Date: _____

Requesting Agency: _____

Reason for Request: ☐ Add Talkgroup(s) to Radios

☐ Other _____

I. Request permission to access the following talkgroups

Talkgroup Name	Talkgroup ID Number

[Add Another Talkgroup]

I, the Agency Authorized Representative, have read, understand and agree to MOSWIN creating a radio programming key/talkgroup template for my agency based on the information provided in this document and any attached supporting documents. MOSWIN Operations Staff will create the talkgroup template and provide to my agency or to my agency's radio service provider.

I understand that all costs associated with any other programming beyond the installation of this requested talkgroup template will be the responsibility of my agency. Additionally, my agency will comply with the conditions of the MOSWIN Programming Security Agreement, complete, and submit to MOSWIN System Administration in concurrence with this request.

Public Safety Official Name: _____

Title: _____

Address: _____

Phone: _____ E-mail address: _____

Signature

Zone Authorizing Signature: _____ Date _____

The above authorization is only required for agencies requesting talkgroups be added within Zone 2 (Saint Louis area) or Zone 4 (Springfield/Greene County).

MOSWIN System Administrator Signature: _____ Date _____

Please submit the completed form by clicking "Submit by Email" button in the upper right hand corner. You may also print, scan and email to moswin.sysadmin@dps.mo.gov, submit completed form by fax 573-526-1632 or by mail to:

Missouri Interoperability Center
2413 East McCarty
Jefferson City, MO 65101

For Internal Use Only
LOI Date: _____
MA Date: _____