



**MISSOURI OFFICE OF HOMELAND SECURITY  
DIVISION OF GRANTS**

P.O. Box 749  
Jefferson City, MO 65102  
Telephone: (573) 526-9020  
Fax: (573) 526-9012

**TRAINING REQUEST FORM**

<b>This form should be completed and submitted to the Missouri Office of Homeland Security (OHS), Division of Grants, a minimum of 30 days prior to the date of the requested training, by email to the Grants Specialist.</b>			
<b>REQUESTING JURISDICTION/AGENCY</b>		<b>REGION</b>	
<b>GRANT NUMBER</b>			
<b>MAILING ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
<b>TELEPHONE NUMBER</b>		<b>FAX NUMBER</b>	
<b>CONTACT INFORMATION OR REQUESTING INDIVIDUAL</b>			
<b>NAME</b>		<b>TITLE</b>	
<b>TELEPHONE NUMBER</b>		<b>FAX NUMBER</b>	
<b>E-MAIL ADDRESS</b>			
<b>TRAINING REQUESTED:</b>			
<b>TITLE OF TRAINING</b>			
<b>PROPOSED DATE(S) OF TRAINING</b>		<b>PROPOSED LOCATION OF TRAINING</b>	
<b>TRAINING PROVIDER</b>			
<b>MO OHS SPONSORED?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, Course Number:</b> Catalog of courses can be found at: <a href="http://www.firstrespondertraining.gov">www.firstrespondertraining.gov</a>			
<b>DHS/FEMA APPROVED?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, Course Number:</b>			

**TRAINING DESCRIPTION:** If the course is **not** in a DHS catalog, please provide the purpose of the training, course description, qualifications of instructors/contractors. Please attach any documentation that applies: course brochure, agendas, conference materials, etc.

**CAPABILITIES IMPROVED:** Please provide how the proposed training will improve capabilities that are outlined in the DHS Core Capabilities found in the National Preparedness Goal, which can be found at: <https://www.fema.gov/national-preparedness-goal>

**PROPOSED NUMBER OF PARTICIPANTS:**

**INVESTMENT JUSTIFICATION: (Please select all IJ's that apply)**

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Strengthening Information Sharing Capabilities                                |
| <input type="checkbox"/> | Expand Regional Collaboration   |
| <input type="checkbox"/> | Enhance Missouri's Capabilities through Training & Exercise                   |
| <input type="checkbox"/> | Strengthen Interoperable Communications                                       |
| <input type="checkbox"/> | Strengthen Planning and Citizen Preparedness                                  |
| <input type="checkbox"/> | Sustain CBRNE Detection and Response Capabilities                             |
| <input type="checkbox"/> | Strengthen Missouri's Medical Surge and Mass Prophylaxis Capabilities         |
| <input type="checkbox"/> | Strengthen Missouri's Law Enforcement, Information Sharing and Investigations |
| <input type="checkbox"/> | Implement the National Infrastructure Protection Plan (NIPP)                  |
| <input type="checkbox"/> | Citizen Corps Program   |
| <input type="checkbox"/> | Metropolitan Medical Response Systems (MMRS)                                  |

**COST ESTIMATE:** (Please provide a basis for cost estimate for registration, tuition, travel, lodging, meals, parking, and any other costs that will be associated with the requested training.) (To be eligible for lodging, participants must live more than 75 miles from the training site.)

**Approximate Total Cost:**

**TRAINING STRATEGY ADDRESSED: (Please check all that apply.)**

- Regional Collaboration and Multi-Agency Coordination
- Support Implementation of Specialized Plans
- Support Discipline-Specific Capability Development

**MISSION AREA ADDRESSED: (Choose one)\***

- Common
- Prevent
- Protect
- Respond
- Recover
- Mitigate

\*Mission Area refers to the National Preparedness Guidelines Groupings of target capabilities. "Common" capabilities cut across all mission areas and include Planning, Communications, Community Preparedness and Participation, Risk Management, and Intelligence/Information.

**STATE GOAL(S) ADDRESSED: (Please check all that apply)**

- Enhance Communications
- EOC Management
- Citizen Preparedness and Participation
- Mass Care
- Medical Surge
- Emergency Public Information/Warning
- Critical Resource Logistics and Distribution
- WMD/HAZMAT Response and Decontamination Operations
- Other: Define and Justify:

**OTHER SUPPORTING INFORMATION:**

**Training classes funded by grants administered through the OHS must meet the following criteria:**

- Address a capability or a performance gap identified through an After Action Report/Improvement Plan (AAR/IP)
- Support the current Missouri Homeland Security Strategy and the Missouri Multi-Year Training and Exercise Plan (MYTEP)
- Local jurisdictions shall receive approval from their RHSOC as authorized by the signature of the RHSOC Chair on this form
- Unless prior coordination is made, all courses funded by the OHS will be open to eligible personnel statewide.

<b>RHSOC TRAINING AND EXERCISE COMMITTEE ENDORSEMENT</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DATE</b>
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<b>RHSOC CHAIRPERSON (Your typed name will serve as your signature.)</b>	<b>DATE</b>
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<b>REQUESTOR'S SIGNATURE (Your typed name will serve as your signature.)</b>	<b>DATE</b>
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The following approval signatures verify that the requested training class meets the criteria listed above.  
(Your typed name will serve as your signature.)

Approved:

**THIS SECTION TO BE COMPLETED BY OHS STAFF**

<b>MISSOURI OFFICE OF HOMELAND SECURITY, DIVISION OF GRANTS</b>	<b>DATE</b>
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<b>GRANT YEAR</b> FY	<b>ESTIMATED AMOUNT</b>
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- Approved       Denied

Comments: