Purpose and Scope:

To define the standard for the acceptable use of the Missouri Statewide Interoperability Network (MOSWIN).

Standard:

This standard is to act as clearly defined discipline for agencies/entities to follow when using MOSWIN Radios.
Adherence to proper radio discipline is an issue that rests primarily with the agency/entity and their users with the following exceptions:

· Misuse of the MOSWIN system will be reported to the MOSWIN System Administration to handle directly with the agency/entity department head or his/her designee. The reporting parties contact information should be provided in the notification.

· All agencies/entities are expected to utilize statewide resources sparingly.

· All agencies/entities utilizing the MOSWIN system must abide by all Federal Communications Commission (FCC) regulations as stated in Title 47 Part 90 Land Mobile Communications.

· MOSWIN pre-programmed regional and statewide talkgroups are designated as Interoperable talkgroups. The following are recommended while using the Interoperable talkgroups.

o Plain talk is by MOSWIN policy the standard for all radio communications.
o Usage of 10 codes or acronyms is discouraged when utilizing the MOSWIN Interoperable Talkgroups.
o MOSWIN suggests the phonetic spelling listed as appendix A of this Standard.

· MOSWIN will pre-program "County All" channel into each member radio within a specific county. "County All" is a county specific Interoperable talkgroup and all rules and standards set by MOSWIN System Administration for regional and statewide interoperability channels apply.

· "County All" talkgroup is intended to facilitate agency to agency, multi-discipline Interoperable communication within a specific county. Traffic is permitted on this channel without MOSWIN coordination. It should be noted this is a countywide talkgroup utilized by all users in the county. As such, this talkgroup will support traffic from all disciplines so there should be no expectation by users that this talkgroup is private. All talkgroup members are responsible for developing their own protocol for talkgroup use.

· MOSWIN will mandate the programming of the "County Travel" talkgroup into each member radio originating within a specific county. "County Travel" talkgroup use is defined under Itinerant use.

Itinerant use is defined as non-mission critical radio communications in support of units operating outside of their originating county with the need to remain in contact with their home dispatch.

Examples of itinerant use are:
o A sheriff's deputy on a prisoner transport across the state needs to communicate with their dispatch or the dispatch point for the location nearest them.
o A regional response team traveling to/from an incident needs to communicate with their dispatch.
o Itinerant use will occur on predefined channels in accordance with the guidelines for use of those channels.
o A pursuit outside of you

· "Country Travel" function is allowed to facilitate non-mission critical communication for agency members traveling outside their home county. Traffic is permitted on this channel without MOSWIN coordination. It should be noted this is a "County Travel" talkgroup, * so when the radio is keyed outside of its home county the ability to receive and transmit is enabled by multiple MOSWIN tower sites *outside the home county* located across the state and potentially will draw additional channel resources from the site handling the users agency radio traffic.

o *Communications on "County Travel" should be sparse and concise recognizing the need for efficient use outside the home county. MOSWIN System Administration will regularly monitor the use of this channel and will not allow excessive itinerant travel communication to interfere with mission critical communications and may rescind this talkgroup for any agency abusing this function in accordance with the MOSWIN Rescind Talkgroup Access Process policy.

MOSWIN strongly advises agencies to train their personnel to always be aware what region they are traveling in when on travel. Emergency calls are not to be made on "County Travel" talkgroups. When in transit, emergency calls must be made on the specific region talkgroup in which the emergency assistance is needed to ensure the quickest response and support to the user.

Controls and Measures:

· MOSWIN System Administration will address any misuse of the MOSWIN system by handling it directly with the agency/entity department head or his/her designee.

· MOSWIN System Administration will address any misuse of statewide resources.

· MOSWIN System Administration will coordinate any use of regional/statewide talkgroups for planned Interoperability training events.

· MOSWIN System Administration has the approval authority, command, and control of the Mobile Communication Trailer deployment in emergency and planned events.

· Control and measures include those set forth in the MOSWIN acceptable use policy

Responsibility/Assignment:

· The department head of the local agency/entity is responsible for radio discipline of its users, with the exceptions stated in this standard.

Appendix A

Suggested Phonic Alphabet
A - Adam
B - Boy
C - Charles
D - David
E - Edward
F - Frank
G - George
H - Henry
I - Ida
J - John
K - King
L - Lincoln
M - Mary
N - Nora
O - Ocean
P - Paul
Q - Queen
R - Robert
S - Sam
T - Tom
U - Union
V - Victor
W - William
X - X-Ray
Y - Young
Z - Zebra