

ERIC R. GREITENS
Governor



Lewis and Clark State Office
Building
1101 Riverside Drive
P. O. Box 749
Jefferson City, MO 65102

CHARLES A. (DREW) JUDEN
Director of Public Safety
Homeland Security Advisor

MIKE DIERKES
Homeland Security Director

State of Missouri
Office of Homeland Security
Department of Public Safety

Telephone (573) 522-3007
Fax (573) 751-5399

Regional Homeland Security Oversight Chairs Committee (RHSOCC) Meeting
February 2, 2017 10:00 am
Approved by unanimous vote 5/31/2017

The Regional Homeland Security Oversight Committee Meeting was called to order by Frank Coots, OHS Operations Chief/CISR and was later chaired by Director Drew Juden.

RHSOCC Voting Representatives Roll Call:

Region A – Rural Gloria Brandenburg – Chair (via Teleconference)
Region A – Urban Erin Lynch – Chair
Region B Mike Kindle – Chair
Region C Chief Mike Cherry – Chair
Region D David Hall – Chair
Region F Doug Westhoff – Chair
Region G Steve Gleghorn – Chair
Region H Wally Patrick – Chair
Region I Tabitha Stanfast – Chair
St. Louis UASI Mike Fagan (via Teleconference)

(Unavailable for this meeting)

Region E Ken Dicus – Vice-Chair

A Quorum is present.

The meeting was also made available to members and guests via teleconference and HSIN/Adobe Connect web-conferencing.

Approval of Agenda

The motion was made by David Hall to approve the agenda as amended with the correct date; it was seconded by Mike Kindle and **APPROVED BY ALL.**

Approval of Minutes

The motion was made by Steve Gleghorn to approve the November 2, 2016 minutes as presented; it was seconded by Doug Westhoff and **APPROVED BY ALL.**

UPDATES/REPORTS

Interoperability and Communications – Bryan Courtney

MOSWIN – MIC staff was able to attend most of the RHSOC meetings with the exception of B & F who had conflicting meetings. Over the time MOSWIN has been available, growth has progressed from having 7 agencies, 200 radios, to 4 years later having 1,200 agencies with 35,000 radios. We have a partnership with MARS in Kansas City and are progressing in the St. Louis area and with our 7 neighboring states. Sites are continually added with 30 more in the pipeline. Staff can now come to your locations and provide technical assistance to evaluate systems and ensure radios can perform at an optimal level. 60 trainings have been provided across the state with 828 attendees. These attendees then return to agencies and train local responders.

If regions report a coverage gap, the MIC staff can try to address the issues. The recommended radio for the system would have a VHF/700/800, TDMA, AES 256 encryption, Multi-key specification. If you are in question if VHF is sufficient, please contact MIC and they will tell you what is necessary in your area.

Rolla S&T fire showed great mutual aid and multi-agency communication show excellent system usage. The RHSOCs also did a great job working with the WEB-EOC during the recent ice storm. Planned events are going well, but MIC is still encouraging continuing SOP development and training so there can be seamless usage in emergent situations. Regions E, G, and A are working on region pursuit policies within the communication system architecture.

SWIC – The MO Field Operations Guide (MOFOG) has been updated for easier use. It will aid groups to encourage usage of the system.

The SIEC is addressing the topic of encryption and interoperable communication. A common plan is needed to set policy.

FirstNet – The RFP has been closed and the winning bidder should be announced soon. The vendor will be responsible for sending Mr. Courtney the state plan. There will also be a public facing web-page so that jurisdictions can see what is available and make recommendations.

Discussion: The question was posed about why a group would purchase VHF radios. It is a matter of price. We do not have a state vendor for “700” radios, that would possibly be helpful in negotiating for lower prices. MIC is working on getting that contractual method of solving the issue of price.

A question was posed if the RHSOC chairs wanted to mandate radios be capable of 700. Every MOSCAP radio given out was a 700 radio, dual band. Some single band radios were allowed to be upgraded. MOSWIN is a dual band system. There are still a few areas where only VHF will be sufficient. MOSWIN will likely outgrow VHF and many areas will be depending solely on 700 channels. The 700 enabled channels will be able to handle the projected capacity. It was also noted that State responders are on the 700 channels, so locals will need to be 700 capable to communicate with the state. Big areas will need VHF, 700, and ISSI capabilities.

David Hall moved that:

- **Anytime RHSOC funds are expended for radios, those radios must be VHF, 700, and 800 capable.** The motion was seconded by Mike Cherry. Justification for the motion was that the purpose of RHSOC funds was to help agencies function cooperatively, not to just simply replace old equipment. Doug Westhoff suggested that the proposal be discussed at the regional level before it is brought to a vote in this committee. Director Juden noted that if the motion was passed at the regional level, this ruling would be unnecessary.

David Hall moved to table the topic until the next meeting. Mike Kindle seconded the motion and the committee **UNANIMOUSLY AGREED TO TABLE THE MOTION.**

Missouri Information Analysis Center (MIAC) – Captain David Hall

Captain Hall referred members to the HSAC Initiative Packet that was included in the folders for this meeting. In addition to that information, Capt. Hall made members aware of the MIAC Advisory Board meeting February 8, 2017 to be held at 1:00 p.m. in the conference room of the Missouri State Trooper's Association on Elm Street. Members of this committee are welcome to come to these board meetings.

The Intelligence Liaison Officer Program has expanded to approximately 550 trained individuals. Additional classes are being planned for Region I in Crawford County and March 18th in Branson at the Missouri Public Safety Communications Conference.

The ILO Annual Conference is being scheduled in May at the Ike Skelton Training Site. It is usually approximately a 6 hour conference.

MIAC has supported the governor's inauguration and is here for support 24/7.

RHSOC Chair Updates

- Region A Rural had no new activity to report at this time.
- Region A Urban worked on strategic planning with partners in Missouri and Kansas. Approximately 70 individuals across multiple jurisdictions came together to examine the results of the THIRA, begin to set priorities, and investigate potential investment areas. Expiration of equipment for EMD, Tactical, Mass Fatality Teams, Haz-Mat and Tech Rescue has now led to some degraded capabilities. The training and exercise planning workshop is set for February 24, 2017. They are using the badging and accountability system for the inventory process and have received great feedback as well as benefiting for and expedited process. A continued effort to be re-established as a funded UASI has been made. A suggestion was made to leverage our relationship with Senator Blunt to help in this effort.
They will be applying for the Complex Coordinated Terrorist Activity grant in a collaborative regional effort.
- Region B spending plans are on track. They will have a new RPC shortly due to personnel changes.
- Region C met in January. They have worked with Scott Davis on their THIRA. They are cleaning up their roster for attendance and working toward filling some vacancies. They will be coordinating with Region E on preparations for the Solar Eclipse this summer.
- Region D reports they are working on reallocating and expending funds. Also to be noted, "Chief" Hall has retired from the Springfield Fire Department and accepted a position as Emergency Preparedness Director for Missouri State University.
- Region F is working to spend down grant funds. The RPC is actively working on their inventory. At their last meeting, the RHSOC voted unanimously to send a letter of commendation and thanks for DPS for their response to Ice Storm Jupiter. Director Juden stated that in cases of predicted events, the DPS administration prefers to be proactive rather than reactive and hopes future events will go as smoothly.
- Region G welcomes the new administration. They report all disciplines have both principal and alternate positions filled. Expenses are almost all settled at the time. A successful training exercise was held in Thayer regarding a Rail Accident scenario. Region G will be working on hosting a communications conference to set policies following an escape late last year that highlighted some weaknesses. It was suggested they reach out to Bryan Smith in Region E who has just completed a Communications Policy for use in pursuits in order to use that plan as a template.
- Region H met to discuss the upcoming THIRA, reviewed expenditures, and set goals for the next grant cycle. They also discussed filling vacancies that occurred following the November elections.

- Region I grants are being expended as expected. Their badging system is obsolete and they are waiting on direction from this committee before replacing the equipment. They did question if THIRAs will continue to be yearly or on a 3 year cycle. Director Juden stated that we are waiting to see from the Federal level if it will be mandated yearly.
- St. Louis UASI is also submitting a Complex Coordinated Terrorist Attack grant application. They met as a region to review all the security applications of the Presidential Debates held at Washington University last fall. Their UASI grant funding is being spent as expected.

OLD BUSINESS

Federal Interoperability Standards tabled from 4/28/16, 8/3/16, and 11/2/16

- Current Motion (David Hall): RHSOCC recommends to the Homeland Security Advisory Council (HSAC) that any credentialing equipment or maintenance that is purchased with Homeland Security Grant Funds be limited to purchases that meet Federal Information Processing Standard (FIPS) 201 by Fiscal Year 2021.

The following amendment was posed:

- **The RHSOCC recommends to the Homeland Security Advisory Council (HSAC) that any credentialing equipment or maintenance that is purchased with Homeland Security Grant Funds be limited to purchases that meet Federal Information Processing Standard (FIPS) 201 by Fiscal Year 2021 with the exception of expenses necessary to maintain current systems through their life expectancies.**

The amendment was seconded by Mike Kindle and **APPROVED BY UNANIMOUS VOTE.**

The motion, as amended, was seconded by Mike Cherry and **APPROVED BY UNANIMOUS VOTE.**

The recommendation will be posed to the HSAC at their meeting later in the day.

Sustainment of Long-Term Assets

As the sub-committee chair is unable to attend, this business was tabled until the next meeting.

Office of Homeland Security (OHS) Updates: Status of Grants – Jeff Barlow

Mr. Barlow distributed a general timeline for Homeland Security Grants at this time. As administrations change, there may be some alterations to the timeline; however the timeline presented is what is anticipated.

The Grants Division also presented a handout detailing what to expect during a grant monitoring visit. It is important to note, that a monitoring visit is intended to help identify any problems that can be fixed before later audits.

The FY2014 Grants have been spent down to the last \$82 of the UASI Funds. Appreciation was expressed to all regions regarding the complete allocation and expenditures of funds. Non-profit Grants returned approximately \$9,000. These funds however are approved at the federal level and may not be reallocated to other projects.

FY2015 funds are now being spent. As of now approximately 35% of the funds have been spent. Everything is on track to date.

Some projects have begun from FY2016 funding. These funds will go through August 31, 2018.

The DHS diagram of the four phases of the Grant Lifecycle was also presented so that regions could see the federal expectations.

Missouri Alert Network – Linda Frazier

OHS Operations Staff completed the update and purge of the Alert Network. Those on the system in October received information asking for a reply to verify their information. Those who did not respond were removed from the system as inactive accounts. RHSOCs and RPCs will receive an email now asking them to publicize the network and how members can be added. We are asking the information can be shared at meetings so we can repopulate our rolls with current active members of the Homeland Security community in Missouri.

NEW BUSINESS

Training and Funding – Jack Raetz

SEMA provides training for Emergency Management and Homeland Security in the state of Missouri. In FY2014 training received \$104,000 for travel. However, in FY2015 and 2016, funding was only \$60,000 each year. This being said, training is now out of funds for the remainder of 2017. Courses cost approximately \$1,300 per day with those funds covering lodging and meals (travel). The courses come from Texas A&M at no cost to us but we must have 20-26 participants. We pay lodging and meals for students more than 50 miles away and staying all night. Participants can choose to commute. Most courses are 2 or 3 day trainings. Without the lodging and meals provided, it is believed only the largest cities would receive training as the smaller jurisdictions could not afford the cost. Training believes that \$60,000 allows for just over 20 classes per year. Training is selected based upon the Regional TEPWs. Regional data is used to identify the 5 greatest training needs. The training section at SEMA looks at the needs and then sends regions a list of courses that would address their needs. Regions select 5 Homeland Security courses from the list provided. This means about 50 Homeland Security classes are offered each year.

The training section is now asking RHSOCs for guidance on what they believe would be the best course of action going forward. Options available are:

- Limit it to 3 HS courses instead of 5
- Continue offering 5 and ask the regions to prioritize among the 50 requested courses until funding is spent
- Prioritize courses at a state level after regional TEPWs are turned in.
- Allow Training to choose the priorities based upon the most needed courses and offer those until funding is spent
- Do not reimburse for travel, but offer more courses at more locations within the budgetary limitations of Texas A&M
- Have students “hosted” by local fire departments with sleeping facilities or find cheaper facilities in off-seasons at colleges
- Tie courses with regional fire schools
- Explore combinations of the solutions
- Increase the mileage required to qualify for reimbursement to 100 miles for a one day and 75 miles for a multiday course or follow the IRS 12 hour travel rule (if you are “on the clock” 12 hours, you are entitled to meals)
- Establish an Education Sub-committee to define best practices, if the training timeline would not be delayed

Resource Tracking – Tabitha Stanfast

In the current MOU from the state, there is a 5 year time frame that was erroneously put in the MOU. There is an inventory list of items purchased with OHS Grant Funds. Those lists are needed to make sure items fulfill the signed MOU. The MOU needs corrected for the future to remove the erroneous list. These lists should be able to be tied in to the deployable asset conversation as well as the sustainment issues. The

federal rule is that as long as federal funds are spent, an asset should be accounted for until the time it is officially decommissioned to surplus, not 5 years as stated in the MOU. Some of the RPCs responded that the grants division has already sent them old inventory lists. RHSOCs are asking what is to be accounted for on the inventories. Director Juden would like to examine the MOUs to see what guidance is given for identifying inventory, if the MOU is legal, and how it should be executed. Inventory lists should be one list with notation of which items are deployable. The regions receive funds each year in order to receive lists every 2 years of the inventories. Items of a value of \$1,000 or greater are tracked. The lists began collecting inventories in 2006. The only items tracked by OHS are items purchased with OHS grant funding. MACOG is working on tracking all assets within their suburban area. Homeland Security is only a piece of that larger list. The grants division clarified the MOU was a sample given to RPCs for use when distributing grants. The MOU will be revisited by the grants section to clarify any issues the wording of the sample may have caused.

OPEN DISCUSSION

None

Future Meetings

Our next meeting will be May 3, 2017 in the combined rooms of Nightingale Creek and LaCharette of the Lewis and Clark State Office Building.

Adjourn

A motion to adjourn was made by David Hall; seconded by Steve Gleghorn, and **APPROVED BY ALL.**