STATE HOMELAND SECURITY PROGRAM (SHSP)

FY 2022 COUNTER TERRORISM OFFICER (CTO) EQUIPMENT GRANT APPLICATION WORKSHOP

MISSOURI OFFICE OF HOMELAND SECURITY NOTICE OF FUNDING OPPORTUNITY

We are pleased to announce the funding opportunity for the
FY 2022 State Homeland Security Program (SHSP) Counter Terrorism Officer
(CTO) Equipment Grant is open May 20, 2022 – June 17, 2022

This funding opportunity is made available through the
Missouri Department of Public Safety's, electronic WebGrants System,
accessible on the internet at https://dpsgrants.dps.mo.gov

SHSP CTO EQUIPMENT GRANT KEY DATES

May 20, 2022:   SHSP CTO Equipment Grant funding opportunity open in WebGrants

June 17, 2022:   SHSP CTO Equipment Grant applications due in WebGrants **5:00 pm CST**

September 1, 2022:   Project Start Date

August 31, 2023:   Project End Date

CTO EQUIPMENT GRANT

The CTO Equipment Grant is available to any agency employing a member of the Missouri Office of Homeland Security Counter Terrorism Officer Program.

In 2019 the Missouri Office of Homeland Security (OHS) began a process of analyzing gaps, in prevention, response, and mitigation of acts of terrorism, identified in the Threat and Hazard Identification and Risk Assessment (THIRA) across the 32 Core Capabilities. Through these assessments, OHS has identified a critical shortage in law enforcement officers trained to identify and plan for potential terrorist threats and vulnerabilities in our local communities. In order to expand law enforcement capabilities in the areas of homeland security and to combat the rising threats of homegrown violent extremism and terrorist threats across the state of Missouri, the Counter Terrorism Officer (CTO) Program was designed.

CTO's are located within multiple jurisdictions in each region of Missouri. These specially trained officers are members of their local law enforcement agencies and provide a level of expertise to their agency and community with regards to terrorism prevention, response and mitigation. This grant program will provide increased capabilities across these mission areas.

CTO EQUIPMENT GRANT

By combining specially trained officers with the proper mission specific equipment, this project will allow officers participating in the CTO Program to dramatically increase their ability to delay, divert, intercept, halt, apprehend, or secure threats and/or hazards.

This project addresses the gaps identified in the THIRA/State Preparedness Report (SPR), specifically as it applies to outreach to the fusion centers, Joint Terrorism Task Force (JTTF), and for the assignment of personnel for follow up interdiction and disruption.

This project will enhance the Missouri Counter Terrorism Officer Program's effectiveness at the local level by giving agencies the opportunity to acquire equipment uniquely focused on their terrorism prevention mission and locality. Items purchased through this opportunity will support the law enforcement officers involved in the CTO Program. Officers who are specially trained to prevent, respond to, and mitigate acts of terror is a Homeland Security initiative.

ELIGIBLE APPLICANTS

To be eligible for this grant opportunity, the agency must have staff participating in the Counter Terrorism Officer (CTO) Program

Eligible applicants are listed in Appendix A of the Notice of Funding Opportunity

INELIGIBLE APPLICANTS

Entities not included in Appendix A
of the Notice of Funding Opportunity

MAXIMUM AWARD

The CTO Equipment Grant has a maximum award amount of $5,000

OTHER ELIGIBILITY CRITERIA

■ National Incident Management System (NIMS) Implementation

Subrecipients must ensure and maintain adoption and implementation of NIMS. The list of objectives used for progress and achievement reporting is on FEMA's website at https://www.fema.gov/emergency-managers/nims/implementation-training

Please see the Preparedness Grants Manual for more information on NIMS

■ Emergency Management Assistance Compact (EMAC) Membership

SHSP subrecipients must belong to, be in, or act as a temporary member of EMAC

All assets supported in part or entirely with SHSP funds must be readily deployable and NIMS-typed when possible to support emergency or disaster operations per existing EMAC agreements

■ Emergency Operations Plan (EOP)

Update at least once every two years, for every agency that currently has one

Plans should be consistent with the Comprehensive Preparedness Guide 101, Version 2.0 (CPG 101 v2), Developing and Maintaining Emergency Operations Plans (November 2010)

OTHER ELIGIBILITY CRITERIA

- Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) updates

    - SPR update required annually at the State level

        - Subrecipients must assist in the State's annual update by providing information on the Whole Community Worksheet

    - THIRA update required every three years at the State level

    - For more information on THIRA:

    https://www.fema.gov/threat-and-hazard-identification-and-risk-assessment

OTHER ELIGIBILITY CRITERIA

Subrecipients must utilize standardized resource management concepts such as:

- Resource typing, inventorying, organizing, and tracking resources to facilitate the dispatch, deployment and recovery of resources before, during and after an incident

Subrecipients must coordinate with their stakeholders to examine how they integrate preparedness activities across disciplines, agencies, and levels of government

OTHER ELIGIBILITY CRITERIA

FEMA funds must be used to supplement (add to) not supplant (take the place of) existing funds that have been appropriated for the same purpose

Supplanting is NOT allowed for this grant

SHSP FUNDING GUIDELINES

SHSP funding guidelines support the five mission areas:

1. Prevention
2. Protection
3. Mitigation
4. Response
5. Recovery

SHSP FUNDING GUIDELINES

Dual-Use

- Under SHSP, many activities that support the achievement of core capabilities related to the national priorities and terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services

  - Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

- Guidance is available at Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) #405-143-1, or superseding document.

- Additional guidance is available at Contract Provisions Guide: Navigating Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards (fema.gov).

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Effective August 13, 2020, FEMA recipients and subrecipients may not use any FEMA funds under open or new awards to:

    - Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

    - Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or

    - Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- **Replacement Equipment and Services**

  FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO and the Preparedness Grants Manual.

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- **Definitions**

   Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:

   Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);

   For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

   Telecommunications or video surveillance services provided by such entities or using such equipment; or

   Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.

   Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of "covered telecommunications equipment or services." See 2 C.F.R. § 200.471

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Requested items **<u>MUST</u>** be deployable, shareable, or a regional asset to be eligible for funding

EQUIPMENT

The 21 allowable prevention, protection, mitigation, response, and recovery equipment categories for SHSP are listed on the Authorized Equipment List (AEL)

Some equipment items require prior approval from DHS/FEMA/OHS before obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required or to ensure prior approval is obtained if necessary

EQUIPMENT

Allowable, Recommended Equipment

- 03OE-02-TILA – Optics, Thermal Imaging and/or Light Amplification – Night Vision

- 03OE-02-BNOC – Binoculars/Scopes (no weapons mounted options) – Binoculars

- 06CC-01-CELL – Communications and Computing Device, Handheld – Handheld, ultraportable communications devices

- 03OE-03-KTFA – Kit, First Aid, Trauma Type – First Aid/Trauma Kits

- 01LE-02-ARMR – Body Armor

- Other personal protective equipment

- 04HW-01-INHW – Mobile Data Terminal (MDT)

- 03OE-07-SUAS – System, small unmanned aircraft (requires drone operator license/Federal waiver)

EQUIPMENT

- Equipment purchases must be in compliance with the following:

  Equipment acquisition requirements of the FY 2022 Homeland Security Grant NOFO

  Must be on the Authorized Equipment List https://www.fema.gov/authorized-equipment-list

  FEMA Information Bulletin 426 gives direction on what items are unallowable, and what items require a waiver.

EQUIPMENT

▪ Equipment with additional requirements ([Information Bulletin 426](#))

- Manned Aircraft, Fixed/Rotary Wing

- Unmanned Aerial Vehicles

- Explosive materials (must follow requirements of [FEMA Information Bulletin 419 "Purchase of Energetic Materials Using Homeland Security Grant Program (HSGP) Funding"](#))

▪ Unallowable Equipment ([Information Bulletin 426](#))

- Weapons of any kind (including firearms, grenade launchers, bayonets); ammunition; and weaponized aircraft, vessels, and vehicles of any kind

- Riot/Crowd Control Batons and Shields

EQUIPMENT

- Emergency communications activities must comply with [SAFECOM Guidance](#)

- To ensure compliance all radios purchased with SHSP funds must be compliant with the Missouri Department of Public Safety, Office of the Director Criminal Justice/Law Enforcement (CJ/LE) Unit, Office of Homeland Security (OHS) [Radio Interoperability Guidelines](#)

- The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#)

EQUIPMENT

■ Radio Interoperability Guidelines

Mobile Radios

The following mobile radios are eligible:

- Motorola APX8500   P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris   XG/XM-100   P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris   XL-200   P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7730   P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7930   P25 VHF/700/800 MHz (dual-band), digital trunking enabled
  Dual-Deck 8.34.9

The applicant **MUST** identify the vendor and model requested in the application

EQUIPMENT

Portable Radios

MOSWIN was designed to be a mobile radio system rather than a portable radio system

For portable radios to be eligible, the applicant must already have or request in their application a mobile radio on the MOSWIN system and a repeater

The applicant **MUST** indicate that they have a MOSWIN mobile radio and/or repeater in their application if not being requested in the application

The applicant **MUST** identify the vendor and model requested in the application

- Motorola APX8000 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VP900 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris XL-200 P25 VHF/700/800 MHz (dual-band), digital trunking enabled

EQUIPMENT

- Please contact the Missouri Interoperability Center at 573-522-1714 if you have questions regarding the [Radio Interoperability Guidelines](#)

EHP REVIEW

Environmental Historical Preservation (EHP) Review

- Subrecipients proposing projects that have the potential to impact the environment must participate in the FEMA EHP review process

- The review process must be completed before funds are released to carry out the proposed project

- Any projects that make a change to a building or the grounds must complete an EHP Screening Form and submit it to OHS for review. This includes drilling holes into the walls or any ground disturbance

If an EHP is required for a project, but not completed prior to the project starting, the project will not be reimbursed

UNIQUE ENTITY IDENTIFIER

Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System (DUNS) Number to the Unique Entity Identifier (UEI)

If your organization is already registered in the WebGrants System, you will need to email your UEI to Maggie.Glick@dps.mo.gov if you have not already done so

If your organization is not yet registered in WebGrants, you will provide the UEI at the time of registration

UNIQUE ENTITY IDENTIFIER

Entities that had an active registration in the System for Award Management prior to this date have automatically been assigned a UEI

You can view the UEI in SAM.gov, located below the DUNS Number on your entity registration record

- In your workspace, select the numbered bubble above Active in Entity Management

- Your records should then appear and the UEI

number will be on the left side

UNIQUE ENTITY IDENTIFIER

If your agency did not have a DUNS number, you will follow the steps below to obtain a UEI
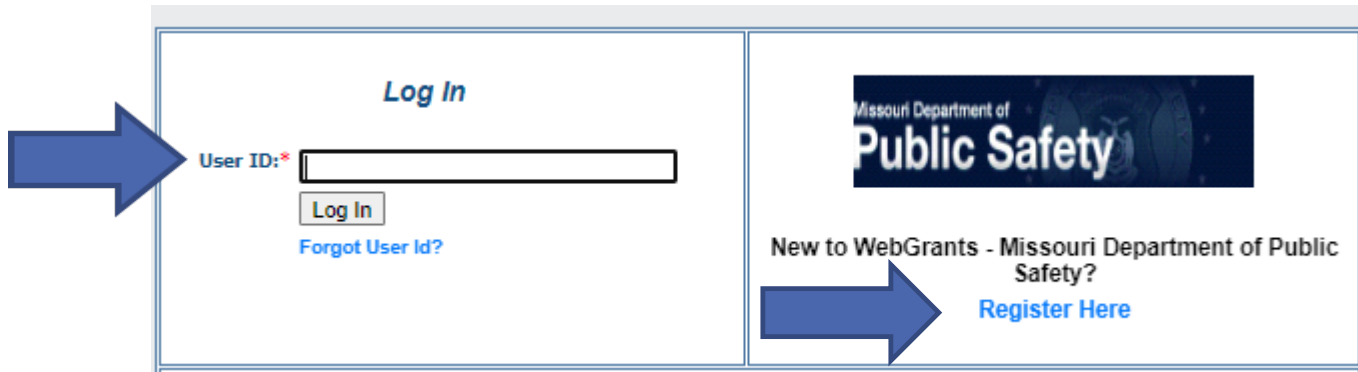
- Sign in to your SAM.gov account and the system will navigate you to your Workspace

- Under Entity Management, select Get Started
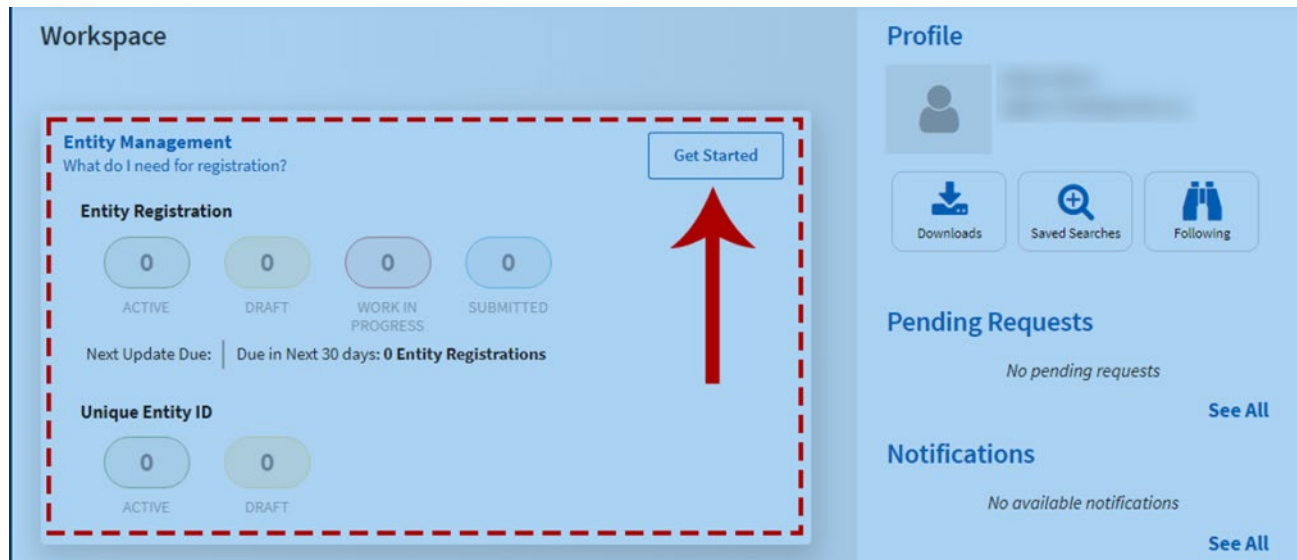
WEBGRANTS APPLICATION

Log in or register at dpsgrants.dps.mo.gov as a new agency

- If your agency is already registered in the system, someone with access will need to add new users
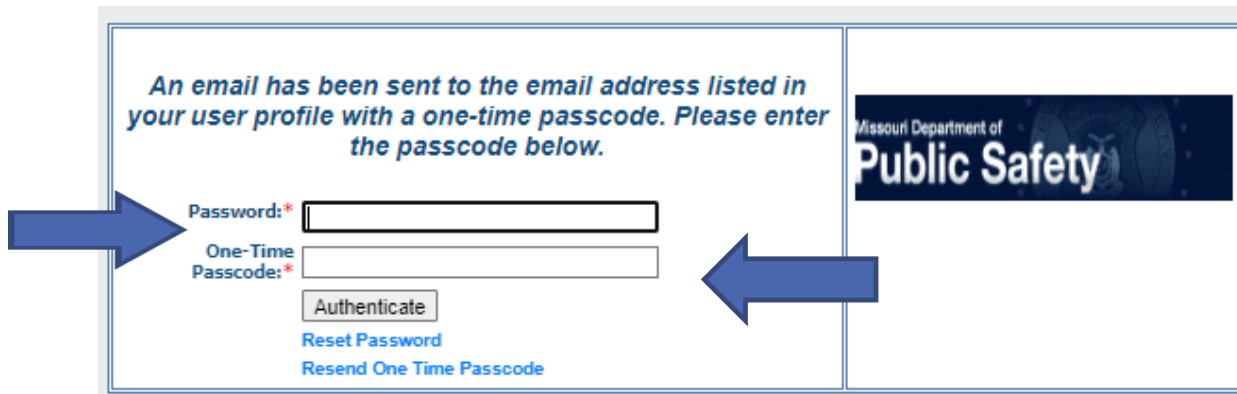
- Two-factor authentication: Enter your password and the one-time passcode sent by WebGrants

APPLICATION INSTRUCTIONS

Select "Funding Opportunities" and select the FY 2022 SHSP CTO Equipment Grant funding opportunity

Instructions
Reviewer Instructions
My Profile
Funding Opportunities
My Applications
My Grants
Conflicts of Interests
My Reviews
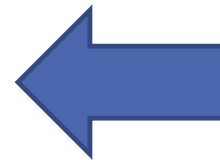
APPLICATION INSTRUCTIONS

- Each project will need its own application

- Information provided in the application will determine the score, be sure requested information is provided and accurate
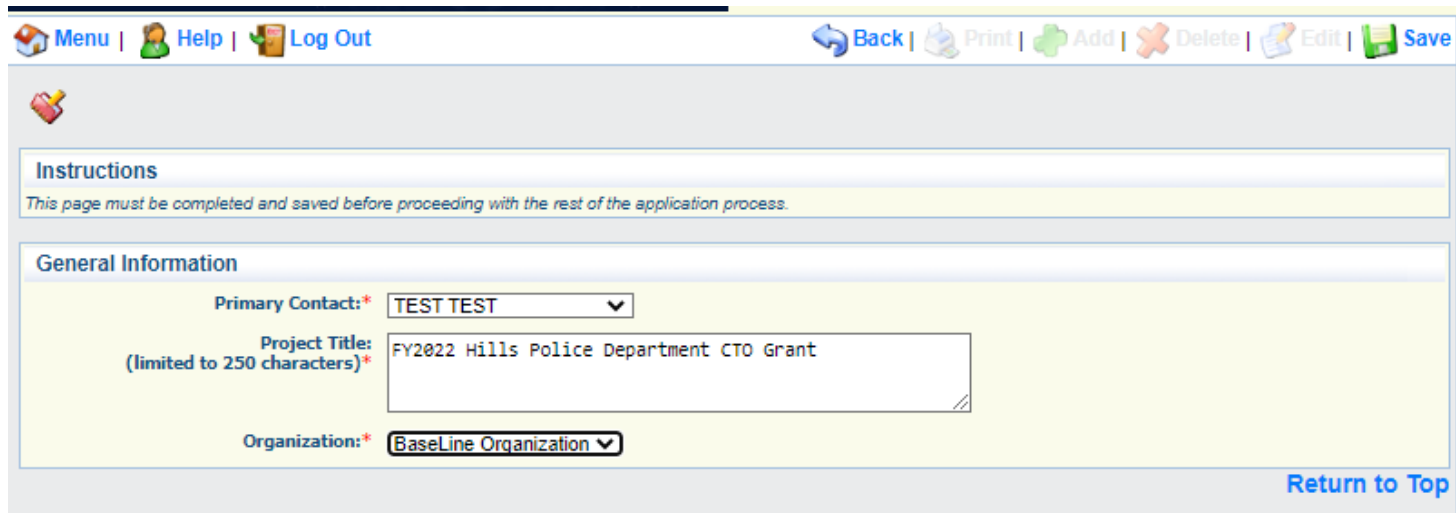
APPLICATION INSTRUCTIONS

Select "Start New Application"

"Copy Existing Application" will not work as application forms have changed from previous applications

Copy Existing Application | Start a New Application
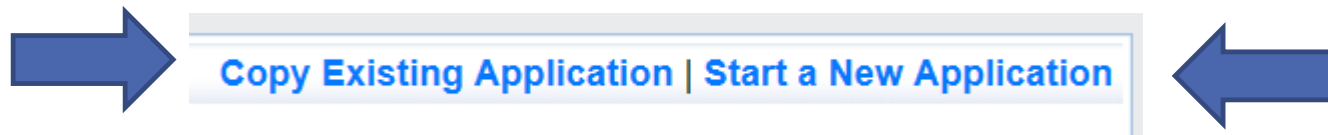
APPLICATION INSTRUCTIONS

- After selecting "Start a New Application", complete the "General Information" section

- "Project Title" should be short and specific to the project, see example below

- After completing the "General Information," click "Save"

APPLICATION INSTRUCTIONS

Select "Go to Application Forms"

General Information	Go to Application Forms
System ID: 139778	
Project Title: FY2022 CTO Equipment Grant	
Primary Contact: TEST TEST	
Organization: BaseLine Organization	

Complete each of the five "Application Forms" with all required information then "Save" and "Mark Complete"

All forms must be marked complete in order to "Submit"

Application Forms		Application Details | Submit | Withdraw
Form Name	Complete?	Last Edited
General Information	✓	05/19/2022
Contact Information 2022		
2022 CTO Project Package		
Budget - CTO		
CTO Named Attachments 2022		

CONTACT INFORMATION

Authorized Official: This is the person who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

For a **city**, the Mayor or City Administrator is the Authorized Official

For a **county**, the Presiding County Commissioner or County Executive is the Authorized Official (e.g.; the Sheriff is not the Authorized Official)

For a **State Department**, the Director is the Authorized Official

For a **college/university**, the President is the Authorized Official

For a **nonprofit**, the Board Chair is the Authorized Official (This includes Fire Protection District's)

For a **Regional Planning Commission (RPC) or Council of Government (COG),** the Executive Director is the Authorized Official.

For a **special district, such as a Fire Protection District or Ambulance District,** the Board Chair/President shall be the Authorized Official

In order for an application to be considered eligible for funding, the agency's correct Authorized Official MUST be designated in the "Contact Information" form and the "Certified Assurances" form

CONTACT INFORMATION

- Please complete all contact information for

    - Authorized Official

    - Project Director

    - Fiscal Officer

    - Project Contact Person

- Required fields are designated with a red asterisk *

- Click "Save" at the top of the screen after entering all of the information
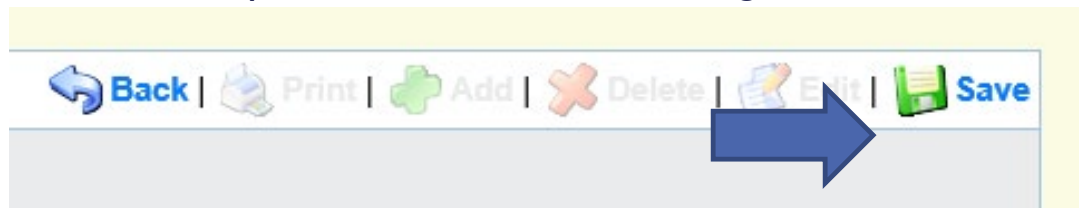
- Then "Mark as Complete"
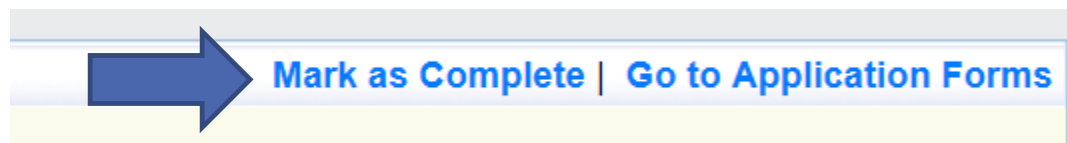
SHSP PROJECT PACKAGE

All of the "SHSP Project Package" information has been combined into one form with seven sections

- A. Project Worksheet
- B. Project Capability, THIRA and Dual Use
- C. Deployable/Shareable Resources
- D. Audit Details
- E. Risk Assessment
- F. National Incident Management System (NIMS)
- G. Certified Assurances

A. PROJECT WORKSHEET

Section A.1 through B.4

A. Project Worksheet

A.1 Project Title:* FY2022 Hills Police Department CTO Grant

A.2 Agency Name:* Hills Police Department

A.3 Region:* F

A.4 County:* Cole

A.5 Project Location Zip Code:* 65555

A.6 Project Activity Type:* Develop/enhance homeland security/emergency management organization and structure

A. PROJECT WORKSHEET

- A.7 Project Description – provide a brief overall description of the project

- A.8 Provide a summary of specific project actions/items that will be purchased with grant funds

- A.9 Are you applying for interoperable communications equipment?   Yes/No

  *If yes, you will be prompted to answer additional questions

  - A.9.a Are you applying for a mobile radio(s) (vehicle dash mounted remote mount or base station) Yes/No

    - If yes, A.9.a(1) Select mobile radio model you are applying for from dropdown menu

  - A.9.b Are you applying for a portable radio(s) (handheld)? Yes/No

    - If yes, A.9.b(1) Select portable radio model you are applying for from dropdown menu

A. PROJECT WORKSHEET

If you ARE NOT applying for interoperable communications equipment, your screen will look like this

A.7 Project Description*	Provide a brief, overall desciption of the project. What will you do and for what intended purpose?
A.8 Provide a summary of specific project actions/items that will be purchased with grant funds:*	Describe the actions/items to be purchased with the grant funds.
A.9 Are you applying for interoperable communications equipment?	○ Yes ◉ No

A. PROJECT WORKSHEET

If you ARE applying for interoperable communications equipment,
you will be asked a series of additional questions at A.9.

A.9 Are you applying for interoperable communications equipment? ● Yes ○ No

A.9.a Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)? ● Yes ○ No

A.9.a(1) Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for: [Motorola APX8500 ▼]

A.9.b Are you applying for a portable radio(s) (handheld)? ● Yes ○ No

A.9.b(1) Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for: [Motorola APX8000 ▼]

A.9.b(2) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested? ● Yes ○ No

A.9.b(2)(a) If yes, please provide the model and manufacturer of the mobile radio. [List model and manufacturer of the mobile radio]

A.9.b(3) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? ● Yes ○ No

A.9.b(3)(a) If yes, please provide the model and manufacturer of the in-car repeater. [List model and manufacturer of the in-car repeater]

A. PROJECT WORKSHEET

- A.9.b(2) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested

  - A.9.b(2)(a) If yes, please provide the model and manufacturer of the mobile radio

  - A.9.b(2)(a) If no, is the application also requesting a MOSWIN mobile radio to pair with portable radio(s) being requested?

    - If no, the application is not eligible for funding

- A.9.b(3) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade repeater. Do you currently have a public safety grade in-car repeater?

  - A.9.b(3)(a) If yes, please provide the model and manufacturer of the in-car repeater

  - A.b(3)(a) If no, are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?

    - If no, the application is not eligible for funding

A. PROJECT WORKSHEET

- A.10 When will project activities start and end? Note, the dates must fall within the grant period of performance.

- A.11 What are the objectives this project is designed to accomplish (the purpose of the project)?

- A.12 How does this project align with/increase terrorism preparedness for your agency/region/state

- A.13 How will the requested equipment assist the officer/agency in the prevention, protection, and/or mitigation of acts of terror?

A. PROJECT WORKSHEET

A.10 Provide estimated duration of the project (how long will it take to complete this project):*

When will project activities start and end? Note, the dates must fall within the grant period of performance.

A.11 What are the objectives this project is designed to accomplish? (the purpose of the project)*

Provide a summary of what the project is designed to accomplish.

A.12 How does this project align with/increase terrorism preparedness?*

Describe how the project increases/improves your agency's terrorism preparedness.

A.13 How will the requested equipment assist the officer/agency in the prevention, protection, and/or mitigation of acts of terror?*

Describe how the requested equipment assist the officer/agency in the prevention, protection, and/or mitigation of acts of terrorism.

A. PROJECT WORKSHEET

- A.14 List the critical infrastructure or key resources within your jurisdiction.

- A.15 List the identified threats and hazards within your jurisdiction and how this equipment will be used to mitigate those identified threats and hazards.

- A.16 Describe how/why this project is necessary for the jurisdiction/region/state

- A.17 How does your agency plan to financially sustain the requested items in the future without grant funding?

A. PROJECT WORKSHEET

A.14 List the critical infrastructure or key resource(s) (CI/KR) within your jurisdiction.*

Identify the critical infrastructure or key resources within your jurisdiction.

A.15 List the identified threats and hazards within your jurisdiction and how this equipment will be utilized to mitigate those identified threats and hazards. *

Provide a list of the identified threats and hazards within your jurisdiction and exlain how the equipment to be purchased through the grant will be used to mitigate those identified threats and hazards.

A.16 Why is this project necessary for the jurisdiction, region, and state?*

Describe how/why this project is necessary for the jurisdiction/region/state.

A.17 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Explain how your agency will financially sustain the project when grant funding ends. (i.e. Fund maintenance or replacement or repair of items, as needed.)

B. PROJECT CAPABILITY, THIRA AND DUAL USE

Review the FY 2019 State THIRA and FY 2021 SPR to answer Section B.

B.1 – Yes/No, did your agency participate in the development of your region's Threat and Hazard Identification and Risk Assessment (THIRA)?

- B.1a – If yes, how did your agency participate?

- B.1a – If no, why didn't your agency participate?

B.2 – Identify the Primary Core Capability that best aligns to your project

B.3 – Identify the Planning, Organization, Equipment, Training, Exercise (POETE) category best aligns to your project

B.4 – Explain how the project impacts the Capability Target identified in B.2 and the POETE category identified in B.3.

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

To find the Capability Target in the FY 2019 THIRA, search for the Core Capability you selected for B.2. The Capability Target will be listed underneath the Core Capability

Screening, Search, and Detection
Functional Area(s) – Screening, Wide-Area Search
Capability Target

Within [10] [hour(s)] of notice of a credible threat, conduct screening, search, and detection operations for [15519] people requiring screening, including [2100] people with access and functional needs (requiring screening).

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development on your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?*

● Yes ○ No

B.1.a If you answered yes to Question B.1, please explain your agency's participation in the development of the THIRA.

If yes, describe how your agency participated in the development of the THIRA.

B.1.a If you answered no to Question B.1, please explain why your agency did not participate.

If no, explain why your agency did not participate in the development of the THIRA.

B.2 Which Primary Core Capability best aligns to this project?*

Operational coordination ▼

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? *

Identify which POETE category your project best addresses.

1000 Character Limit

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability chosen in B.2 and the POETE category(s) listed in B.3?*

Explain how the project impacts the Capability Target identified in B.2 and the POETE category identified in B.3.

1000 Character Limit

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

B.5 – Describe how the project supports terrorism preparedness AND increases/supports preparedness for other hazards unrelated to terrorism

B.5 If this project is dual use, please describe how this project supports terrorism preparedness, and how this project increases preparedness for other hazards unrelated to terrorism: (both terrorism preparedness, and other unrelated hazards)?

Describe how the project supports terrorism preparedness and increases/supports preparedness for other hazards unrelated to terrorism.

Dual use are activities, which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism.
Funding for activities not explicitly focused on terrorism preparedness must demonstrate Dual Use.
1000 Character Limit

C. DEPLOYABLE/SHAREABLE RESOURCES

A <u>deployable resource</u> is an asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts (EMAC) or other mutual aid/assistance agreements.

- A deployable resource could be a communications vehicle, a generator, a CERT team, etc.

- A mobile radio may also be a deployable resource if the radio is to be installed in a patrol car (patrol officer with radio are the deployable resource)

A <u>shareable resource</u> is an asset that can be utilized as a local, state, regional or national capability, but is not physically deployable (i.e.; fusion center)

C. DEPLOYABLE/SHAREABLE RESOURCES

- C.2 Item Name – this refers to the Deployable/Shareable asset, this is not necessarily what is being purchased

    - An agency may be purchasing an item that is for sustainment or building of a larger asset, (i.e.; replacement SCBA tanks for a Homeland Security Response Team (HSRT)) the team is the deployable asset instead of the SCBA tank

    - An agency may be purchasing a mobile generator, the generator would be the item that is deployable

    - An agency may be purchasing a portable radio for a law enforcement officer. The law enforcement officer with portable radio would be the deployable item

- C.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource

- C.4 Are there any special conditions/requirements on sharing the deployable/shareable resource(s) Yes/NO

    - C.4.a If yes, please explain the special conditions/requirements on sharing the deployable/shareable resource

C. DEPLOYABLE/SHAREABLE RESOURCES

If the project does not support an asset that is deployable or shareable answer NA and skip the remaining questions for Section C

Note: The information in Section C is used in the application scoring process

C. DEPLOYABLE/SHAREABLE RESOURCES

- If the item is shareable, Sections C.2 – C.4 must be completed

C. Deployable/Sharable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

C.1 Does this project fund resources that are:*   [Deployable Resouce ▼]

If answered Deployable in question D.1 complete questions D.2-D.8.
If answered Shareable in question D.1 complete questions D.2-D.4.
If answered NA in question D.1 skip to Section E.

C.2 Item Name: Law Enforcement Officer with Portable Radio

C.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource?:   If yes, describe how the project sustains the deployable/shareable resources. If no, type N/A.

250 Character Limit

C.4 Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?   ◉ Yes ○ No
Example: Specific requirements of equipment, operator, etc.
250 Character Limit

C.4.a Please explain the special conditions/requirements on sharing the deployable/shareable resource.   State what the special conditions/requirements are on sharing the resource.

C. DEPLOYABLE/SHAREABLE RESOURCES

- If the asset is deployable, complete all of Section C

FEMA Resource Typing Library Tool is located at https://rtlt.preptoolkit.org/Public.

C.5 Is deployable resource NIMS Kind & Typed?: ● Yes ○ No

C.6 Deployable Resources Kind & Type Name(s):

Access this information from the blue link above.

Example: Mass Casualty Support Vehicle
250 Character Limit

C.7 Deployable Resources Kind & Type ID(s): (ID x-xxx-xxxx)

Access this information from the blue link above.

Example: ID 3-508-1032 Vehicle
250 Character Limit

C.8 If not NIMS Kind & Typed, explain how the item further supports the Homeland Security Initiative:

If C.5 is no (N/A), please explain how this asset supports the Homeland Security Initiative.

250 Character Limit

C. DEPLOYABLE RESOURCES

- Under the "NIMS Kind & Type" section of the form

  o C.5 Is the deployable resource kind and typed

- Kind and Type Information

  o C.6/C.7 Provide ID number from Federal website as well as the name
    https://rtlt.preptoolkit.fema.gov/Public

  o C.8 If the deployable resource is not kind and typed, provide a
    description of why the resource is necessary to further Homeland
    Security initiative(s)

C. DEPLOYABLE RESOURCES

NIMS KIND AND TYPING

Mobile Communications Center (Also referred to as "Mobile EOC")

ID: 2-508-1053
Status: Published
Updated: 11/19/2019 11:23:41 AM
Released: 07/12/2005
Resource Category: Incident Management

Core Capabilities

Primary: Operational Communications
Secondary: Public and Private Services and Resources
Supporting:

DESCRIPTION	
RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Vehicle
OVERALL FUNCTION	
COMPOSITION AND ORDERING SPECIFICATIONS	

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	TYPE 4	NOTES
VEHICLE CHASSIS	48'-53' custom trailer, bus chassis, conventional cab/van chassis, or diesel motorhome chassis with or without slide-out room	35'-40' motorhome chassis with or without slide-out room	25'35' Gas or diesel motorhome chassis, or custom trailer (trailer does not require additional tow vehicle)	Converted SUV or Travel Trailer, or 25'-40' custom built trailer (trailer does not require additional tow vehicle)	Not Specified
EQUIPMENT INTERIOR	6-10 workstations, with private meeting area for Command personnel	4-6 workstations, with private meeting area for Command personnel	2-4 workstations	1-2 workstations	Not Specified
EQUIPMENT RADIO FREQUENCY TRANSCEIVERS	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver	RF Communications within jurisdiction and with adjoining agencies	Not Specified

D. AUDIT CERTIFICATION

Utilizing your agency's most recent audit, please complete all required fields in the "Audit Details" section

- If your agency does not have an audit, complete this section using your most recent annual financial statement and attach the statement in lieu of the audit

- Note – If your audit covered a period that ended more than three years ago, please provide the most recent financial statement for your agency's last fiscal year, as well as a copy of the audit

Please upload your Schedule of Expenditures of Federal Awards (SEFA) for the period covering your agency's last fiscal year if this is not already included in your audit

All attachments will be uploaded in the "Named Attachment" form on the application

D. AUDIT CERTIFICATION

Using the most recent audit, annual financial statement, and/or SEFA, complete the "Audit Certification" section indicating whether the $750,000 threshold for federal audits was met per Part 2 CFR 200.501

- The $750,000 federal expenditure threshold is met when an agency has **expended** $750,000 or more in federal funds during their last fiscal year. This information can be found on the agency's most recent audit, annual financial statements, and/or SEFA. (The total amount of federal funds expended is derived from all federal sources, not just Department of Homeland Security funds)

D.AUDIT CERTIFICATION

D. Audit Details

D.1 Has the Applicant Agency exceeded the federal expenditure threshold of $750,000 in federal funds during agency's last fiscal year?:*

◉ Yes ○ No

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the OHS within nine (9) months after the end of the audited fiscal year.

D.2 Date last audit completed: MM/DD/YYYY*

12/31/2021

If an agency has never had an audit, please enter the date of their last annual financial statement.

D.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application:*

☑

E. RISK ASSESSMENT

- The "Risk Assessment" section is to gather information the awarding agency (OHS) will use to conduct a risk assessment of your agency, as required by 2 CFR 200.331 (b)

- Depending on the responses to these questions, the awarding agency may contact you for additional information

E. Risk Assessment

E.1 Does the applicant agency have new personnel that will be working on this award?:* ● Yes ○ No
New personnel is defined as working with this award type less than 12 months.

E.1.a If you answered yes to Question F.1, please list the name(s) of new personnel and their title(s)
List names of new personnel and their titles

E.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?:* ○ Yes ● No
New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

E.3 Does the applicant agency receive any direct Federal awards?:* ● Yes ○ No
Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

E.3.a If you answered yes to Question F.3, please list the direct Federal awards the agency receives.
List direct Federal awards the agency receives.

E.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:* Yes ∨

E.4.a If you answered yes to Question F.4, please list the direct awards that were monitored and indicate if there were any findings or recommendations.
List the direct Federal awards that were monitored and indicate if there were any findings or recommendations.

F. NIMS COMPLIANCE

Answer yes or no to the fourteen questions in the "National Incident Management System (NIMS)" section

F.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?:* ● Yes ○ No

F.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?:* ● Yes ○ No

F.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?:* ● Yes ○ No

F.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?:* ● Yes ○ No

F.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?:* ● Yes ○ No

F.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?:* ● Yes ○ No

F.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?* ● Yes ○ No

F.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?* ● Yes ○ No

F.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)* ● Yes ○ No

F.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?* ● Yes ○ No

F.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?* ● Yes ○ No

F.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?* ● Yes ○ No

F.13 Does your agency apply plain language and clear text communications standards?* ● Yes ○ No

F.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?* ● Yes ○ No

F. NIMS COMPLIANCE

If you answer no to any questions in F.1-F.14 please explain planned activities during the grant period that will be undertaken to help you strive towards NIMS compliance in F.15

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

F.15 Planned Activities:

If you answered no to any question in F.1-F.14, explain planned activities that will help you strive toward being NIMS compliant.

G. CERTIFIED ASSURANCES

The "Certified Assurances" section MUST be completed with the agency's correct Authorized Official to be considered *eligible for funding*

G. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

G.1 By checking this box, I have read and agree to the terms and conditions of this grant:* ☑ ⬅

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. **If the incorrect Authorized Official is listed in G.2 of the application, the application will be deemed ineligible for funding.**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- *If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official*
- *If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official*
- *If the applicant agency is a State Department, the Director shall be the Authorized Official*
- *If the applicant agency is a college/university, the President shall be the Authorized Official*
- *If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, this includes Fire Protection Districts.*
- *If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official*
- *If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official*

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Office of Homeland Security at (573) 522-6125.

G.2 Authorized Official Name and Title:* | Correct Authorized Official Name AND Title

G.3 Name and Title of person completing this proposed application:* | Name and Title of Person Completing Application

G.4 Date:* | 06/10/2022

Applications can be saved without the Authorized Official's information while they review, but MUST be completed before the form can be marked complete and the application submitted

BUDGET FORM

Enter each budget line by selecting "Add" and completing all required information, then "Save" and "Add" if additional budget lines are needed

- Equipment

- Supplies/Operations

BUDGET FORM

Equipment   Add

All equipment items are defined as tangible property having an acquisition cost of $1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the **Authorized Equipment List (AEL)**.

Line Item Name:	AEL #:	Qty:	Unit Cost:	Total Cost:	Sustainment:	Is this a Controlled Equipment Item?:	Discipline:	Function:	Allowable Activity:
				$0.00					

Menu | Help | Log Out   Back | Print | Add | Delete | Edit | Save

Application

Application: 139944 - Test

Program Area:	State Homeland Security Program (SHSP)
Funding Opportunities:	139762 - FY 2022 SHSP Counter Terrorism Officer (CTO) Equipment Grant TEST
Application Deadline:	06/17/2022 5:00 PM
Organization:	BaseLine Organization

Equipment

All equipment items are defined as tangible property having an acquisition cost of $1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the **Authorized Equipment List (AEL)**.

Equipment quotes may be uploaded in Names Attachment component of the application.

Line Item Name:* Mobile Radio

AEL #:* 06CP-01-MOBL

Qty:* 1

Total Cost:* 5000.00

Sustainment:* No
Sustainment is costs that are necessary to maintain a current, deployable homeland security asset.

Discipline:* Law Enforcement
Select primary discipline benefiting from equipment.

Function:* Equipment
Select the EQUIPMENT function area for this budget line.

Allowable Activity:* Interoperable Communications Equipment
Select one primary activity the budget line is benefiting.

BUDGET FORM

- Provide required justification for all budget lines by clicking "Edit" at top of the page

- Justification for all sections can be completed at one time

BUDGET FORM

The instructions for each budget section provides a description of what information should be included in the budget narrative justifications

DO NOT put "See attachment" in the narrative justifications! Each section must be completed. If you have information that will not fit in the justification, please enter a summary in the justification and then include the statement "Additional information can be located in the "Named Attachment" section

When justifications for all sections have been completed, mark "Save" and "Mark as Complete"at the top of page

BUDGET – EQUIPMENT

Equipment is defined as tangible, personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost of $1,000.00 or more

Authorized Equipment List (AEL) Number is required on the budget, link to site provided in instructions

Equipment

All equipment items are defined as tangible property having an acquisition cost of $1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the *Authorized Equipment List (AEL)*.

Equipment quotes may be uploaded in Names Attachment component of the application.

BUDGET FORM – EQUIPMENT

- Search the site for the correct AEL number

- The section name will correspond to the allowable activity on the budget line

Authorized Equipment List

The Authorized Equipment List (AEL) is a list of approved equipment types allowed under FEMA's preparedness grant programs. The intended audience of this tool is emergency managers, first responders, and other homeland security professionals. The list consists of 21 equipment categories divided into categories, sub-categories and then individual equipment items. NOTE: There are no commercially available products listed; it only consists of equipment types.

Download CSV

Search

Search by item number, item title, keyword, or grant program and then click Apply. Search results display below.

Section
06 - Interoperable Communications Equipment
Category
- Please select -
  - Please select -
Select a primary section, category and sub-category and then click Apply.

Apply

BUDGET FORM – EQUIPMENT

The justification needs to include a cost basis for the amount requested

- If available, please attach a quote or cost basis to the Named Attachments section of the application

BUDGET – SUPPLIES

The justification should be provided for each supply requested to include:

- Justification for how the item supports the project

- Why the amount requested is necessary

- Cost basis – if available, please attach a quote or cost basis to the Named Attachments section of the application

---

Supplies/Operations   **Add**

Supplies and Operations items are defined as property with acquisition cost of $1,000 or less, or a useful life of less than one year.

To include a supply or operational expense in the budget, click "Add". To include more than one supply or operational expense, repeat this step for each budget item.

Line Item Code:	Supply/Operation Type:	Item Name:	Qty:	Unit Cost:	Total Supply or Operation Expense Cost:	Discipline:	Function:	Allowable Activity:
	Other (computer, projector, chair, etc.)	Ballistic Vests	5.0	$609.99	$3,049.95	Law Enforcement	Equipment	Personal Protective Equipment
					$3,049.95			

NAMED ATTACHMENTS

All attachments must be included in this section

Required Attachments

- Audit/Financial Statement

- Federal Funds Schedule (if not included in the audit)

Other Supporting Attachments (if applicable)

- Quotes or other cost basis

- Other supporting information (up to 5 attachments)

NAMED ATTACHMENTS

To add each attachment select the name of the attachment

- The applicant agency's most recent audit/financial statement and federal funds schedule are required documents and must be uploaded before the form can be marked complete

NAMED ATTACHMENTS

- Browse to select document

- Add a description to identify the document in the application, and select save

SUBMISSION

All forms **must be** <u>marked complete</u> in order to submit the application

When everything is complete select "Submit"

Application Forms		Application Details | Submit | Withdraw
Form Name	Complete?	Last Edited
General Information	✓	05/13/2022
Contact Information 2022	✓	05/16/2022
2022 CTO Project Package	✓	05/19/2022
Budget - CTO	✓	05/16/2022
CTO Named Attachments 2022	✓	05/16/2022

OFFICE OF HOMELAND SECURITY CONTACTS

Points of contact for WebGrants system issues:

Debbie Musselman
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