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Governor

LANE ROBERTS
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Homeland Security Advisory Council (HSAC)

April 28, 2016, 1:30 p.m.
(Approved August 3, 2016)

Opening Remarks / Council Members Roll Call:

Director Lane Roberts called the meeting to order and thanked everyone for their attendance.
The following HSAC Members were present:

- Lane RobertsDirector, Department of Public Safety
- Steve Sokoloff.....Deputy Director DPS / Acting Homeland Security Coordinator
- Sherry Hoelscher.....DPS, Fire Safety
- Lt. Col. Larry Crowder DPS, Missouri National Guard, representing Gen. Stephen Danner
- Lt. Mike Watson DPS, Highway Patrol, representing Col Bret Johnson
- Ron WalkerDPS, Director of State Emergency Management Association
- Merrell Breyer..... Department of Agriculture, representing Richard Fordyce
- Gabrielle Fee Department of Economic Development, representing Mike Downing
- Cory Jorgensen.....Department of Health & Sr. Services, representing Peter Lyskowski
- Alan CortvrientDepartment of Natural Resources, representing Sara Parker Pauley
- Peter Groce.....Department of Social Services, representing Brian Kinkade
- Rick Bennett.....Department of Transportation, representing Patrick McKenna
- Steve Meyer Office of Administration, IT, representing Rich Kliethermes
- Wes Henderson Public Service Commission
- Mick Covington Governor Appointee, MO Sheriff’s Association
- Chief David Hall.....RHSOCC Vice-Chair, representing Mike Rackers
- Mike Fagan UASI Representative
- Drew Juden Governor Appointee, MO Police Chief’s Association (via Teleconference)

Not Available:

- Jeremy Knee..... Higher Education, representing Leroy Wade, Interim Director
- Joan KeenanMental Health, ~~representing Keith Schafer~~
(amended August 3, 2016) representing Mark Stringer
- Harold Bengsch..... County Commissioners
- Kevin Ahlbrand..... Missouri Fraternal Order of Police

Note: This meeting was also available by conference call and HSIN Connect

A Quorum is present.

OPENING REMARKS

Approval of Agenda

A motion to approve the agenda was made by Steve Sokoloff; seconded by Ron Walker and **APPROVED BY ALL.**

Approval of Minutes

A motion to approve the February 23, 2016 minutes was made by Merrell Breyer, Seconded by Steve Sokoloff and **APPROVED BY ALL.**

OHS UPDATES

Status/Update of OHS Grants – Bruce Clemonds

Fiscal Year 2014 ends on August 31, 2016. All money is anticipated to be spent at that time. Safe Schools Program funds are fully expended.

Fiscal Year 2015 has begun to be used as FY 2014 is expended.

Fiscal Year 2016 has been submitted. SHSP award will be \$3,978, 000.00. The NSGP will receive up to \$75, 000.00. St. Louis UASI will be awarded \$2,962,000.00. The EMPG is expected to receive \$6,552,785.00. 80% of the SHSP goes to the RHSOCs. This morning the RPCs and Training funds were taken “off the top” as approved by the Committee of RHSOC Chairs. Remaining funds will be distributed as follows:

A (Urban)	\$600,781.39
A (Rural)	\$121,833.46
B	\$178,772.77
C	\$122,398.38
D	\$366,327.97
E	\$133,428.09
F	\$247,698.72
G	\$105,422.77
H	\$116,200.64
I	\$68,935.82
Total	\$2,061,800.00

A motion to endorse the regionalization allocation as presented by the RHSOCC was moved by Steve Sokoloff and seconded by Lt. Col. Crowder. **The motion passed by unanimous roll call vote.**

Interoperability and Communications

Bob Blomberg and Brian Courtney presented updates on FirstNet, MoSWIN, MIC, and MoSCAP programs. 5 MOSWIN sites were added and testing shows them successful. All but 1 MOSCAP purchase has been delivered. 40 agencies now have level 1 access.

We are working with the 7 surrounding states to develop standard operating procedures for interoperable communication.

Trunk networks now must have twenty slots for federal encrypted communications are required by federal mandate. We have asked to be the beta testing site for this upgrade to help define the funding required for this issue.

Missouri Data Exchange – David Fitzgerald

David Fitzgerald updated the council on the status of MoDEx projects in addition to the updates are available in the “Initiative, Program, Project & Agency Updates” handout.

Regional Homeland Security Oversight Committee Chairs Report – Chief David Hall, Vice-Chair

RHSOCC has chosen to increase funding for RPS from \$20,000 to \$25,000 in FY17 to more accurately reflect expenditures occurring.

INFORMATIONAL UPDATES

Fire Safety – Sherry Hoelscher

Sherril Gladney, Fire Mutual Aide Coordinator, has resigned. DPS is in the process of filling that position.

Missouri National Guard – Col. Ryon Richmond

The Missouri National Guard Cyber Team is participating in training at Camp Atterberry. DOD is making a real effort to increase manpower and training in the cyber field.

Leadership of MONG is reaching out to SEMA to work out a training exercise of a large scale.

Highway Patrol – Lt. Mike Watson

Missouri Information Analysis Center – Capt. Paul Kennedy

The Missouri MIAC is participating in the See Something /Say Something program. This mobile application See/Send is now tied directly to the MIAC to report suspicious activity via mobile devices. The Missouri State Highway Patrol is now also releasing their application for civilian use on mobile devices. Reports through any of these three methods will be sent to the MIAC for investigation and/or distribution.

State Emergency Management – Ron Walker

Kevin Virgin, Law Enforcement Mutual Aid Coordinator was introduced. Kevin is a Director’s Office employee but will be working from the SEMA location.

The SEMA Conference for 2016 was just completed with 515 participants. The 2017 Conference will be moved to Tan Tar A in August of 2017.

Agriculture – Merrell Breyer

At a recent security briefing from the FBI/CIA, risk was identified. We use common systems throughout the food/agriculture system so it is a very soft target. In addition, contaminating food supply at the source and between the source and production facilities are identified vulnerabilities. Weather is a long term threat that Ag is watching closely. As crops fail in the world, can we foster peace and positive relationships by having food supplies ready for those in need?

Health and Senior Services – Cory Jorgensen

RADCAM Unit within the Health Department has been able to train an additional 119 first responders.

Health and Senior Services also assisted the FBI in RAD detection/screening at the first two Kansas City Royals baseball games.

Natural Resources – Alan Cortvrient

DNR also assisted in RAD detection/screening at the first two Royals games. They are also participating in MIAC's Bio-Security Working Group. Brian Allen has moved to a Program Director position within DNR and they are working to fill the vacancy at this time.

Transportation – Rick Bennett

MODOT has completed an earthquake exercise and is working on their NIMS compliance. They are also working interoperability, addressing weaknesses and needs.

ITSD – Mike Rolling

OA-ITSD has received a \$100,000 grant for cybersecurity in the state of Missouri. \$65,000 will be spent on PSAs. A Cyber Security Summit will be held on August 30, 2016 at the Capital Plaza Hotel. It is planned to include speakers, vendors, as well as public and private sector participants.

Search Engine, <https://Censys.io> , searches public realm for Windows Server 2003. We have narrowed the search to Missouri servers and have informed those found that they are the most vulnerable to cyber-attack. We have received positive response regarding this program. ITSD will continue to use this tool to help Missourians identify what is the most vulnerable.

Sherriff's Association – Mick Covington

Appropriation bills have gone to the Governor that will benefit MODEX by getting real-time jail data into the system. Bio-identification collection would also be funded by these appropriations.

OLD BUSINESS

RHSOC by-law change – Steve Sokoloff

ARTICLE 1 – NAME

The organization will be known as the Regional Homeland Security Oversight Committee (RHSOC) and are organized as a sub-committee hereinafter referred to as the "RHSOC." This committee will serve as an advisory body to the Governor's Homeland Security Advisory Council (HSAC),

Proposed Change for subject/verb agreement and indication of the RHSOC Chair's Committee role:

ARTICLE 1 – NAME

The organizations will be known as the Regional Homeland Security Oversight Committees (RHSOCs) and are organized as sub-committees hereinafter referred to as "RHSOCs." Chairs of these committees will serve as an advisory body to the Governor's Homeland Security Advisory Council (HSAC),

Mick Covington moved to accept the changes to Article 1 of the by-laws. The motion was seconded by Lt. Col. Larry Crowder and **PASSED BY UNANIMOUS ROLL CALL VOTE.**

ARTICLE 5 – GRIEVANCE/DISCIPLINE PROCEDURES

The grievance process described is an internal process intended to facilitate open communication, the exchange of relevant information and to allow for a meaningful, honest review of the grievance.

The petitioner alleging a violation of policy is encouraged to discuss the matter with their respective RHSOC in an attempt to reach a resolution prior to initiating a grievance.

If the discussion surrounding the alleged incident or occurrence does not resolve the matter to the satisfaction of the petitioner, they may file a grievance with their respective RHSOC within twenty-(20) working days following the discussion.

The written grievance shall specify:

- The exact nature of the grievance;
- Details regarding the alleged violation;
- The specific remedy requested; and
- A specific statement that the petitioner wishes to initiate a grievance under this policy.

The petitioner initiating the grievance shall be responsible for identifying all issues and allegations relevant to the grievance in this writing. The grievance must be mailed or emailed to the Chairman of the petitioner's respective RHSOC.

Within ten-(10) working days of receiving the written grievance, the respective RHSOC will prepare and deliver a written response to the petitioner.

Should the petitioner remain dissatisfied with the decision or the RHSOC does not respond within the 10 day working period, he/she may, within five-(5) working days, submit a written request to Presiding Chairman of the RHSOC Regional Chairs to appeal to the next level, the RHSOC Regional Chairs Committee. The request to appeal shall include a clear explanation of why the petitioner is in disagreement with the decision of their RHSOC. The RHSOC Regional Chair Committee shall review the grievance and all associated documents. After considering all of the relevant information, the Committee shall render a decision. This decision must be submitted in writing to the respective RHSOC and petitioner within fifteen-(15) working days following receipt of the request to appeal. This decision will be the final disposition of the grievance.

The petitioner may terminate their grievance under this policy at any time by written notification to their respective RHSOC requesting such withdrawal.

In the event of an allegation of misconduct on the part of an RHSOC member while the member is serving on the RHSOC, the RHSOC membership, in closed session, will be empowered to hold a hearing on relevant issues to the allegation, including the presentation of exculpatory evidence by the RHSOC member in question. An affirmative vote of eight or more voting members of the RHSOC is needed for a final decision to remove the member in question, or allow them to continue to serve on the RHSOC.

If the RHSOC membership is unable to resolve the matter, it will be referred to the RHSOC Regional Chairs, who, in closed session, will be empowered to hold a hearing on relevant issues to the allegation, including the presentation of exculpatory evidence by the RHSOC member in question. An affirmative vote of five or more RHSOC Regional Chairs is needed for a final decision to either remove the member in question or allow them to continue to serve on the RHSOC.

If a matter of alleged misconduct is brought to the Homeland Security Advisory Council directly without first being examined by the RHSOC membership, the matter will be referred back to the RHSOC membership for a hearing and recommendation, as described above.

A felony criminal conviction during the period that the member is serving shall result in the immediate and automatic termination from the RHSOC.

Proposed Change of underlined section requested by RHSOCC February 23, 2016:

Should the petitioner remain dissatisfied with the decision or the RHSOC does not respond within the 10 day working period, he/she may, within five-(5) working days, submit a written request to Presiding Chairman of the RHSOC Regional Chairs to appeal to the next level, the RHSOC Regional Chairs Committee. The request to appeal shall include a clear explanation of why the petitioner is in disagreement with the decision of their RHSOC. The RHSOC Regional Chair Committee shall review the grievance and all associated documents. The Committee shall render a decision at their next regular meeting unless the Presiding Chair deems a more immediate resolution is necessary. This decision will be the final disposition of the grievance.

Steve Sokoloff moved that revisions to Article 5 be accepted. Mick Covington seconded the motion. **IT WAS UNANIMOUSLY APPROVED BY ROLL CALL VOTE.**

NEW BUSINESS

In conjunction with the State Grants, we need volunteers to assist in the peer review process on May 25, 2016. Sherry Hoelscher from Fire Safety and Shelly Honse from SEMA were volunteered to assist in this endeavor.

OPEN DISCUSSION

Recognition was given to Bruce Clemonds upon his retirement.

Mike Fagan from the St. Louis UASI offered information on an upcoming Anti-Terrorism Conference.

NEXT MEETING

A next meeting date of August 3, 2016 was agreed upon.

ADJOURN

The motion to adjourn the meeting was made, seconded, and **APPROVED BY ACLAIMATION.**