



Date: \_\_\_\_\_

Requesting Agency: \_\_\_\_\_

Reason for Request:  Add Talkgroup(s) to Radios  
 Other \_\_\_\_\_

**I. Request permission to access the following talkgroups**

Talkgroup Name	Talkgroup ID Number

Add Another Talkgroup

I, the Agency Authorized Representative, have read, understand and agree to MOSWIN creating a radio programming key/talkgroup template for my agency based on the information provided in this document and any attached supporting documents. MOSWIN Operations Staff will create the talkgroup template and provide to my agency or to my agency's radio service provider.

I understand that all costs associated with any other programming beyond the installation of this requested talkgroup template will be the responsibility of my agency. Additionally, my agency will comply with the conditions of the MOSWIN Programming Security Agreement, complete, and submit to MOSWIN System Administration in concurrence with this request.

Public Safety Official Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Signature \_\_\_\_\_

Please submit the completed form by clicking "Submit by Email" button in the upper right hand corner. You may also print, scan and email to [moswin\\_sysadmin@dps.mo.gov](mailto:moswin_sysadmin@dps.mo.gov), submit completed form by fax 573-526-1632 or by mail to:

Missouri Interoperability Center  
 2413 East McCarty  
 Jefferson City, MO 65101

**\*\*\*\*This Section for MOSWIN System Administration use only\*\*\*\***

MOSWIN Review and Approval Date:

Date Received:

Date Completed:

<p><b>For Internal Use Only</b></p> <p>LOI Date: _____</p> <p>MA Date: _____</p>
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