

**Advisory Committee for 9-1-1 Service Oversight
Quarterly Meeting Minutes
March 16, 2010**

Members: Paul Fennewald, Acting Chair; James Asahl; Mark Head; Elizabeth Pierson; Betty Knight; Becky Jungmann; James Person; Rick Ennis

Visitors: Becky Covington – Office of Homeland Security Grants and Training
Michael Hall –Ex officio committee member
Chuck Light – Webster County 911
Cindy Uchtman - Webster County 911
Kathy Kesler – Dallas County 911
Joe Bright - Dallas County 911
Todd Geers - Webster County 911
Les Dobon – Chariton County E911
Joan Joseph – Randolph County E911
Carol Summers - Randolph County E911
Carol Moreland – Stoddard County 911
Donna Windsor – Carroll County E911
Paul Anderson – East Central Dispatch/MO-APCO
Robin Tieman – Cass County 911
Michael Kindle – Macon County 911
Candace Pheglen - Saline County E911
Stacie Smith - Saline County E911
Patrick Woods – Johnson County Central Dispatch
April Tarrant – Western Missouri 911
James T. Brafford – Raytown Police
Laurie Means – Ralls County 911
Becky Leake - Ralls County 911
Richard Roark – Polk County 911
Chris Hardin – Audrain County 911
Dan Barrett - Audrain County 911
Susan Canfield - Benton County 911
Sonny Saxton – Osage Beach 911
Ruth Ann Dickerson – Cape Girardeau County Sheriff’s Office
Steve Perkins – Madison County 911
Alan Wells – St. Francois County 911

Call to Order

The meeting was called to order at Tan-Tar-A Resort, Osage Beach, MO, by Paul Fennewald.

Roll Call of Members

- Mr. Fennewald called roll of the committee members and declared there were enough members present for a quorum.

- Mr. Fennewald welcomed the members and all attendees. Mr. Mike Hall was introduced as the nominee for the MO National Emergency Number Assoc. Representative for the 9-1-1 Oversight Committee; his nomination is pending confirmation by the Governor.

- The term for the “Greater than 100,000 access lines across MO” representative position held by Mr. Bob Asahl has expired. The committee determined that Mr. Asahl would be able to serve as a voting member until a replacement was named. Mr. Asahl advised the committee that he had submitted an application for consideration for the “Public Member” Representative position. Mr. Fennewald advised receipt of such and said he would be submitting it for confirmation.
- Mr. Fennewald announced that Rodney Herring has been nominated to fill the position representing Sheriffs’.
- Mr. Fennewald stated that Dr. Brian Robb should be contacted to determine his interest in remaining on committee.
- In an effort to make meeting attendance more convenient in the future, Mr. Fennewald informed the committee that they will be able to use “Adobe Connect” to attend meetings off sight.

Old Business

- December 15, 2009 meeting minutes were approved.
- All course/provider requests submitted prior to the meeting were reviewed by the Professional Standards sub-committee and approved by the Advisory Committee.
- Members received a final copy of the Missouri Advisory Committee for 9-1-1 Service Strategic Plan as well as a copy of the letter presented to DPS Director John Britt, asking that copies be provided to the Governor and his staff, and members of the Legislature.
- Betty Knight agreed to serve as the person responsible for housing and updating the “Plan” when needed. Mr. Fennewald stated that he would have Ms. Knight listed on the web site as the point of contact along with her contact information for calls and questions concerning the Strategic Plan
- Chief Person asked about the status of The Proposed Rules on Continuing Education. Mr. Fennewald stated that he had checked on this and the “Rules” are still pending approval. He further stated that once the “Rules” are approved there will be a period for public comment. When that period ends, the “Rules” will need to be updated to realign dates contained within the document.

New Business

- Mr. Fennewald announced that the Grants and Training section, operating under the direction of SEMA, would soon be housed directly under the Office of Homeland Security. This will take effect, April 1, 2010. Becky Covington was introduced as the grant manager handling the E911 grant. Her duties will also include assisting the 911 Advisory Committee with any needs they may have.
- A legislative update was delivered by Michael Kindle and a discussion followed (Senate bills 849 and 966). Mr. Kindle was asked to provide a written copy of the

legislative overview, which he agreed to do. Mr. Fennewald stated that he would start providing information on all bills containing any 911 issues to the committee.

- Mr. Fennewald expressed his desire to keep the 9-1-1 Advisory Committee non-partisan and non-political. The committee agreed that they should remain focused on profiling best practices and stay away from proposing any legislation. With that decided, the following sub-committees were established and staffed:

1. Legislative Sub Committee

Focus:

Provide recommendations regarding proposed legislation as it relates to 9-1-1

Sub-committee chairs - Rick Ennis and Mike Hall

- Sub-committee member(s) James Person
- Others TBD

2. Professional Standards Sub-Committee

Focus:

Training Standards/Certification

- Basic certification.
- Continuing education.
- Administrative.
- Course/Provider approval.
- Promote model training practices.
- Identify and promote model operating policies, practices, and procedures.

Operating / Technical Standards

- Identify and promote model technical standards.

Grant/Funding Peer Review

Sub-committee chairs - James Person and Becky Jungmann

- Sub-committee member(s) Robin Tieman
- Others TBD

3. Technical Sub-Committee

Focus:

Maintain inventory of 9-1-1 status in Missouri.

Identify technology best practices.

Identify and evaluate emerging technologies.

Explore shared solutions.

Sub-committee chair– Elizabeth Pierson

- Sub-committee member(s) Mark Head
- Others TBD

4. Education/Outreach Sub-Committee

Focus:

Education and outreach to elected officials.

Education and outreach to public safety leadership.

Education and outreach to other stakeholders.

Education and outreach to the public.

Sub-committee Chairs – Betty Knight and Bob Asahl

- Sub-committee member(s) TBD

- A decision was made to have 1-2 members serve on each committee as chairs and to include other stakeholders as subcommittee members. Mr. Asahl said he would be willing to serve on any of the subcommittees.

Open Discussion

A representative of the newly formed organization, 911 Directors Association, announced that their new email address is www.save911.org. The group was invited to attend future meeting as an ex officio status.

Next Meeting

* The next two quarterly 9-1-1 Oversight Committee meetings were scheduled:

1. Date - June 29, 2010
Time - 10:00 am Sub-committee meetings
1:00 pm general 9-1-1 Advisory Committee meeting
Location - Tan-Tar-A Resort, Osage Beach MO, in conjunction with the MO Police Chiefs Conference

2. Date – September 21, 2010
Time - 10:00 am Sub-committee meetings
1:00 pm general 9-1-1 Advisory Committee meeting
Location – Capitol Plaza Hotel, Jefferson City, MO, in conjunction with the MO-APCO fall meeting

Meeting was adjourned at 2:00 pm.

*Adobe Connect will be available for those who cannot attend