 Law Enforcement Outreach

8. Has the task force been involved in outreach efforts to law enforcement agencies throughout the task force service area during the prior calendar year?*:

Yes No

8.b If the answer to question (8) is yes, please describe the types of outreach that the task force was involved in and how often.:

> If you answered "Yes" to questions #8, please describe the types of outreach the task force was involved in and how often they participated

SCCG Project Package, Goal 3: Educational Activities, cont.

▶ Objective #3.3 Prosecutorial Outreach

    ▶ 9. Has the task force been involved in outreach efforts to prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year?

        ▶ Select "Yes" or "No"

        ▶ 9.a. If the answer to question #9 is "No," explain the reason the task force was not involved in outreach efforts with prosecutors and /or federal attorneys throughout the task force service area during the prior calendar year, and identify the plan to get involved in the next calendar year

SCCG Project Package, Goal 3: Educational Activities, cont.

► Objective #3.3 Prosecutorial Outreach, cont.

  ► 9. Has the task force been involved in outreach efforts to prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year?

    ► 9.b. If the answer to question #9 is "Yes", how was the task force involved in outreach efforts with prosecutors and /or federal attorneys throughout the task force service area during the prior calendar year, and how often

Objective #3.3 Prosecutorial Outreach

9. Has the task force been involved in outreach efforts to prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year?*:

[Yes] [No]

9.b If the answer to question (9) is yes, how did was the task force involved in outreach efforts with prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year, and how often?:

If you answered "Yes" to questions #9, how was the task force involved in outreach efforts with prosecutors and/or federal attorneys throughout the service area during the prior calendar year and how often

SCCG Project Package, Goal 3: Educational Activities, cont.

- Objective #3.4 Allied Professionals Outreach

  - 10. Has the task force been involved in outreach efforts to allied professionals throughout the task force service area during the prior calendar year?

    - Select "Yes" or "No"

    - 10.a. If the answer to question #10 is "No," explain the reason the task force was not involved in outreach efforts with allied professionals throughout the task force service area during the prior calendar year, and the plan to get involved in outreach efforts going forward

Objective #3.4 Allied Professionals Outreach

10. Has the task force been involved in outreach efforts to allied professionals throughout the task force service area during the prior calendar year?*:

Yes | No

10.a If the answer to (10) is no, explain the reason the task force was not involved in outreach efforts with allied professionals throughout the task force service area during the prior calendar year, and the plan to get involved in outreach efforts going forward.:

If you answer "No" to question #10, explain the reason the task force is not able to involved in outreach efforts with allied professionals throughout the service area during the prior calendar year, and the plan to get involved in outreach efforts going forward

SCCG Project Package, Goal 3: Educational Activities, cont.

▶ Objective #3.4 Allied Professionals Outreach, cont.

  ▶ 10. Has the task force been involved in outreach efforts to allied professionals throughout the task force service area during the prior calendar year?

    ▶ 10.b. If the answer to question #10 is "Yes," what types of outreach efforts did the task force participate in with allied professionals throughout the task force's service area during the prior calendar year, and how often

SCCG Project Package, Goal #4 Collaboration with Other Agencies

▶ Objective #4.1 Information Sharing

   ▶ 11. Does the task force participate in meetings, generate newsletters, or partake in any other information forum to share task force information with the agencies throughout the task force service area ?

      ▶ Select "Yes" or "No"

      ▶ 11.a. If the answer to question #11 is "Yes," identify the type of information that is shared, and identify the agencies to which information is shared.

SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

▶ Objective #4.1 Information Sharing, cont.

  ▶ 11. Does the task force participate in meetings, generate newsletters, or partake in any other information forum to share task force information with the agencies throughout the task force service area ?

    ▶ 11.b. If the answer to question #11 is "No," describe the plan to implement information sharing with the agencies throughout the task force service area, identify the type(s) of information that will be shared, and identify the agencies to which information will be shared

Goal #4 Collaboration with Other Agencies

Objective #4.1 Information Sharing

11. Does the task force participate in meetings generate newsletters, or partake in any other information forum to share task force information with the agencies throughout the task force service area?
*:

[Yes | No]

11.b. If the answer to question (11) is no, describe the plan to implement information sharing with the agencies throughout the task force service area, identify the type(s) of information that will be shared, and identify the agencies to which information will be shared.:

If you answer "No" to question #11, describe the plan to implement information sharing with the agencies throughout the task force service area, identify the type(s) of information that will be shared and identify the agencies to which the information will be shared.

SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

► Objective #4.2 Investment

   ► 12. Does the task force have a committee established to engage in operational and/or financial matters involving the task force?

      ► Select "Yes" or "No"

      ► 12. a. If you answered "No" to question #12, please explain why there is no committee, and if there are any plans to establish a committee

SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

▶ Objective #2.2, Investment

    ▶ Do all the agencies signing the Memorandum of Understanding (MOU) contribute resources to the task force?

        ▶ Select "Yes" or "No"

For the following question, the term "Memorandum of Understanding" refers to the agreement signed between the participating agencies and could also be called a Memorandum of Agreement (MOA), Letter of Agreement (LOA), etc.

In addition, the term "resources" includes personnel, currency, equipment, office space, office supplies, etc. The term "resources" has not been defined due to other implications for task forces, but "resources" are considered things of value to the task force that are above and beyond the normal course of services that would be provided by the MOU signer. For example, providing back-up or serving search warrants when called upon are services that would normally exist within the police community and their duty responsibility and is not considered a "resource" for this question. A contributed "resource" generally results in a monetary loss by the donating agency (whether as cash or an in-kind contribution) and a monetary gain by the receiving agency (whether as cash or an in-kind contribution).

13. Do all the agencies signing the Memorandum of Understanding (MOU) contribute resources to the task force?*:   Yes
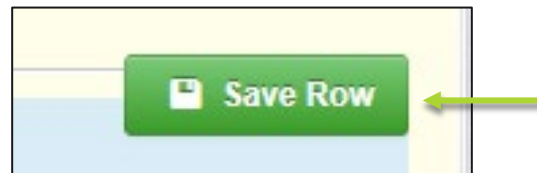
SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

- ▶ 13.a To add each MOU/MOA signer and to list what resources, if they provide any:
  - ▶ You will need to add one line for each MOU/MOA signer in the table, by selecting "Add Row", while the application form is not in "Editing" status
  - ▶ Above and under each question is the "Save Form" button
- ▶ Select "Add Row" to add each MOU/MOA signers and the resources that they provide to the task force
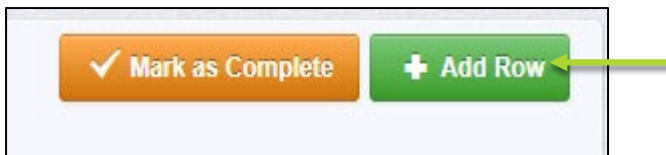
- ▶ Complete all fields for the Investment table, select "Save Row"

SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

- **Agency:** MOU/MOA agency

- **Personnel:** How many officers does the MOU/MOA signer fund for the task force, salary and benefits

- **Currency:** How much money does the MOU/MOA signer give the task force

- **Equipment:** What item(s) of equipment does the MOU/MOA signer give the task force

- **Fuel:** How much funding for fuel does the MOU/MOA signer provide to the task force

- **Office Space:** How much funding for office space or is there an office space provided from the MOU/MOA signer provided to the task force

- **Other:** List any supplies/operations or any other item that is offered to the task force from the MOU/MOA signer

SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

- ▶ Since each project is required to be multi-jurisdictional the form cannot be completed without a minimum of two agencies entered
  - ▶ Example:

Agency	Personnel	Currency	Equipment	Fuel	Office Space	Other
MNOP agency	3 task force officers salary and benefits	$200.00	N/A	N/A	Office space provided	N/A
XYZ agency	2 TFO salaries and benefits: $240,000.00	$5,000.00	2 Laptop computers: $1,000.00	300.00	N/A	N/A

13.a Please add each MOU signer separately, and list what if any resources are provided by that agency.

- Multi-List

✓ Mark as Complete   ✚ Add Row   ☑ Edit All Rows

Last Edited By: TEST TEST - Apr 5, 2024 1:53 PM   ✚ Add Row

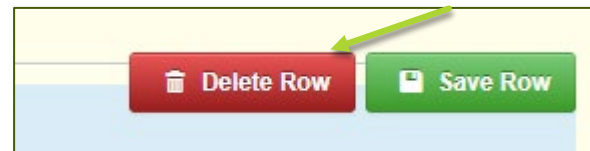# SCCG Project Package, Goal #4 Collaboration with Other Agencies, cont.

- Changes can be made to each list by selecting "Edit All Rows"
  - This will also put the SCCG Project Package form back into "Editing" status
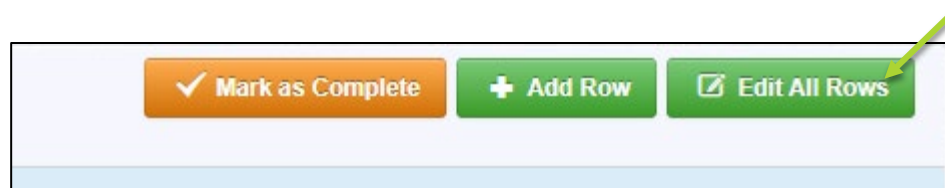
- You can delete rows, by selecting the "agency" and then selecting "Delete Row"

SCCG Project Package, Audit Information

▶ Audit Information

  ▶ 14. Has the applicant agency exceeded the State expenditure threshold of $500,000 in state funds during agency's last fiscal year?

    ▶ Select "Yes" or "No"

  ▶ 15. Date last audit completed. A date must be entered to save

  ▶ 16. By checking this box, the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application:

SCCG Project Package, Risk Assessment Information

▶ Risk Assessment

    ▶ 17. Does the applicant agency have new personnel that will be managing this grant award?

        ▶ This question is for new personnel that will be working with this award less than 12 months

        ▶ Select "Yes" or "No"

    ▶ If the answer is "Yes," the following question will pop-up:

    ▶ 17.a. If you answered "Yes "to

question #17, please list the name(s)

of the new personnel and their title(s)

Risk Assessment Information

Risk Assessment

17. Does the applicant agency have new personnel that will be managing this grant award?*: [Yes | No]

New personnel is defined as working with this award type less

17.a. If you answered yes to question (17), please list the name(s) of new personnel and their title(s).:

Jane Doe: Intel Specialist
John Wick: Captain

SCCG Project Package, Risk Assessment Information, cont.

- Risk Assessment, cont.
  - 18. Does the applicant agency have a new fiscal or time accounting system that will be used on this award?
    - Select "Yes" or "No"

18. Does the applicate agency have a new fiscal or time accounting system that will be used on this award?*:

Yes | No

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

SCCG Project Package, Risk Assessment Information, cont.

► Risk Assessment, cont.

    ► 19. Does the applicant agency receive any **direct** Federal Awards?

        ► Select "Yes" or "No"

    ► 19.a. If you answered "Yes" to question #19, please **list** the direct Federal awards the agency receives

---

19. Does the applicant agency receive any direct Federal awards?*: | Yes | No |

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as CJ/LE.

19.a If you answered yes to question (19), please list the direct Federal awards the agency receives.:

> These are direct federal awards that your agency apply for and receives directly from the federal government.

SCCG Project Package, Risk Assessment Information, cont.

▶ Risk Assessment, cont.

   ▶ 20. Did the applicant agency receive any Federal monitoring on a direct Federal award in their last fiscal year?

      ▶ Select "Yes", "No" or "N/A" from the drop-down

SCCG Project Package, Risk Assessment Information, cont.

- ► Risk Assessment, cont.
  - ► 20.a. If you answered "Yes" to question #20, please **list** the direct Federal award(s) that were monitored and indicate if there were any findings or recommendations

20. Did the applicant agency receive any Federal monitoring on a direct Federal award in their last fiscal year?*:	Yes ▼
20.a If you answered yes to question (20), please list the direct Federal awards that were monitored and indicate if there were any findings or recommendations.:	What awards were monitored? What were the finding or recommendation, if any?
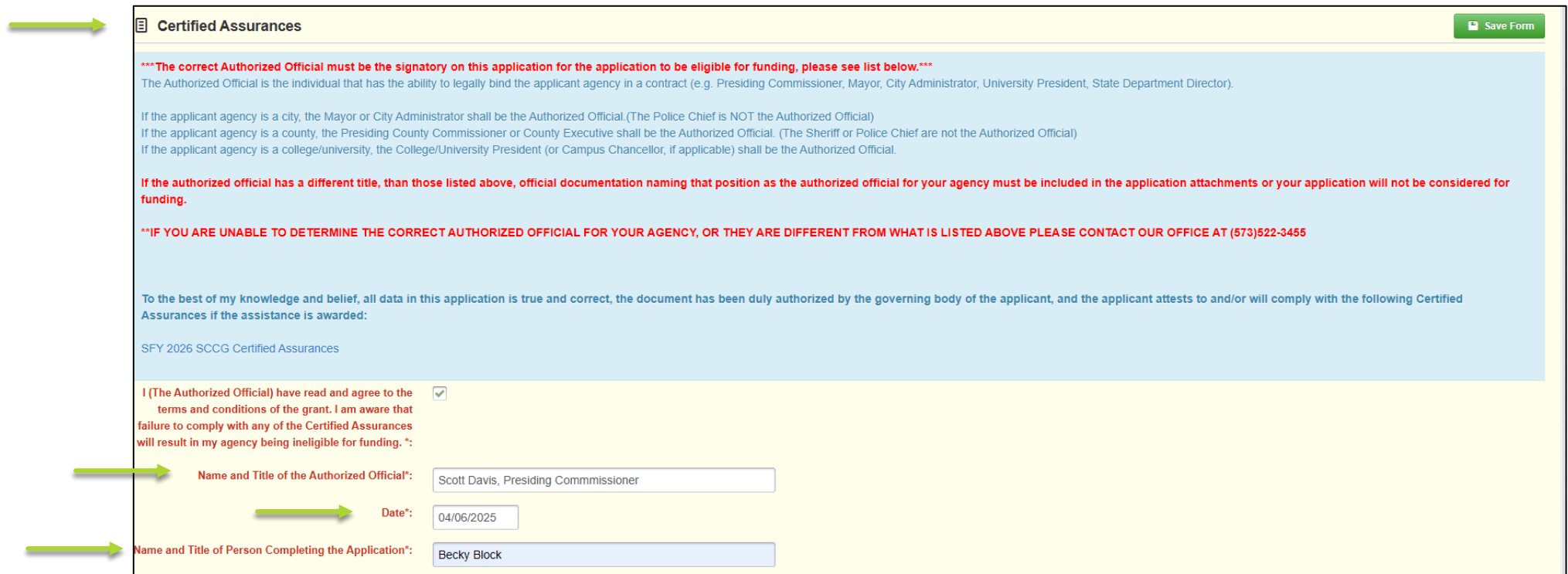
SCCG Project Package, Certified Assurances

- The SFY 2026 SCCG Certified Assurances can be accessed by selecting the blue hyperlink
  - Check the box to verify that the Authorized Official has read and agrees to the terms and conditions of the grant
    - Failure to comply with any of the Certified Assurances will result in the agency being ineligible for funding
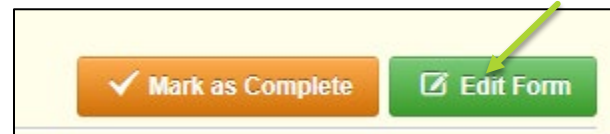 - Name and Title of the Authorized Official
  - Date
  - Name and Title of the Person Completing the Application
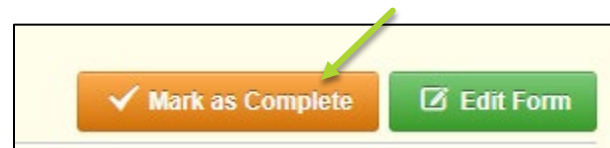
SCCG Project Package, Certified Assurances, cont.

▶ Example:

Certified Assurances   💾 Save Form

The correct Authorized Official must be the signatory on this application for the application to be eligible for funding, please see list below.
The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official.(The Police Chief is NOT the Authorized Official)
If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official. (The Sheriff or Police Chief are not the Authorized Official)
If the applicant agency is a college/university, the College/University President (or Campus Chancellor, if applicable) shall be the Authorized Official.

If the authorized official has a different title, than those listed above, official documentation naming that position as the authorized official for your agency must be included in the application attachments or your application will not be considered for funding.

**IF YOU ARE UNABLE TO DETERMINE THE CORRECT AUTHORIZED OFFICIAL FOR YOUR AGENCY, OR THEY ARE DIFFERENT FROM WHAT IS LISTED ABOVE PLEASE CONTACT OUR OFFICE AT (573)522-3455

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SFY 2026 SCCG Certified Assurances

I (The Authorized Official) have read and agree to the   ☑
    terms and conditions of the grant. I am aware that
failure to comply with any of the Certified Assurances
will result in my agency being ineligible for funding. *:

Name and Title of the Authorized Official*:   Scott Davis, Presiding Commmissioner

Date*:   04/06/2025

Name and Title of Person Completing the Application*:   Becky Block

SCCG Project Package, Certified Assurances, cont.

▶ After completing the entire form select "Save Form"

▶ To make any changes to the form, select "Edit Form", then resave the form

▶ Once the form is completed, select "Mark as Complete"

Application Forms

▶ Select "Budget"

Budget

- Budget
  - Select "Save Multi-List" before you add budget lines, as the budget form opens in "Edit" status
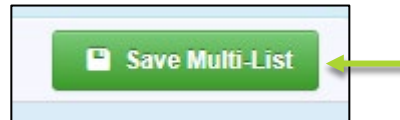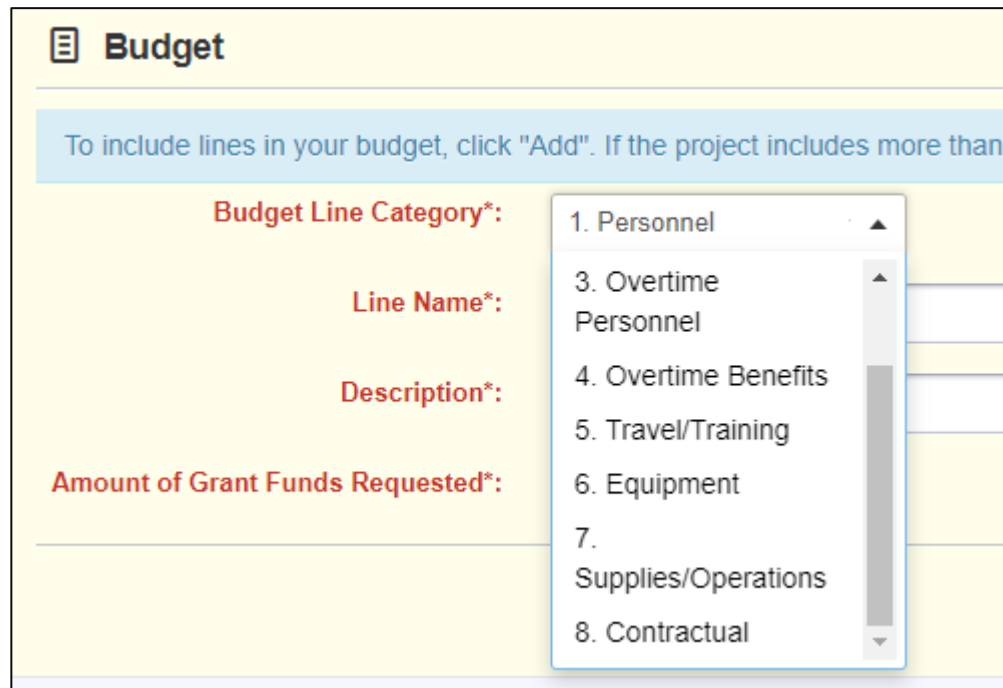

  - Select "Add Row" to add budget lines

Budget, cont.

- **Budget Line Category: Select from the drop-down box, which budget category the requested item is**

- **Line name:** Should be a brief description of what the budget line is requesting (i.e. Personnel, Personnel Benefits, Equipment, Supplies/Operations, and Contractual

  - **Each equipment budget line <u>must be</u> entered separately**

- **Description:** Description of the budget line (i.e. (3) Personnel, FICA/Medicare, Medical Insurance & Dental Insurance), Workers Comp (3) Write Blocker, Forensic Disc Reader (1), Network Attached Storage Device (1)

- **Amount of Grant Funds Requested:** Should be the total amount of the funds requested for the listed budget line

Budget, cont.

▶ For each budget line, select one of the eight budget categories from the drop-down menu

Budget, cont.

► Completed Budget example

► To Edit a budget line, select the hyperlink of the line you wish to edit, or select "Edit All Rows" for a mass edit of all lines as well as to add the budget justification

Budget, cont.

- **Budget Justification**

*(For each budget line requested please provide a separate justification.)*

- **The Justification for each line should include the following:**
    - Justify why each requested budget line is necessary for the success of the proposed project.
    - A Cost Basis for the budget line request, *(i.e. attached quote, prior year expenses, etc.)*.
    - Justify how each requested budget line has a direct effect on combating and/or preventing cybercrimes.

Specific information for budget lines in these categories should also include:

- **Personnel & Personnel Overtime** - Description of job responsibilities the individual will be expected to perform for this project/program.

- **Benefit and Overtime Benefits** - List which **benefits** are included and the **rate or percentage** of each benefit.

- **Travel/Training** – List each training separately in the budget and in the justification provide the **cost basis breakdown** for the training (Registration, hotel, per diem, etc.).

- **Equipment** – List each item and if the item is **new or a replacement**, and who will be using the equipment. Equipment is $5,000 and having a useful life of more than one year.

- **Contractual** – Provide the dates of service for any contracts or contracted services.

Budget, cont.

▶ Budget Justification, cont.

▶ To add the Justification(s), select "Edit All Rows"
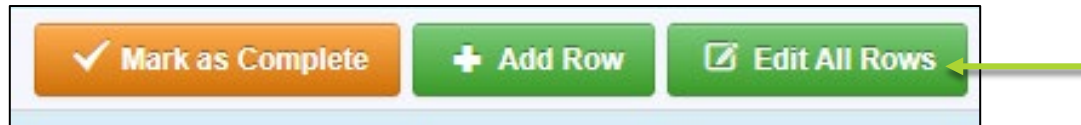
Budget, cont.

- ► Justification example:
  - ► Personnel
  - ► Personnel Overtime
  - ► Benefits
  - ► Overtime Benefits

Personnel/Personnel Overtime:

Personnel – Detective John Adams is an Investigator with Whoville Police Department and has been an investigator most of his career. He has been investigation internet crimes against children since 2010. Current Annual Salary is $50273.60

Personnel – Investigator Chris Smith – has been in law enforcement with Whoville Police Department. He has been working internet crimes against children. He is responsible for all forensic evidence intake and storage. Current Annual Salary is $48,509.88

Benefits/Overtime Benefits:

FICA/Medicare – All personnel rate is standard (7.65%)

Medical Insurance – All personnel is provided by City of Whoville $300.00 a pay period for 2024, we expect the amount to increase to $350.00 a payroll period for 2025.

Pension/Retirement – All personnel Pension/Retirement is provided city of Whoville at 16.4% for 2024, we expect the amount to go to 17.4% for 2025.

Workers Comp – All personnel Workers Comp is provided by the City of Whoville at 4.55% for 2024, we expect the amount to increase to 6.25% for 2025.

Budget, cont.

- Justification example, cont.:
  - Travel
  - Equipment
  - Supplies

> Travel:
>
> CAC Confrenece: The CAC Confrenece is scheduled to be held from April 4-6 2025. Both Adams and Smith will attend. Resitration is $500.00 per person, based on the flyer that was sent to the task force. Flights are estimated to be at $400 per person round trip. Their hotel stay is estimated at $200 per person per night, at the Drury Inn. While they are there the City of Whoville will cover the cost of their meals and transportation to and from.
>
> Equipment:
>
> Equipment – Disc System – This is a replacement will be used by Investigator Scott Smith. This piece of equipment hashes and reports on CD'S, DVDs and Blu-Ray discs that are seized during child exploitation search warrants. Cost Estimates $12,995.00 see attached vendor quote.
>
> Supplies:
>
> Supplies Supplies/Operations – PCIe Write Blockers – This write blocker will be used by Examiner Smith. Write blockers are required to isolate the suspect's storage media form the forensic workstation of the imaging equipment. So that no changes are made to the

- Justifications should be listed in the same **order** as the items are listed in the budget!

Budget, cont.

▶ After completing the entire form select "Save Form"
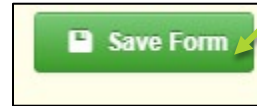
▶ To make any changes to the form, select "Edit Form," then resave the form
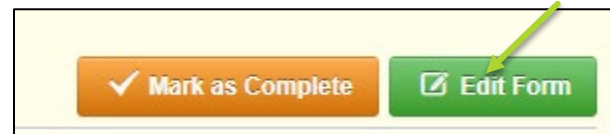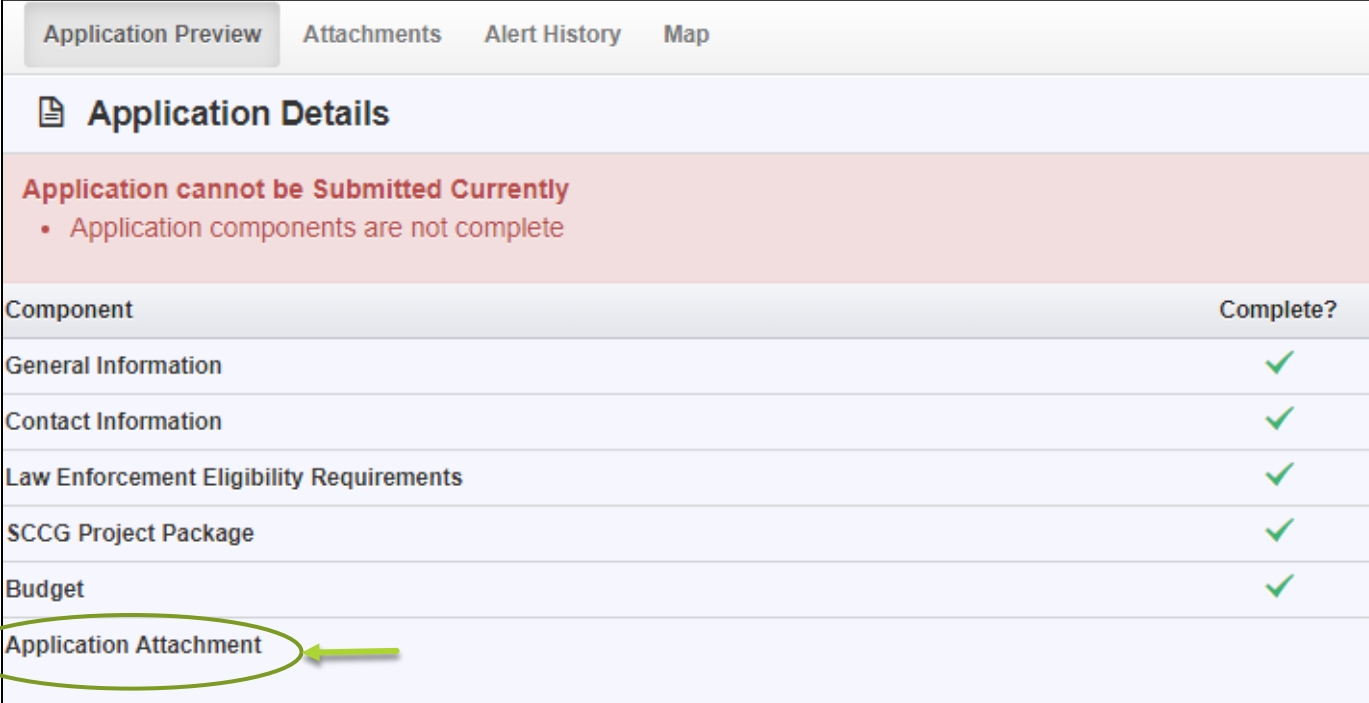
▶ Once the form is completed, select "Mark as Complete"

Application Forms

▶ Select "Application Attachment"

Application Attachment

- **Required:** Signed MOU/MOA
  - Should have **current** signatures
- Quotes or Cost Basis
- Audit
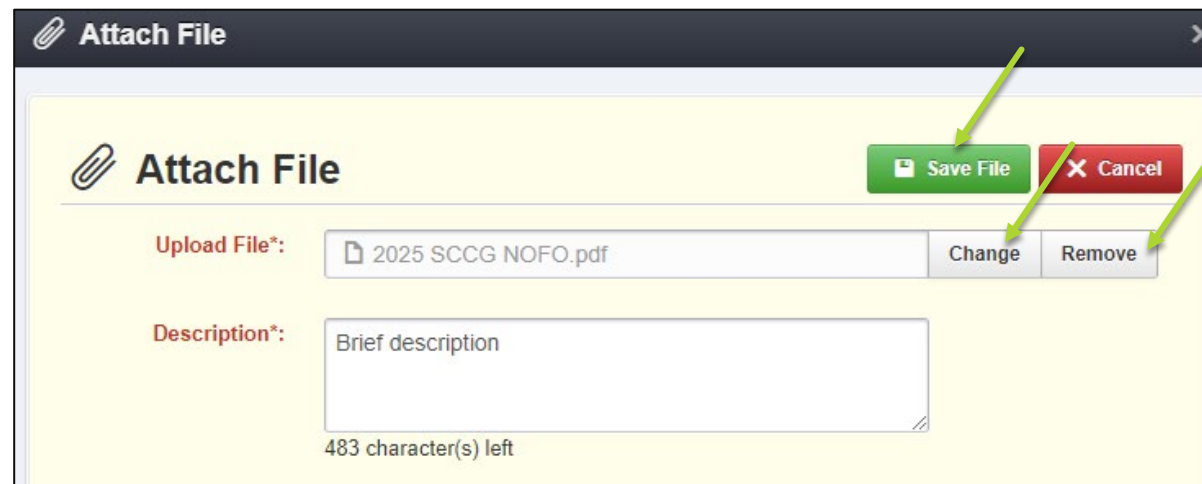- Other Supporting documentation

Application Attachment, cont.

▶ To attach, select the hyperlink for that attachment

Required Attachments Form, Cont.

▶ Select "Select file" to search your computer for the file

  ▶ Provide a brief description for the document

▶ When complete, select "Save File"

  ▶ You may remove or change an attachment from here as well

Required Attachments Form, Cont.

▶ After all attachments have been uploaded, select "Mark as Complete"

   ▶ You can also delete attachments from this view

📎 - Named Attachments						✓ Mark as Complete	
Named Attachment	**Required**	**Description**	**File Name** 🗗	**Type**	**Size**	**Upload Date**	**Delete?**
Memorandum of Understanding (MOU)	✓	Brief description	2026 MOU	pdf	333 KB	04/05/2024 04:13 PM	Delete
Quote or Cost Basis							
Audit							
Other Supporting Documentation							
Other Supporting Documentation							
Other Supporting Documentation							
						Last Edited By: TEST TEST - Apr 5, 2024 4:13 PM	

Submit Application

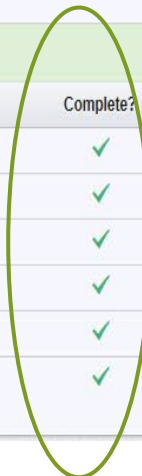▶ When all forms are check marked complete, select "Submit Application"

Submit Application, cont.

▶ A pop-up box will ask if you are sure, you are ready to submit, if you are sure, select "Submit"
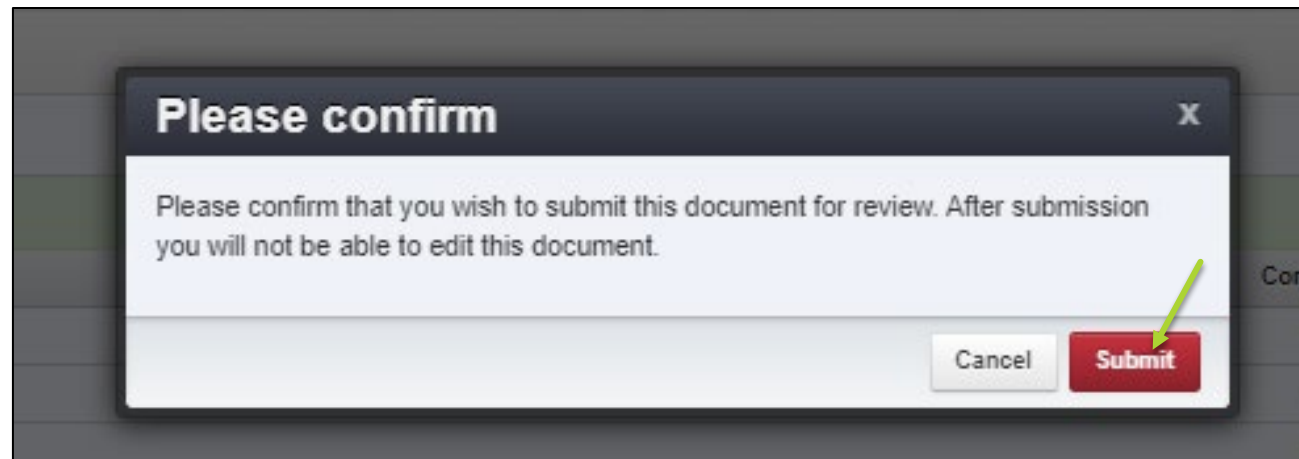
Submit Application, cont.

▶ The Primary Contact from the General Information component will receive a confirmation email stating that the application has been submitted

| 04/07/2025 10:08 AM | Sent | dpswebgrants@dps.mo.gov | dpswebgrants@dps.mo.gov | WebGrants - Missouri Department of Public Safety - Application - #41698 - Submitted | **** DO NOT RESPOND TO THIS EMAIL ****

The following Application has been submitted:

Application Number: 41698
Project Title: SCCG Test #3 Becky
Program Area: State Cyber Crime Grant
Applicant Agency: BaseLine Organization
Primary Contact: TEST TEST

If this email requires your attention, you may log into the WebGrants grants management system at https://dpsgrants.dps.mo.gov. You can view or print a copy of the submitted application under the "My Applications" module.

You may now log into the WebGrants system at the following location:
https://dpsgrants.dps.mo.gov/ |

Important Dates

- Application Period:

- April 8, 2025 – May 8, 2025, 4:00 p.m. (CST)

- Application Instructions PowerPoint Workshop, and Notice of Funding Opportunity, Available online: April 8, 2025.

- Compliance Workshop: July 2025

- Program Start Date: June 1, 2025

- Program End Date: May 31, 2026

Contacts

For any questions, please contact our office:

Becky Block
DPS Grants Specialist
573-522-3455
Rebecca.Block@dps.mo.gov

Sara Parker
DPS Grants Program Supervisor
(573) 526-9014
Sara.Parker@dps.mo.gov

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573-526-9020
Joni-McCarter@dps.mo.gov