

MoDEx Governing Board Meeting

Thursday, October 24, 2013, 1:30 P.M.

Missouri Sheriff's Association, Training Room 1

6605 Business 50 West, Jefferson City, MO

Members Present:

DPS Deputy Director Andrea Spillars, Captain Larry Plunkett (MSHP CJIS Division), Major Tim McGrail (MSHP designee), Chief Jim Person (Belton PD)

Ex Officio Members Present:

Connie Farrow (MIAC designee), Mick Covington (Mo Sheriff's Association), Amy Roderick (DOC designee)

Other Attendees Present:

Laurie Crawford (DPS), Theresa Huhn (MSHP CJIS Division), Steve White (MSHP ICT Division), Patrick Woods (MSHP CJIS Division),

Status Review:

Ms. Spillars called the meeting to order and welcomed attendees. She called for a review of the draft minutes from the last meeting. Following review, Ms. Spillars asked for a motion to accept the minutes from the last meeting which took place on August 21, 2013. Major McGrail made a motion to accept the minutes as written. Captain Plunkett seconded the motion. Ms. Spillars called for any further discussion. There was none. Ms. Spillars then called for a vote on the motion to accept the minutes. Motion carried unanimously.

Ms. Crawford reported that due to Major Corwin's inability to attend this meeting, the agenda item regarding the status of regional information sharing in Kansas City would need to be postponed to the January meeting.

Next, Ms. Spillars invited Major Tim McGrail to provide an update to the Governing Board regarding the progress made to carry out the strategic plan approved by the Criminal Records Justice Information Advisory Committee in October 2012. Major McGrail reported that a proposal had been received from Analysts International Corporation (AIC), a vendor that had worked with the Kansas Bureau of Investigation (KBI) on their statewide enterprise level information sharing system and had made a presentation at the last Committee meeting. Major McGrail went on to summarize the statewide strategy as written, and the Committee's decision to develop an Enterprise Level System as described within the strategic plan. He then introduced Steve White and asked Steve to summarize the proposal from AIC (Tanya Stauffer) and progress to date to carry out the statewide sharing strategy.

Mr. White explained that a pilot project had been identified and included electronic warrants, as this involved courts, prosecutors and law enforcement. He reported that the plan would focus on the business side first and would include finalizing the statement of work from AIC, finalizing requirements, facilitating meetings, and finally reviewing standards and scoping those to Missouri. Mr. White indicated that the system being designed and built would be vendor agnostic, so the role of AIC would be to assist us in learning the process. The outcome of this work will be documents that explain and define how various systems and/or products can “tie in” to the electronic warrant system. They anticipated having the documentation by January 2014 and have the proof of concept implemented by the end of the second quarter in 2014. He provided a brief slide deck with some additional detail which will be included with the minutes following this meeting.

Ms. Spillars announced the next item on the agenda was the discussion of employment background checks within the system. After some discussion by the group and a review of the changes to the National Data Exchange System policy following approval by the CJIS Advisory Policy Board, it was determined that Ms. Crawford would draft a letter to participating MoDEX agencies informing them of the changes and advising them of their options and responsibilities relative to this recent change in policy for the national system.

Next, Ms. Spillars invited Ms. Crawford to make the MoDEX system update. Ms. Crawford provided an update to the group on the status of the system and the changes to system architecture underway, including the status of the project budget and status of remaining homeland security funding.

Following the update by Ms. Crawford, Ms. Spillars asked the group if the January 22, 2013 date tentatively scheduled for the next meeting would work. Board members agreed that the 22nd of January would work for all concerned and was acceptable.

Ms. Spillars called for a motion to adjourn. Mick Covington made a motion to adjourn, and Captain Plunkett seconded the motion. The group voted unanimously to adjourn.

Summary of Action Items:

- Next board meeting was scheduled for January 22, 2014 from 1:30 PM to 3:30 PM in the Harry S Truman Building, room 850.
- Ms. Crawford will draft the letter regarding changes to N-DEX policy and will forward to DPS administration for approval before distribution to affected agencies.