

STATE HOMELAND SECURITY PROGRAM

FY 2022 APPLICATION WORKSHOP



MISSOURI OFFICE OF HOMELAND SECURITY NOTICE OF FUNDING OPPORTUNITY

We are pleased to announce the funding opportunity for the FY 2022 State Homeland Security Program (SHSP) is open **May 20, 2022 – June 17, 2022 5:00 p.m. CST**

This funding opportunity is made available through the Missouri Department of Public Safety's, electronic WebGrants System, accessible online: <https://dpsgrants.dps.mo.gov>

SHSP REGIONALIZATION KEY DATES

- May 20, 2022:** SHSP Regionalization funding opportunity opens in WebGrants
<https://dpsgrants.dps.mo.gov/>
- June 17, 2022:** SHSP Regionalization applications due in WebGrants **5:00 pm CST**
WebGrants will not accept any applications after this time
- July 2022:** Peer review of applications (review/scoring)
- August 2022:** Quarterly RHSOC meetings (funding determinations)
- September 1, 2022:** Projected Project Start Date
- August 31, 2024:** Projected Project End Date

SHSP LAW ENFORCEMENT TERRORISM PREVENTION ACTIVITIES (LETPA) KEY DATES

Applicants that intend to apply for LETPA funding must first apply for the requested project through their respective Regional Homeland Security Oversight Committee to be eligible for LETPA funding. State units of government are exempt from this requirement

****Please note: the timeline below is tentative and subject to change****

September 6, 2022:	SHSP LETPA funding opportunity open in WebGrants: https://dpsgrants.dps.mo.gov
September 19, 2022:	SHSP LETPA applications due in WebGrants 5:00 pm CST WebGrants will not accept any applications after this time
September 20-30, 2022	SHSP LETPA scoring/funding determinations
September 1, 2022	Projected Project Start Date
August 31, 2023	Projected Project End Date



FY 2022 ANTICIPATED FUNDING

- The funding amount anticipated for FY 2022 is similar to the amount that was received in FY 2021

HOMELAND SECURITY GRANT PROGRAM (HSGP)

- The purpose of the HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States
- HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation
- <https://www.fema.gov/national-preparedness-goal>

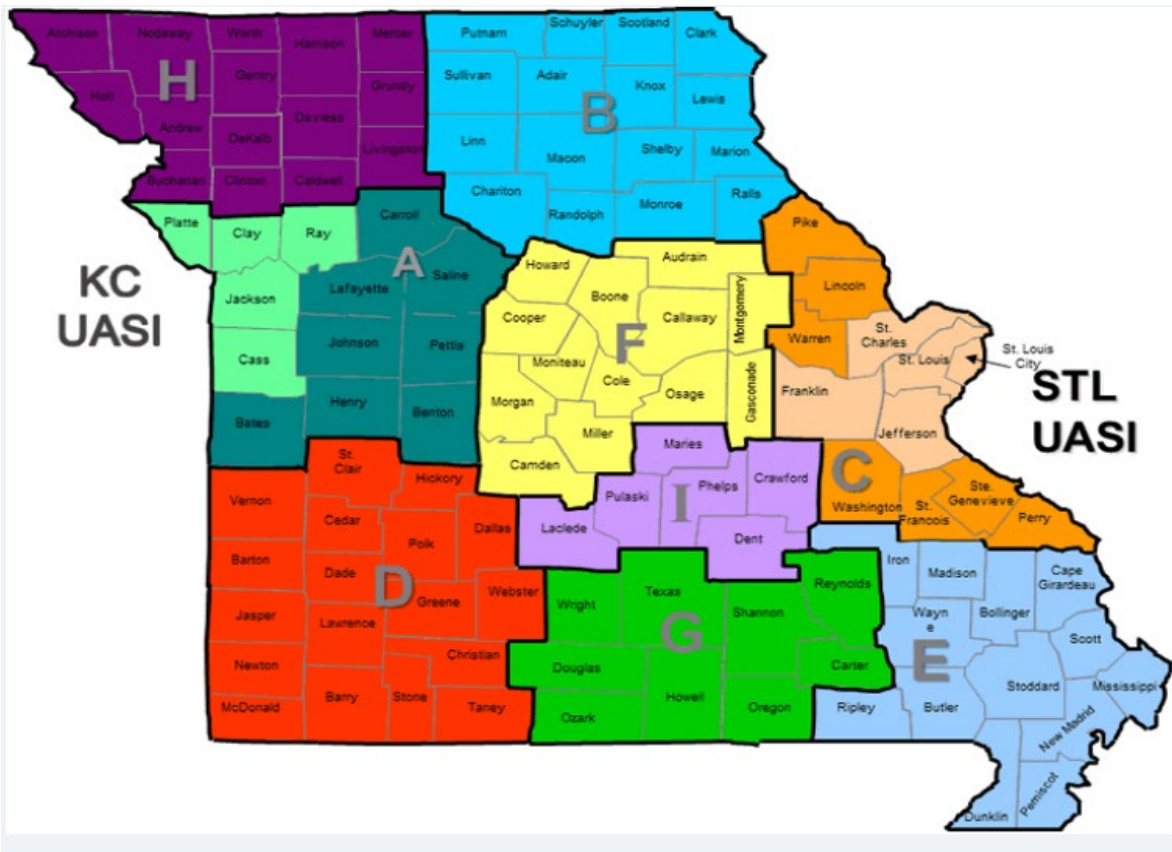
STATE HOMELAND SECURITY PROGRAM (SHSP)

- The SHSP assists state and local efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, respond to, and recover from acts of terrorism

REGIONALIZATION

- Regionalization supports the needs of local jurisdictions and the sustainment of previously funded Homeland Security initiatives through the Regional Homeland Security Oversight Committees (RHSOC)
 - This program is focused on prioritizing projects that rise to the highest priority of statewide need
 - RHSOC's are divided into 9 geographic regions (A-I)

REGIONALIZATION MAP



LETPA

- Focuses on the prevention of terrorist attacks and provides law enforcement and public safety communities with funds to support intelligence gathering and information sharing. Funds must be utilized for law enforcement terrorism prevention activities of planning, organization, training, exercise, and equipment
- **Applicants that intend to apply for LETPA funding must first apply for the requested project through their respective Regional Homeland Security Oversight Committee to be eligible for LETPA funding. State units of government are exempt from this requirement**

NATIONAL PRIORITIES

- Six priority areas for FY 2022
 - Enhancing the protection of soft targets/crowded places
 - Enhancing information and intelligence sharing and analysis
 - Combating domestic violent extremism
 - Enhancing cybersecurity
 - Enhancing community preparedness and resilience
 - Enhancing election security
- **Projects that align to National Priorities will receive extra points during the application scoring process**

NATIONAL PRIORITY: ENHANCING CYBERSECURITY

Core Capabilities

- Cybersecurity – medium priority identified in the SPR
- Intelligence and Information Sharing – high priority identified in the SPR
- Planning – high priority identified in the SPR
- Public Information & Warning – medium priority identified in the SPR
- Operational Coordination – high priority identified in the SPR
- Screening, Search, and Detection – medium priority identified in the SPR
- Access Control and Identity Verification – low priority identified in the SPR
- Supply Chain Integrity and Activities – medium priority identified in the SPR
- Risk Management for Protection Programs and Activities – low priority identified in the SPR
- Long-Term Vulnerability Reduction – low priority identified in the SPR
- Situational Assessment – medium priority identified in the SPR
- Infrastructure Systems – medium priority identified in the SPR
- Operational Communications – high priority identified in the SPR

NATIONAL PRIORITY: ENHANCING CYBERSECURITY

■ **Example Project Types**

- Cybersecurity risk assessments
- Projects that address vulnerabilities identified in cybersecurity risk assessments
- Improving cybersecurity of critical infrastructure to meet minimum levels identified by the Cybersecurity and Infrastructure Security Agency (CISA), and the National Institute of Standards and Technology Cybersecurity Framework
- Cybersecurity training and planning

NATIONAL PRIORITY: ENHANCING THE PROTECTION OF SOFT TARGETS/CROWDED PLACES

■ Core Capabilities

- Operational Coordination – high priority in the SPR
- Public Information and Warning – medium priority in the SPR
- Intelligence and Information Sharing – high priority in the SPR
- Interdiction and Disruption – high priority in the SPR
- Screening, Search, and Detection – medium priority in the SPR
- Access Control and Identity Verification – low priority in the SPR
- Physical Protective Measures – low priority in the SPR
- Risk Management for Protection Programs Activities – low priority in the SPR

■ Example Project Types

- Operational Overtime
- Physical Security Enhancements
 - Security Cameras (CCTV)
 - Security screening equipment for people and baggage
 - Lighting
 - Access Controls
 - Fencing, gates, barriers, etc.
- Unmanned aircraft systems detection technologies

NATIONAL PRIORITY: ENHANCING INFORMATION AND INTELLIGENCE SHARING

■ Core Capabilities

- Intelligence and Information Sharing – high priority in the SPR
- Interdiction and Disruption – high priority in the SPR
- Planning – high priority in the SPR
- Public Information and Warning – medium priority in the SPR
- Operational Coordination – high priority in the SPR
- Risk Management for Protection Programs and Activities – low priority in the SPR

■ Example Project Types

- Fusion center operations
- Information sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities
- Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition, assessment, analysis, and mitigation
- Identification, assessment, and reporting of threats of violence
- Joint intelligence analysis training and planning with DHS officials and other entities designated by DHS

NATIONAL PRIORITY: COMBATING DOMESTIC VIOLENT EXTREMISM

■ Core Capabilities

- Interdiction and Disruption – high priority in the SPR
- Intelligence and Information Sharing – high priority in the SPR
- Planning – high priority in the SPR
- Public Information and Warning – medium priority in the SPR
- Operational Coordination – high priority in the SPR
- Risk Management for Protection Programs and Activities – low priority in the SPR

■ Example Project Types

- Open source analysis of misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats
- Sharing and leveraging intelligence and information including open source analysis
- Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists
- Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization
- Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism

NATIONAL PRIORITY: ENHANCING COMMUNITY PREPAREDNESS & RESILIENCE

■ Core Capabilities

- Planning – high priority in the SPR
- Public information and warning – medium priority in the SPR
- Community resilience – low priority in the SPR
- Risk management for protection programs and activities – low priority in the SPR
- Mass care services – low priority in the SPR
- Intelligence and information sharing – high priority in the SPR
- Risk and disaster resilience assessment – low priority in the SPR
- Long-term vulnerability reduction – low priority in the SPR

■ Example Project Types

- Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides:
- Local delivery of CERT train-the-trainer and CERT Program Manager to build local program training and maintenance capacity
- Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers and senior care facilities to bolster the resilience to all hazards
- Partner with local school districts to deliver the Student Tools for Emergency Planning curriculum or other educational programming to guide students on how to create emergency kits and family communications plans
- Partner with key stakeholders to assist with completing the Emergency Financial First Aid Kit or a similar tool to bolster the disaster centric financial resilience of individuals and households
- Execute You are the Help Until the Help Arrives workshops in concert with community based organizations to bolster individual preparedness
- Target youth preparedness using FEMA programming such as Prepare with Pedro resources and Ready2Help
- Promote community planning, coordination, and integration of children's needs during emergencies through workshops like FEMA's Integrating the Needs of Children
- Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience

NATIONAL PRIORITY: ENHANCING ELECTION SECURITY

■ Core Capabilities

- Cybersecurity – medium priority in the SPR
- Intelligence and information sharing – high priority in the SPR
- Planning – high priority in the SPR
- Long-term vulnerability reduction – low priority in the SPR
- Situational assessment – medium priority in the SPR
- Infrastructure systems – medium priority in the SPR

■ Example Project Types

- Physical security planning support
- Physical/site security measures – e.g., locks, shatter proof glass, alarms, etc.
- General election security navigator support
- Cyber navigator support
- Cybersecurity risk assessments, training, and planning
- Projects that address vulnerabilities identified in cybersecurity risk assessments
- Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection
- Distributed Denial Of Service protection
- Migrating online services to the “.gov” internet domain

ENDURING SECURITY NEEDS

- In FY 2022, there are several enduring security needs that crosscut the homeland security enterprise, and to which that States should consider allocating funding across core capability gaps and national priorities. The following are enduring needs that help recipients implement a comprehensive approach to securing communities:
 - Effective planning
 - Training and awareness campaigns
 - Equipment and capital projects
 - Exercises

ENDURING SECURITY NEEDS: PLANNING

■ Core Capabilities

- Planning
- Risk Management for Protection Programs and Activities
- Risk and Disaster Resilience Assessment
- Threats and Hazards Identification
- Operational Coordination
- Community Resilience

■ Example Project Types

- Development of:
 - Security Risk Management Plans
 - Continuity of Operations Plans
 - Response Plans
- Efforts to strengthen governance integration between/among regional partners
- Joint training and planning with DHS officials and other entities designated by DHS
- Cybersecurity training and planning
- Revision of existing plans to strengthen community resilience in underserved communities

ENDURING SECURITY NEEDS: TRAINING & AWARENESS

■ Core Capabilities

- Long-Term Vulnerability Reduction
- Public Information and Warning
- Operational Coordination
- Situational Assessment
- Community Resilience

■ Example Project Types

- Active shooter training
- Intelligence analyst training
- SAR and terrorism indicators/behaviors training
- Security training for employees
- Public awareness/preparedness campaigns
- Joint training and planning with DHS officials and other entities designated by DHS
- Cybersecurity training and planning
- Sharing and leveraging intelligence and information
- Targeted outreach and preparedness training for underserved communities in conjunction with community-based organizations

ENDURING SECURITY NEEDS: EQUIPMENT & CAPITAL PROJECTS

■ Core Capabilities

- Long-Term Vulnerability Reduction
- Infrastructure Systems
- Operational Communications
- Interdiction and Disruption
- Screening, Search, and Detection
- Access Control and Identity Verification
- Physical Protective Measures

■ Example Project Types

- Protection of high-risk, high consequence areas or systems that have been identified through risk assessments
- Physical security enhancements
 - Security Cameras (CCTV)
 - Security screening equipment for people and baggage
 - Lighting
 - Access Controls
 - Fencing, gates, barriers, etc.
- Enhancing Weapons of Mass Destruction (WMD) and/or improvised explosive device (IED) prevention, response, and recovery equipment
- Chemical/Biological/Radiological/Nuclear/Explosive (CBRNE) detection, prevention, response, and recovery equipment

ENDURING SECURITY NEEDS: EXERCISES

■ Core Capabilities

- Long-Term Vulnerability Reduction
- Operational Coordination
- Operational Communications
- Community Resilience

■ Example Project Types

- Response exercises, including exercise planning with community-based organizations

ELIGIBLE APPLICANTS

- State units of government
- Local units of government
- Nongovernmental organizations, quasi-governmental organizations (e.g.; RPC's & COG's), nonprofit organizations (e.g.; Red Cross)

INELIGIBLE APPLICANTS

■ Entities located within St. Louis UASI

- Franklin County
- Jefferson County
- St. Charles County
- St. Louis City
- St. Louis County

■ Entities located within Kansas City UASI

- Jackson County
- Cass County
- Platte County
- Ray County
- Clay County

OTHER ELIGIBILITY CRITERIA

National Incident Management System (NIMS) Implementation

- Subrecipients must ensure and maintain adoption and implementation of NIMS. The list of objectives used for progress and achievement reporting is on FEMA's website at <https://www.fema.gov/emergency-managers/nims/implementation-training>
- See the [Preparedness Grants Manual](#) for more information on NIMS

Emergency Management Assistance Compact (EMAC) Membership

- SHSP subrecipients must belong to, be in, or act as a temporary member of EMAC
- All assets supported in part or entirely with SHSP funds must be readily deployable and NIMS-typed when possible to support emergency or disaster operations per existing EMAC agreements

Emergency Operations Plan (EOP)

- Update at least once every two years for every agency that currently has one
- Plans should be consistent with the [Comprehensive Preparedness Guide 101 Version 2.0 \(CPG 101 v2\)](#)

OTHER ELIGIBILITY CRITERIA

- Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) updates
 - SPR update required annually at the State level
 - Subrecipients must assist in the State's annual update by providing information on the Whole Community Worksheet
 - THIRA update required every three years at the State level
 - For more information on THIRA:

<https://www.fema.gov/threat-and-hazard-identification-and-risk-assessment>

OTHER ELIGIBILITY CRITERIA

- Subrecipients must utilize standardized resource management concepts such as:
 - Resource typing, inventorying, organizing, and tracking resources to facilitate the dispatch, deployment and recovery of resources before, during and after an incident
- Subrecipients must coordinate with their stakeholders to examine how they integrate preparedness activities across disciplines, agencies, and levels of government

OTHER ELIGIBILITY CRITERIA

- FEMA funds must be used to supplement (add to) not supplant (take the place of) existing funds that have been appropriated for the same purpose
- Supplanting is NOT allowed for this grant

SHSP FUNDING GUIDELINES

- SHSP funding guidelines support the five mission areas
 - Prevention
 - Protection
 - Mitigation
 - Response
 - Recovery
- Allowable projects must have a nexus to terrorism preparedness, aligned to closing capability gaps or sustaining capabilities in the State THIRA/SPR and fall into the following categories
 - Planning
 - Organization
 - Equipment
 - Training
 - Exercises

SHSP FUNDING GUIDELINES

■ Dual-Use

- Under SHSP, many activities that support the achievement of core capabilities related to the national priorities and terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- All costs must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, the terms and conditions of the award, or the [Preparedness Grants Manual](#)
- Award funds may not be used for matching funds for any other federal awards, lobbying, or intervention in federal regulatory or adjudicatory proceedings

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services
 - Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the [John S. McCain National Defense Authorization Act for Fiscal Year 2019 \(FY 2019 NDAA\)](#), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.
 - Guidance is available at [Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services \(Interim\) #405-143-1, or superseding document.](#)
 - Additional guidance is available at [Contract Provisions Guide: Navigating Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards \(fema.gov\).](#)

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Effective August 13, 2020, FEMA recipients and subrecipients may not use any FEMA funds under open or new awards to:
 - Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
 - Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

■ Replacement Equipment and Services

- FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO and the Preparedness Grants Manual.

■ Definitions

- Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:
 - Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
 - For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
 - Telecommunications or video surveillance services provided by such entities or using such equipment; or
 - Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.
- Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of “covered telecommunications equipment or services.” See 2 C.F.R. § 200.471

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- SHSP projects must align to a category
 - Planning
 - Organization
 - Equipment
 - Training
 - Exercise
- Detailed information and allowable activities of each POETE function are located in the FY 2022 SHSP Notice of Funding Opportunity (NOFO)

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Requested items **MUST** be deployable, shareable, or a regional asset in order to be eligible for funding

FUNDING RESTRICTIONS AND ALLOWABLE COSTS

- Please see the FY 2022 SHSP Notice of Funding Opportunity for details regarding planning, organization, personnel, training, travel, and exercise costs

EQUIPMENT

The 21 allowable prevention, protection, mitigation, response, and recovery equipment categories for SHSP are listed on the [Authorized Equipment List \(AEL\)](#)

Some equipment items require prior approval from DHS/FEMA/OHS before obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required or to ensure prior approval is obtained if necessary



EQUIPMENT

- Equipment purchases must be in compliance with the following:
 - Equipment acquisition requirements of the FY 2021 Homeland Security Grant NOFO
 - Must be on the Authorized Equipment List <https://www.fema.gov/authorized-equipment-list>
 - [IB 426](#) gives direction on what items are unallowable, and what items require a waiver

EQUIPMENT

- Equipment with additional requirements ([IB 426](#))
 - Manned Aircraft, Fixed/Rotary Wing
 - Unmanned Aerial Vehicles
 - Explosive materials (must follow requirements of [IB 419 “Purchase of Energetic Materials Using Homeland Security Grant Program \(HSGP\) Funding”](#))
- Unallowable Equipment ([IB 426](#))
 - Weapons of any kind (including firearms, grenade launchers, bayonets); ammunition; and weaponized aircraft, vessels, and vehicles of any kind
 - Riot/Crowd Control Batons and Shields

EQUIPMENT

Emergency communications activities must comply with [SAFECOM Guidance](#)

To ensure compliance all radios purchased with SHSP funds must be compliant with the Missouri Department of Public Safety, Office of the Director Criminal Justice/Law Enforcement (CJ/LE) Unit, Office of Homeland Security (OHS) [Radio Interoperability Guidelines](#)

The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#)

EQUIPMENT

■ Radio Interoperability Guidelines

■ Mobile Radios

■ The following mobile radios are eligible:

- Motorola APX8500 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris XG/XM-100 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Harris XL-200 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7730 P25 VHF/700/800 MHz (dual-band), digital trunking enabled
- Kenwood VM-7930 P25 VHF/700/800 MHz (dual-band), digital trunking enabled

Dual-Deck 8.34.9

- #### ■ The applicant **MUST** identify the vendor and model requested in the application

EQUIPMENT

■ Portable Radios

- MOSWIN was designed to be a mobile radio system rather than a portable radio system
- For portable radios to be eligible, the applicant must already have or request in their application a mobile radio on the MOSWIN system and a repeater

■ The applicant **MUST** indicate that they have a MOSWIN mobile radio and/or repeater in their application if not being requested in the application

- The applicant **MUST** identify the vendor and model requested in the application
- The following portable radios are eligible

- | | | |
|------------|---------|---|
| • Motorola | APX8000 | P25 VHF/700/800 MHz (dual-band), digital trunking enabled |
| • Kenwood | VP900 | P25 VHF/700/800 MHz (dual-band), digital trunking enabled |
| • Harris | XL-200 | P25 VHF/700/800 MHz (dual-band), digital trunking enabled |

EQUIPMENT

Please contact the Missouri Interoperability Center at
573-522-1714 if you have questions regarding the
[Radio Interoperability Guidelines](#)

MAINTENANCE AND SUSTAINMENT

- SHSP funding allows for the expansion of eligible maintenance and sustainment costs which must be in:
 - Direct support of existing capabilities
 - Must be an otherwise allowable expenditure under the applicable grant program
 - Must be tied to one of the core capabilities in the five mission areas contained within the Goal, and
 - Deployable or Shareable through the Emergency Management Assistance Compact (EMAC)

Note: eligible maintenance does not include routine upkeep (i.e.; gasoline, tire replacement, routine oil changes, monthly inspections, grounds and facility maintenance, etc.) Please see [IB 336](#)
[Maintenance Costs](#)

MAINTENANCE AND SUSTAINMENT

- Must consider how to sustain current capability levels and address potential gaps

Note: New capabilities should not be built at the expense of maintaining current and critically needed core capabilities

CRITICAL EMERGENCY SUPPLIES

- Critical emergency supplies such as shelf stable products, water, and medical equipment and supplies are an allowable expense. Please see the Notice of Funding Opportunity for additional information.

28 CFR PART 23 GUIDANCE

- DHS/FEMA/OHS requires that any information technology system funded or supported by these funds comply with 28 CFR Part 23, Criminal Intelligence Systems Operating Policies if this regulation is determined to be applicable

UNALLOWABLE COSTS

- Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds
- Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA/OHS. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed
- Unauthorized exercise-related costs include:
 - Reimbursement for the maintenance or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g. fire trucks, ambulances)
 - Equipment that is purchased for permanent installation and/or use, beyond the scope of the conclusion of the exercise (e.g., electronic messaging sign)

EHP REVIEW

■ Environmental Historical Preservation (EHP) Review

- Subrecipients proposing projects that have the potential to impact the environment must participate in the FEMA EHP review process
- The review process must be completed before funds are released to carry out the proposed project
- Any projects that make a change to a building or the grounds must complete an EHP Screening Form and submit it to OHS for review. This includes drilling holes into the walls or any ground disturbance

If an EHP is required for a project, but not completed prior to the project starting, the project will not be reimbursed

UNIQUE ENTITY IDENTIFIER

- Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System (DUNS) Number to the Unique Entity Identifier (UEI)
- If your organization is already registered in the WebGrants System, you will need to email your UEI to Maggie.Glick@dps.mo.gov if you have not already done so
- If your organization is not yet registered in WebGrants, you will provide the UEI at the time of registration

UNIQUE ENTITY IDENTIFIER

Entities that had an active registration in the System for Award Management prior to this date have automatically been assigned a UEI

You can view the UEI in SAM.gov, located below the DUNS Number on your entity registration record

- In your workspace, select the numbered bubble above Active in Entity Management
- Your records should then appear and the UEI number will be on the left side

1 of 1 | Results per page: 25 | Sort by: Expiration Date Ascending

VILLAGE

DUNS Unique Entity ID: [redacted]

SAM Unique Entity ID: [redacted]

Purpose of Registration: Federal Assistance Awards

Registration Status: Active | Expiration Date: Jun 10, 2022

CAGE/NCAGE: [redacted]

Entity Management
What do I need for registration? [Register Entity](#)

Entity Registration

1	1	0	0	0
ACTIVE	DRAFT	WORK IN PROGRESS	SUBMITTED	PHRR

Next Update Due: Jun 10, 2022 | Due in Next 30 days: 0 Entity Registrations

Unique Entity ID

0	0	0	0
ACTIVE	DRAFT	WORK IN PROGRESS	SUBMITTED

UNIQUE ENTITY IDENTIFIER

If your agency did not have a DUNS number, you will follow the steps below to obtain a UEI

- Sign in to your SAM.gov account and the system will navigate you to your Workspace
- Under Entity Management, select Get Started

The screenshot displays the SAM.gov Workspace interface. On the left, the 'Workspace' section is visible, containing the 'Entity Management' area. This area is highlighted with a red dashed border and includes a 'Get Started' button. Below the button, there are statistics for 'Entity Registration' (Active, Draft, Work in Progress, Submitted) and 'Unique Entity ID' (Active, Draft). On the right, the 'Profile' section shows a user profile, 'Downloads', 'Saved Searches', and 'Following' buttons. Below that, 'Pending Requests' and 'Notifications' sections are visible, both showing 'No pending requests' and 'No available notifications' respectively. A red arrow points from the bottom towards the 'Get Started' button.

WEBGRANTS APPLICATION

- dpsgrants.dps.mo.gov
- Log in or register as a new agency
 - If your agency is already registered in the system, someone with access will need to add new users

Log In

User ID:*

Password:*

[Forgot User Id?](#)

[Forgot Password?](#)

Missouri Department of
Public Safety

New to WebGrants - Missouri Department of Public Safety?
[Register Here](#)

- Two-factor authentication: Enter your password and the one-time passcode sent by WebGrants

An email has been sent to the email address listed in your user profile with a one-time passcode. Please enter the passcode below.

Missouri Department of
Public Safety

Password:*









One-Time Passcode:*

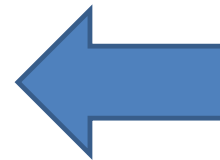
[Reset Password](#)

[Resend One Time Passcode](#)

APPLICATION INSTRUCTIONS

- Select “Funding Opportunities” and select the FY 2022 SHSP funding opportunity for the region in which your agency is located (i.e., FY 2022 SHSP Region A)

-  Instructions
-  Reviewer Instructions
-  My Profile
-  Funding Opportunities
-  My Applications
-  My Grants
-  Conflicts of Interests
-  My Reviews

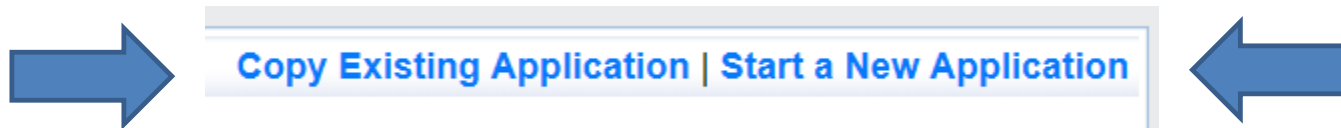


APPLICATION INSTRUCTIONS

- Each project will need its own application
- A project should *not* include both capability sustainment and building
 - Capability Sustainment – Projects that sustain capabilities at their current level
 - Capability Building – Projects that start a new capability, or increase a current capability level
- **Information provided in the application will determine the score, be sure requested information is provided and accurate**

APPLICATION INSTRUCTIONS

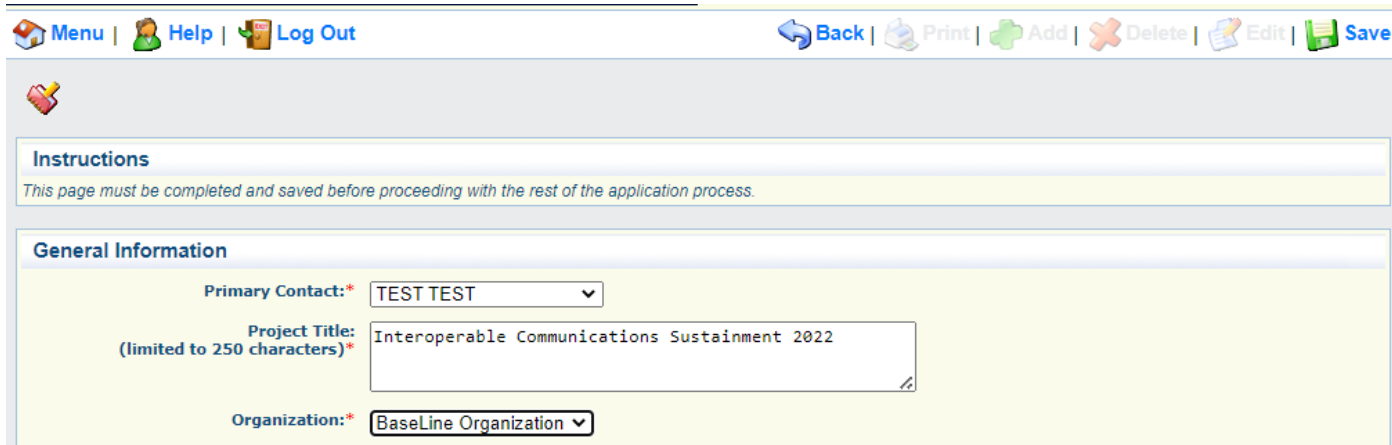
- Select “Start New Application”



- If applying for more than one project in FY 2022 you may select “Copy Existing Application” for the additional projects
 - If using “Copy Existing Application” be sure to update all relevant information
 - Note: “Copy Existing Application” will not work on prior year applications as the application forms have changed

APPLICATION INSTRUCTIONS

- After selecting “Start a New Application”, complete the “General Information” section
- “Project Title” should be short and specific to the project, see example below
- After completing the “General Information,” click “Save”



Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

Instructions
This page must be completed and saved before proceeding with the rest of the application process.

General Information

Primary Contact:* TEST TEST

Project Title:
(limited to 250 characters)* Interoperable Communications Sustainment 2022

Organization:* BaseLine Organization

APPLICATION INSTRUCTIONS

- Select “Go to Application Forms”



General Information [Go to Application Forms](#)

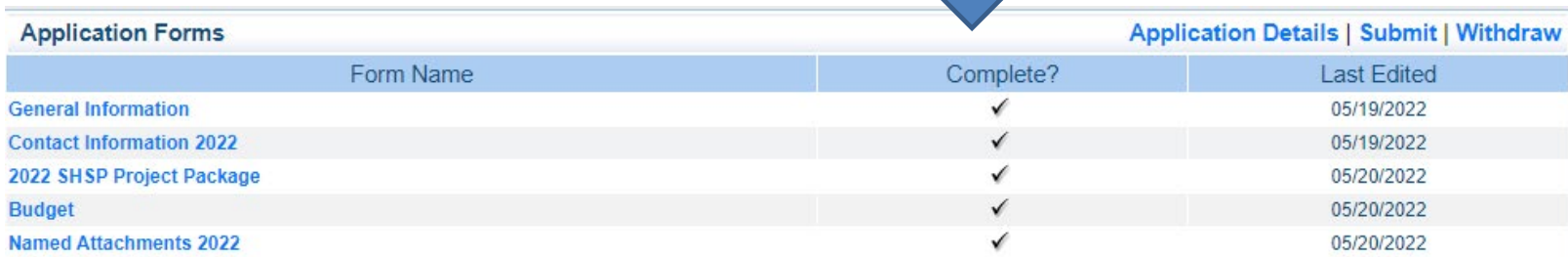
System ID: 139951

Project Title: Interoperable Communications Sustainment 2022

Primary Contact: TEST TEST

Organization: BaseLine Organization

- Complete each of the five “Application Forms” with all required information then “Save” and “Mark Complete”
- **All forms must be marked complete in order to “Submit”**



Application Forms		Application Details Submit Withdraw	
	Form Name	Complete?	Last Edited
General Information		✓	05/19/2022
Contact Information 2022		✓	05/19/2022
2022 SHSP Project Package		✓	05/20/2022
Budget		✓	05/20/2022
Named Attachments 2022		✓	05/20/2022

CONTACT INFORMATION

■ Authorized Official

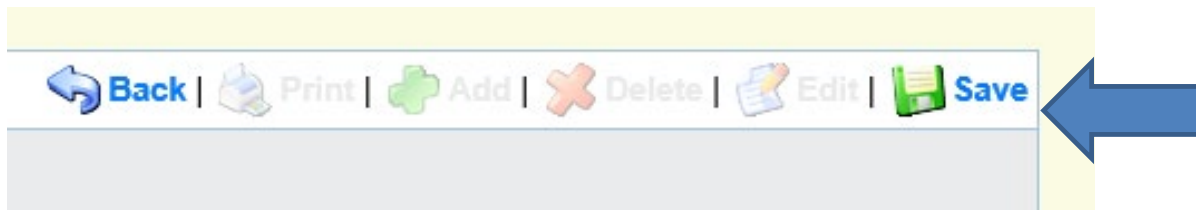
The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official (e.g.; the Sheriff is not the Authorized Official)
- If the applicant agency is a State Department, the Director shall be the Authorized Official
- If the applicant agency is a college/university, the President shall be the Authorized Official
- If the applicant agency is a nonprofit, the Board Chair shall be the Authorized Official (This includes Fire Protection District's)
- If the applicant agency is a Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official.
- If the applicant agency is a special district, such as a Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official

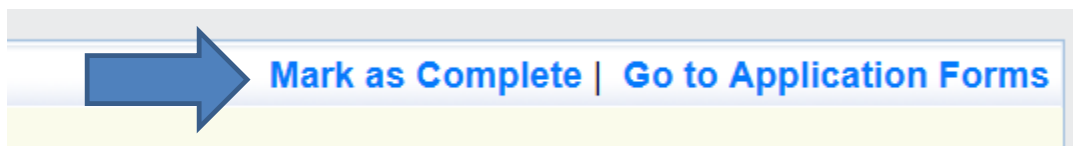
In order for an application to be considered eligible for funding, the agency's correct Authorized Official MUST be designated in the "Contact Information" form and the "Certified Assurances" form

CONTACT INFORMATION

- Please complete all contact information for
 - Authorized Official
 - Project Director
 - Fiscal Officer
 - Project Contact Person
- Required fields are designated with a red asterisk *
- Click “Save” at the top of the screen after entering all of the information



- Then “Mark as Complete”



SHSP PROJECT PACKAGE

- All of the “SHSP Project Package” information has been combined into one form with eight sections
 - A. Project Worksheet
 - B. Project Capability, THIRA and Dual Use
 - C. Project Background
 - D. Deployable/Shareable Resources
 - E. Audit Details
 - F. Risk Assessment
 - G. National Incident Management System (NIMS)
 - H. Certified Assurances

A. PROJECT WORKSHEET

- A.6 - Select the Project Activity Type that best represents your project
- A.7 – Was this project previously funded with SHSP funds?
 - A.7.a/A.7.b – Describe previous project (include year) and indicate which asset(s) was deployed, to where, why, and for how long, within the last 12 months
- A.8 - Build/Enhance or Sustain, is the project increasing capabilities (build/enhance) or sustaining capabilities (sustain) at the current level?
 - A.8.a/A.8.b - Attempts to coordinate, did your agency reach out to the RHSOC, local, or state agencies to see if the requested items are available?
 - All SHSP projects should be shareable/deployable so coordination is important to determine necessity

A. PROJECT WORKSHEET

Section A.1 through B.2

A. Project Worksheet

A.1 Project Title:* Interoperable Communications 2022

A.2 Agency Name:* Baseline Organization

A.3 Region:* F

A.4 County:* Cole

A.5 Project Location Zip Code:* 65101

A.6 Project Activity Type:* Develop/enhance interoperable communications systems

A.7 Was this project previously funded with State Homeland Security Program (SHSP) funds?*

Yes No

A.7.a If you answered yes to Question A.7, please give a brief description and year of the original project.

Include brief description of the year and item(s) that were previously funded with SHSP.

A.7.b If you answered yes to Question A.7, please indicate if assets from your project have been deployed/shared in the past 12 months.

Include which assets were deployed/shared, where to, why, and for how long.

A. PROJECT WORKSHEET

A.8 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?*

Build/Enhance ▼

A.8.a If you answered Build/Enhance to question A.8 provide an answer to the following question. Has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?

Yes No

Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.8.b If answered yes to A.8.a, explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.

Include what agencies were contacted and their responses.

PROJECT WORKSHEET

- A.9 – Provide a brief overall description of the project.
- A.10 – Provide a summary of the specific project actions (How will grant funds be utilized to purchase/fund).
- A.11 – Are you applying for interoperable communications equipment?
- A.11.a/.a(1) – Are you applying for a mobile radio(s) [vehicle dash mounted/remote mount/or base station]? Choose eligible radio model from dropdown menu.

A. PROJECT WORKSHEET

A.9 Project Description*

Provide a brief overall description of the project.

A.10 Provide a summary of specific project actions/items that will be purchased with grant funds:*

Provide a summary of what the grant funds will be utilized for.

A.11 Are you applying for interoperable communications equipment?

Yes No

A.11.a Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?

Yes No

A.11.a(1) Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:

Motorola APX8500

A. PROJECT WORKSHEET

- A.11.b/.b(1)– Are you applying for a portable radio(s) [handheld]? Choose eligible radio model from dropdown menu.
- A.11.b(2)/.b(2)(a) – Do you currently have a MOSWIN mobile radio to pair with portable radio(s) requested? Provide model and manufacturer.
- A.11.b(3)/.b(3)(a) – Do you currently have a public safety grade in-car repeater? Provide model and manufacturer.

A. PROJECT WORKSHEET

A.11.b Are you applying for a portable radio(s) (handheld)? Yes No

A.11.b(1) Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:

Motorola APX8000 ▾

A.11.b(2) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested? Yes No

A.11.b(2)(a) If yes, please provide the model and manufacturer of the mobile radio.

Motorola APX8500

A.11.b(3) As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? Yes No

A.11.b(3)(a) If yes, please provide the model and manufacturer of the in-car repeater.

Motorola Repeater 000000

A. PROJECT WORKSHEET

- A.12 – Provide an estimated time of how long the project will take to complete
- A.13 – Provide what objectives the project is designed to accomplish (the purpose of the project)
- A.14 – Describe how the project aligns with/increases terrorism preparedness for the STATE
- A.15 - Describe how the project aligns with/increases terrorism preparedness for the REGION
- A.16 – Explain why the project is necessary for the STATE
- A.17 – Describe why the project is necessary for the REGION
- A.18 - Discuss how the requested item(s) will be sustained without grant funding

A. PROJECT WORKSHEET

A.12 Provide estimated duration of the project (how long will it take to complete this project):*

Provide an estimated timeframe of how long it will take to complete this project.

A.13 What are the objectives this project is designed to accomplish? (the purpose of the project)*

Provide a summary of what the project is designed to accomplish; the purpose.

A.14 How does this project align with/increase terrorism preparedness for the state?*

Provide a summary of how the project aligns/increases terrorism preparedness FOR THE STATE.

A.15 How does this project align with/increase terrorism preparedness for your region?*

Provide a summary of how the project aligns/increases terrorism preparedness FOR YOUR REGION.

A.16 Why is this project necessary for the state?*

Describe why the project is necessary for THE STATE.

A.17 Why is this project necessary for the region?*

Describe why the project is necessary for THE REGION.

A.18 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Discuss how the project will be sustained after this grant has closed.

B. PROJECT CAPABILITY, THIRA AND DUAL USE

- Review the FY 2019 State THIRA and FY 2021 SPR to answer Section B.
- B.1/B.1.a – Did your agency participate in the development of your region’s THIRA? Give a brief summary of your participation.
- B.2 – After reviewing the FY 2019 State THIRA/FY 2021 SPR, choose the Primary Core Capability that best aligns to the project
- B.3 – Explain which categories of POETE your project addresses
- B.4 – Explain how the project impacts the Capability Target on the THIRA/SPR for the Core Capability that you chose in B.2 and POETE category in B.3

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?*

Yes

B.1.a If you answered yes to Question B.1, please explain your agency's participation in the development of the THIRA.

Provide a brief summary of participation.

*Please review the State **FY 2019 MO THIRA** and **FY 2021 MO SPR** to determine the following:*

B.2 Which Primary Core Capability best aligns to this project?*

Operational Communications

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? *

Explain POETE components addressed.

1000 Character Limit

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability chosen in B.2 and the POETE category(s) listed in B.3?*

Explain how the project impacts the Capability Target on the State THIRA/SPR for the Core Capability and the POETE category chosen on B2 and B3.

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

- To find the Capability Target in the FY 2019 THIRA, search for the Core Capability you selected for B.2. The Capability Target will be listed underneath the Core Capability

THIRA Step 3: Capability Targets - Operational Communications

Operational Communications

Functional Area(s) – Interoperable Communications Between Responders

Capability Target

Within [10] [hour(s)] of an incident, establish interoperable communications across [57] jurisdictions affected and with [208] partner organizations involved in incident management. Maintain for [90] [day(s)].

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

- To find the Capability Target in the FY 2021 SPR, search for the Core Capability you selected for B.2. The Capability Target will be listed underneath the Core Capability

Operational Communications

Operational Communications Target #1

Within **10 hour(s)** of an incident, establish interoperable communications across **57** jurisdictions affected and with **208** partner organizations involved in incident management. Maintain for **90 day(s)**.

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

- B.5 – Describe how the project supports terrorism preparedness and increases/supports preparedness for other hazards unrelated to terrorism

B.5 If this project is dual use, please describe how this project supports terrorism preparedness, and how this project increases preparedness for other hazards unrelated to terrorism: (both terrorism preparedness, and other unrelated hazards)?

Describe how the project supports terrorism preparedness and increases/supports preparedness for other hazards unrelated to terrorism.

Dual use are activities, which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. Funding for activities not explicitly focused on terrorism preparedness must demonstrate Dual Use. 1000 Character Limit

B. PROJECT CAPABILITY, THIRA, AND DUAL USE

- B.6 – Review the National Priorities in the FY 2022 SHSP Notice of Funding Opportunity (NOFO). The document is linked in the instructions.
 - If the project aligns to a National Priority, select the National Priority from the dropdown. Then choose the core capability the project aligns to from the drop down. **The core capability selected in B.6 must match the core capability previously selected in B.2**
 - If, it does not align to a National Priority, select Not Applicable in both drop down menus.
- B.6.a – Describe how project aligns with National Priority selected in B.6

PROJECT CAPABILITY, THIRA, AND DUAL USE

B.6 Please review the National Priorities in the FY 2022 SHSP Notice of Funding Opportunity.

- 1. Enhancing the protection of soft targets/crowded places*
- 2. Enhancing information and intelligence sharing and analysis*
- 3. Combating domestic violent extremism*
- 4. Enhancing cybersecurity*
- 5. Enhancing community preparedness and resilience*
- 6. Enhancing election security*

If this project aligns to a National priority, please select the priority below. (If your project does not align to a National priority, please select Not Applicable.)

National Priority:* Enhancing the protection of soft targets/crowded places

Core Capability:* Operational coordination

B.6.a If your project fulfills a National Priority, please describe how this project aligns with the National Priority selected in question B.5.

Describe how project aligns with the National Priority selected in B6.

B.6 Please review the National Priorities in the FY 2022 SHSP Notice of Funding Opportunity.

- 1. Enhancing the protection of soft targets/crowded places*
- 2. Enhancing information and intelligence sharing and analysis*
- 3. Combating domestic violent extremism*
- 4. Enhancing cybersecurity*
- 5. Enhancing community preparedness and resilience*
- 6. Enhancing election security*

If this project aligns to a National priority, please select the priority below. (If your project does not align to a National priority, please select Not Applicable.)

National Priority:*

Core Capability:*

B.6.a If your project fulfills a National Priority, please describe how this project aligns with the National Priority selected in question B.5.

C. PROJECT BACKGROUND

- The purpose of this section is to identify if funding from SHSP has been provided for this project in the past

C. Project Background

*Complete Project Background Investment Justification alignment and Prior Accomplishments for each year **ONLY** if proposed project was also funded with prior grant funds.*

C.1 Was any portion of the proposed project funded with FY 2021 SHSP funds?:* Yes No

C.4 Was any portion of the proposed project funded with FY 2020 SHSP funds?:* Yes No

C.7 Was any portion of the proposed project funded with FY 2019 SHSP funds?:* Yes No

C. PROJECT BACKGROUND, CONT.

■ Additional information will need to be provided if you select yes to C.1, C.4, or C.7

C. Project Background

Complete Project Background Investment Justification alignment and Prior Accomplishments for each year **ONLY** if proposed project was also funded with prior grant funds.

C.1 Was any portion of the proposed project funded with FY 2021 SHSP funds?:* Yes

C.2 FY 2021 Investment Justification: Building and Sustaining Regional Collaboration via Regional Homeland Security Oversight
If funded with FY 2021 Federal Grant Award what was the last major accomplishment/milestone that was completed with FY 2021 funds?

C.3 FY 2021 Prior Accomplishments: List what was purchased/supported

250 Character Limit

C.4 Was any portion of the proposed project funded with FY 2020 SHSP funds?:* Yes

C.5 FY 2020 Investment Justification: Building and Sustaining Regional Collaboration via Regional Homeland Security Oversight
If funded with FY 2020 Federal Grant Award what was the last major accomplishment/milestone that was completed with FY 2020 funds?

C.6 FY 2020 Prior Accomplishments: List what was purchased/supported

250 Character Limit

C.7 Was any portion of the proposed project funded with FY 2019 SHSP funds?:* Yes

C.8 FY 2019 Investment Justification: Building and Sustaining Regional Collaboration via Regional Homeland Security Oversight
If funded with FY 2019 Federal Grant Award what was the last major accomplishment/milestone that was completed with FY 2019 funds?

C.9 FY 2019 Prior Accomplishments: List what was purchased/supported

D. DEPLOYABLE/SHAREABLE RESOURCES

- A deployable resource is an asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts (EMAC) or other mutual aid/assistance agreements.
 - A deployable resource could be a communications vehicle, a generator, a CERT team, etc.
 - A mobile radio may also be a deployable resource if the radio is to be installed in a patrol car (patrol officer with radio are the deployable resource)
- A shareable resource is an asset that can be utilized as a local, state, regional or national capability, but is not physically deployable (i.e.; fusion center)

D. DEPLOYABLE/SHAREABLE RESOURCES,

- D.1 – Choose whether project will be Deployable/Shareable/Not Applicable from dropdown
- D.2 - Item Name – this refers to the Deployable/Shareable asset, this is not necessarily what is being purchased
 - An agency may be purchasing an item that is for sustainment or building of a larger asset, (i.e.; replacement SCBA tanks for a Homeland Security Response Team (HSRT)) the team is the deployable asset instead of the SCBA tank
 - An agency may be purchasing a mobile generator, the generator would be the item that is deployable
 - An agency may be purchasing a portable radio for a law enforcement officer. The law enforcement officer with portable radio would be the deployable item

D. DEPLOYABLE/SHAREABLE RESOURCES

- If the project does not support an asset that is deployable or shareable answer N/A and skip the remaining questions for Section D

Note: The information in Section D is used in the application scoring process

D. DEPLOYABLE/SHAREABLE RESOURCES

- If the item is shareable, Sections D.2 – D.4.a must be completed

D. Deployable/Sharable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

D.1 Does this project fund resources that are: Shareable Resource

If answered Deployable in question D.1 complete questions D.2-D.8.

If answered Shareable in question D.1 complete questions D.2-D.4.

If answered NA in question D.1 skip to Section E.

D.2 Item Name: WebEOC

D.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource?: How does this project sustain the asset at the current capability level

250 Character Limit

D.4 Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?

Yes

Example: Specific requirements of equipment, operator, etc.

250 Character Limit

D.4.a Please explain the special conditions/requirements on sharing the deployable/shareable resource. Provide what another agency needs to do to access the asset or its product listed in D.2

D. DEPLOYABLE/SHAREABLE RESOURCES

■ If the asset is deployable, complete all of Section D

D. Deployable/Sharable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

D.1 Does this project fund resources that are: * Deployable Resource

*If answered Deployable in question D.1 complete questions D.2-D.8.
If answered Shareable in question D.1 complete questions D.2-D.4.
If answered NA in question D.1 skip to Section E.*

D.2 Item Name:

D.3 If this is a sustainment project, describe how the project sustains the deployable/shareable resource?:
250 Character Limit

D.4 Are there any special conditions/requirements on sharing the deployable/shareable resource(s)? Yes No
Example: Specific requirements of equipment, operator, etc.
250 Character Limit

D.4.a Please explain the special conditions/requirements on sharing the deployable/shareable resource.
250 Character Limit

FEMA Resource Typing Library Tool is located at <https://rtlt.preptoolkit.org/Public>.

D.5 Is deployable resource NIMS Kind & Typed?: Yes No

D.6 Deployable Resources Kind & Type Name(s):
Example: Mass Casualty Support Vehicle
250 Character Limit

D.7 Deployable Resources Kind & Type ID(s):
(ID x-xxxx-xxxx)
Example: ID 3-508-1032 Vehicle
250 Character Limit

D.8 If not NIMS Kind & Typed, explain how the item further supports the Homeland Security Initiative:
250 Character Limit

D. DEPLOYABLE RESOURCES

- Under the “NIMS Kind & Type” section of the form
 - D.5 Is the deployable resource kind & typed
- Kind & Type Information
 - D.6/D.7 Provide ID number from Federal Website as well as the name <https://rtilt.preptoolkit.fema.gov/Public>
 - D.8 If the deployable resource is not kind and typed, provide a description of why the resource is necessary to further homeland security initiative(s)

D. DEPLOYABLE RESOURCES



Resource Typing Library Tool

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Welcome to the Resource Typing Library Tool (RTLTL), an online catalogue of national resource typing definitions, position qualifications and Position Task Books (PTBs) provided by the Federal Emergency Management Agency (FEMA) National Integration Center (NIC).

[Search](#)[Browse](#)[Links & Tools](#)[About](#)[Help](#)

NIMS KIND AND TYPING

Mobile Communications Center (Also referred to as "Mobile EOC")

ID: 2-508-1053
Status: Published
Updated: 11/19/2019 11:23:41 AM
Released: 07/12/2005
Resource Category: Incident Management

Core Capabilities

Primary: Operational Communications
Secondary: Public and Private Services and Resources
Supporting:

DESCRIPTION	
RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Vehicle
OVERALL FUNCTION	
COMPOSITION AND ORDERING SPECIFICATIONS	

Each type of resource builds on the qualifications of the type below it. Example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	TYPE 4	NOTES
VEHICLE CHASSIS	48'-53' custom trailer, bus chassis, conventional cab/van chassis, or diesel motorhome chassis with or without slide-out room	35'-40' motorhome chassis with or without slide-out room	25'35' Gas or diesel motorhome chassis, or custom trailer (trailer does not require additional tow vehicle)	Converted SUV or Travel Trailer, or 25'-40' custom built trailer (trailer does not require additional tow vehicle)	Not Specified
EQUIPMENT INTERIOR	6-10 workstations, with private meeting area for Command personnel	4-6 workstations, with private meeting area for Command personnel	2-4 workstations	1-2 workstations	Not Specified
EQUIPMENT RADIO FREQUENCY TRANSCEIVERS	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver and any other frequencies	RF Communications with adjoining agencies, State agencies through mutual aid transceiver	RF Communications within jurisdiction and with adjoining agencies	Not Specified

E.AUDIT CERTIFICATION

- Utilizing your agency's most recent audit, please complete all required fields in the "Audit Details" section
 - If your agency does not have an audit, complete this section utilizing your most recent annual financial statement and attach the statement in lieu of the audit
 - *Note – If your audit covered a period that ended more than three years ago, please provide the most recent financial statement for your agency's last fiscal year, as well as a copy of the audit
- Please upload your Schedule of Expenditures of Federal Awards (SEFA) for the period covering your agency's last fiscal year if this is not already included in your audit
- All attachments will be uploaded in the "Named Attachment" form on the application

E.AUDIT CERTIFICATION

- Using your most recent audit, annual financial statement, and/or SEFA, complete the “Audit Certification” section indicating whether the \$750,000 threshold for federal audits was met per Part 2 CFR 200.501
 - The \$750,000 federal expenditure threshold is met when an agency has **expended** \$750,000 or more in federal funds during their last fiscal year. This information can be found on the agency’s most recent audit, annual financial statements, and/or SEFA. (The total amount of federal funds expended is derived from all federal sources, not just Department of Homeland Security funds)

E.AUDIT CERTIFICATION

E. Audit Details

E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?*

Yes No

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the OHS within nine (9) months after the end of the audited fiscal year.

**E.2 Date last audit completed:
MM/DD/YYYY***

12/31/2020

If an agency has never had an audit, please enter the date of their last annual financial statement.

E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application:*



F. RISK ASSESSMENT

- The “Risk Assessment” section is to gather information the awarding agency (OHS or RPC/COG) will use to conduct a risk assessment, of your agency, as required by 2 CFR 200.331 (b)
- Depending on the responses to these questions, the awarding agency may contact you for additional information

F. Risk Assessment

F.1 Does the applicant agency have new personnel that will be working on this award?:* Yes No
New personnel is defined as working with this award type less than 12 months.

F.1.a If you answered yes to Question # F.1, please list the name(s) of new personnel and their title(s)

List names of new personnel and their titles.

F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?:* Yes No
New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

F.3 Does the applicant agency receive any direct Federal awards?:* Yes No
Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

F.3.a If you answered yes to Question # F.3, please list the direct Federal awards the agency receives.

List direct Federal awards the agency receives.

F.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:* Yes

F.4.a If you answered yes to Question # F.4, please list the direct awards that were monitored and indicate if there were any findings or recommendations.

List the direct Federal awards that were monitored and indicate if there were any findings or recommendations.

G. NIMS COMPLIANCE

- Answer yes or no to the fourteen questions in the “National Incident Management System (NIMS)” section

G. National Incident Management System (NIMS)

- G.1** Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?*
- Yes No
- G.2** Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individual's incident responsibilities in alignment with the NIMS training program?*
- Yes No
- G.3** Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?*
- Yes No
- G.4** Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*
- Yes No
- G.5** Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*
- Yes No
- G.6** Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*
- Yes No

G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?*

Yes No

G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?*

Yes No

G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)*

Yes No

G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?*

Yes No

G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?*

Yes No

G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?*

Yes No

G.13 Does your agency apply plain language and clear text communications standards?*

Yes No

G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?*

Yes No

G. NIMS COMPLIANCE

- If you answer no to any questions G.1-G.14 please explain planned activities during the grant period to strive towards NIMS compliance in G.15

If answered No to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

G.15 Planned Activities:

If you answered no to any questions in G.1-G.14, explain planned activities to strive toward being NIMS compliant.

F. CERTIFIED ASSURANCES

The “Certified Assurances” section MUST be completed with the agency’s correct Authorized Official to be considered eligible for funding

H. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

H.1 By checking this box, I have read and agree to the terms and conditions of this grant:

*In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. **If the incorrect Authorized Official is listed in H.2 of the application, the application will be deemed ineligible for funding.***

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant’s elected or appointed chief executive. For example:


- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official*
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official*
- If the applicant agency is a State Department, the Director shall be the Authorized Official*
- If the applicant agency is a college/university, the President shall be the Authorized Official*
- If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official; this includes Fire Protection Districts.*
- If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official*
- If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official*

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

****The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Office of Homeland Security at (573) 522-6125.****

H.2 Authorized Official Name and Title:

H.3 Name and Title of person completing this proposed application:

H.4 Date: 

Applications can be saved without the Authorized Official’s information while they review, but MUST be completed before form can be marked complete and submitted

BUDGET FORM

Enter each budget line by selecting “Add” and completing all required information, then “Save” and “Add” if additional budget lines are needed

- Personnel
- Benefits
- Travel
- Equipment
- Supplies/Operations
- Contractual

BUDGET FORM

Equipment

Add

All equipment items are defined as tangible property having an acquisition cost of \$1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the [Authorized Equipment List \(AEL\)](#).

Line Item Name:	AEL #:	Qty:	Unit Cost:	Total Cost:	Sustainment:	Is this a Controlled Equipment Item?:	Discipline:	Function:	Allowable Activity:
				\$0.00					

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Application

Application: 124149 - Interoperable Communications Sustainment 2021

Program Area: State Homeland Security Program (SHSP)
Funding Opportunities: 124129 - FY 2021 State Homeland Security Program (SHSP) TEST
Application Deadline: 04/30/2021 5:00 PM
Organization: BaseLine Organization

Equipment

All equipment items are defined as tangible property having an acquisition cost of \$1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the [Authorized Equipment List \(AEL\)](#).

Equipment quotes may be uploaded in Names Attachment component of the application.

Line Item Name:*

AEL #:*

Qty:*

Total Cost:*

Sustainment:* Yes No

Sustainment is costs that are necessary to maintain a current, deployable homeland security asset.

Discipline:*
Select primary discipline benefiting from equipment.

Function:*
Select the EQUIPMENT function area for this budget line.







Allowable Activity:*
Select one primary activity the budget line is benefiting.

BUDGET FORM

- Provide required justification for all budget lines by clicking “Edit” at top of the page
- Justification for all sections can be completed at one time



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Application

Application: 139951 - Interoperable Communications Sustainment 2022

Program Area: State Homeland Security Program (SHSP)

Funding Opportunities: 139947 - FY 2022 State Homeland Security Program (SHSP) TEST

Application Deadline: 06/17/2022 5:00 PM

Organization: BaseLine Organization

BUDGET FORM

- The instructions for each budget section provides a description of what information should be included in the budget narrative justifications

Narrative Justification - Equipment

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

Provide separate justifications for each line item being requested. Address why the requested item is necessary for the success of the proposed project. Indicate who will use the item, how the item will be used and where the item will be housed.

Font Family | Font Size | **B** | *I* | U | [List Icons] | [Link Icon] | [Image Icon] | [Table Icon] | [Word Count: 0]

Justify the items to be purchased, including providing a cost basis.

Path: p | Words:0

- **DO NOT** put “See attachment” in the narrative justifications! Each section must be completed. If you have information that will not fit in the justification, please enter a summary in the justification and then include the statement “Additional information can be located in the “Named Attachment” section
- When justifications for all sections have been completed, mark “Save” and “Mark as Complete” at the top of page

BUDGET – PERSONNEL/BENEFITS

■ Personnel

- In the justification provide each employee, what duties they will be required to complete for the project, their salary, and their estimated hours spent on the project as a cost basis

■ Personnel Benefits

- In the justification list each employee, what benefits they receive, the cost of each benefit and how it is determined (e.g.; monthly, or percentage based) and the rate

BUDGET - TRAVEL

- Each travel event should be listed in the justification and include a full cost basis for the amount requested, including:
 - Justification for the travel
 - Number of staff traveling
 - Estimated dates and location
 - What costs are being requested and the estimated rate (i.e. lodging, meals/per diem, conference fees)
- A training request must be approved for all travel, this may be submitted at the time of application and attached in the Named Attachments form <https://dps.mo.gov/dir/programs/ohs/documents/TrainingRequestForm.pdf>

BUDGET – TRAVEL

- OHS will only reimburse up to the per diem rate approved by the Missouri Office of Administration
 - <https://oa.mo.gov/accounting/state-employees/travel-portal-information/state-meals-diem>
- Each agency must follow their own travel policy

BUDGET – EQUIPMENT

- Equipment is defined as tangible, personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost of \$1,000.00 or more
- Authorized Equipment List (AEL) Number is required on the budget, link to site provided in instructions

Equipment

All equipment items are defined as tangible property having an acquisition cost of \$1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the [Authorized Equipment List \(AEL\)](#).



Equipment quotes may be uploaded in Names Attachment component of the application.

BUDGET FORM – EQUIPMENT

- Search the site for the correct AEL number
- The section name will correspond to the allowable activity on the budget line

Authorized Equipment List

The Authorized Equipment List (AEL) is a list of approved equipment types allowed under FEMA's preparedness grant programs. The intended audience of this tool is emergency managers, first responders, and other homeland security professionals. The list consists of 21 equipment categories divided into categories, sub-categories and then individual equipment items. NOTE: There are no commercially available products listed; it only consists of equipment types.

Download CSV

Search

Search by item number, item title, keyword, or grant program and then click Apply. Search results display below.

Section

06 - Interoperable Communications Equipment

Category

- Please select -

- Please select -

Select a primary section, category and sub-category and then click Apply.

Apply

BUDGET FORM – EQUIPMENT

- The justification needs to include a cost basis for the amount requested
- Please attach a quote or cost basis to the **Named Attachments** section of the application if available

BUDGET – SUPPLIES

- The justification should be provided for each supply requested to include:
 - Justification for how the item supports the project
 - Why the amount requested is necessary
 - Cost basis - **please attach a quote or cost basis to the Named Attachments section of the application if available**
 - For a service that fits the criteria for supplies, the dates covered must be provided (e.g.; annual software license, phone, or internet service)

BUDGET – CONTRACT

- Contracts for Services should include a full justification
 - What will be provided by the contract
 - Estimated dates of service or delivery
 - Why is this contract needed to support the project
 - Cost basis for amount requested – **please attach a quote or cost basis to the Named Attachments section of the application if available**










NAMED ATTACHMENTS

All attachments must be included in this section

- Required Attachments
 - Audit/Financial Statement
 - Federal Funds Schedule (if not included in the audit)
- Other Supporting Attachments (if applicable)
 - Quotes or other cost basis
 - Training Request Form(s)
 - Other supporting information (up to 5 attachments)

NAMED ATTACHMENTS

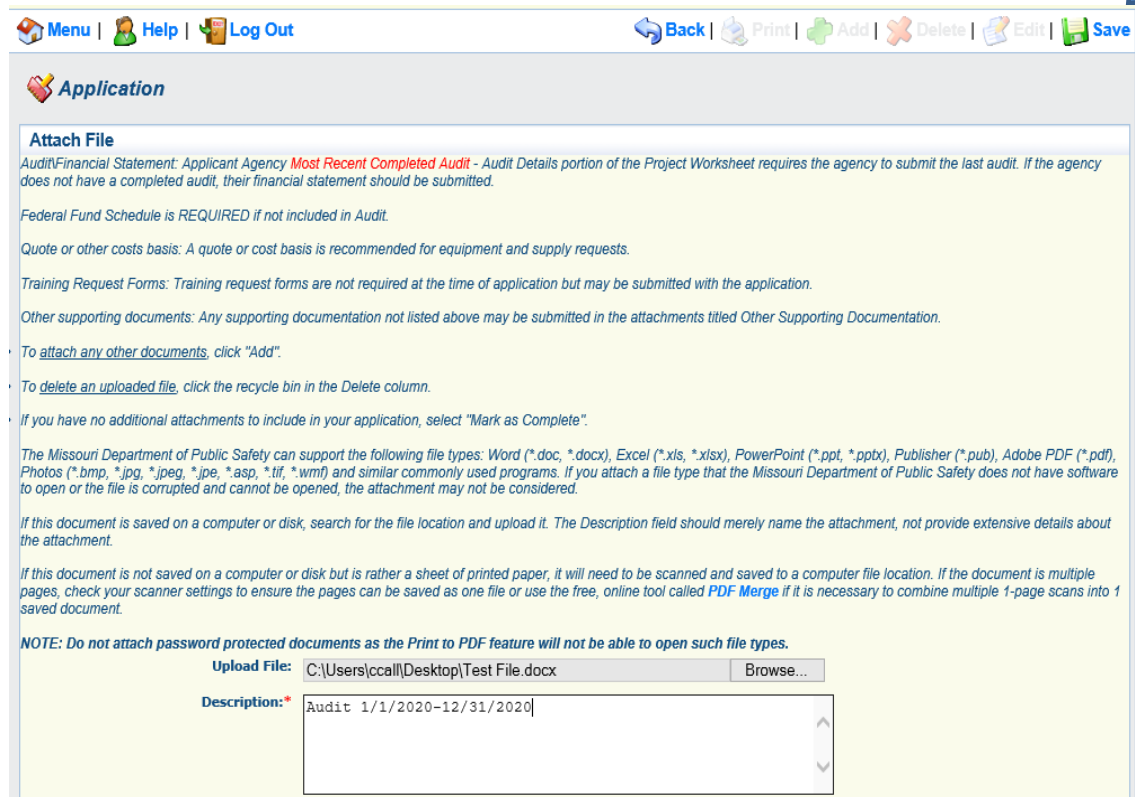
- To add each attachment select the name of the attachment

Named Attachments							Go to Application Forms
Attachment	Description	File Name	Type	File Size	Date Uploaded	Delete?	
Audit/Financial Statement (REQUIRED)*							
Federal Fund Schedule (REQUIRED if not included in Audit)							
Quotes or other cost basis							
Training Request Form							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							
Other Supporting Information							

- The applicant agency's most recent audit/financial statement and federal funds schedule are required documents and must be uploaded before the form can be marked complete

NAMED ATTACHMENTS

- Browse to select document
- Add a description to identify the document in the application, and select “Save”



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Application

Attach File

Audit/Financial Statement: Applicant Agency **Most Recent Completed Audit** - Audit Details portion of the Project Worksheet requires the agency to submit the last audit. If the agency does not have a completed audit, their financial statement should be submitted.

Federal Fund Schedule is **REQUIRED** if not included in Audit.

Quote or other costs basis: A quote or cost basis is recommended for equipment and supply requests.

Training Request Forms: Training request forms are not required at the time of application but may be submitted with the application.

Other supporting documents: Any supporting documentation not listed above may be submitted in the attachments titled Other Supporting Documentation.

- To attach any other documents, click "Add".
- To delete an uploaded file, click the recycle bin in the Delete column.
- If you have no additional attachments to include in your application, select "Mark as Complete".

The Missouri Department of Public Safety can support the following file types: Word (*.doc, *.docx), Excel (*.xls, *.xlsx), PowerPoint (*.ppt, *.ppbx), Publisher (*.pub), Adobe PDF (*.pdf), Photos (*.bmp, *.jpg, *.jpeg, *.jpe, *.asp, *.tif, *.wmf) and similar commonly used programs. If you attach a file type that the Missouri Department of Public Safety does not have software to open or the file is corrupted and cannot be opened, the attachment may not be considered.

If this document is saved on a computer or disk, search for the file location and upload it. The Description field should merely name the attachment, not provide extensive details about the attachment.

If this document is not saved on a computer or disk but is rather a sheet of printed paper, it will need to be scanned and saved to a computer file location. If the document is multiple pages, check your scanner settings to ensure the pages can be saved as one file or use the free, online tool called [PDF Merge](#) if it is necessary to combine multiple 1-page scans into 1 saved document.

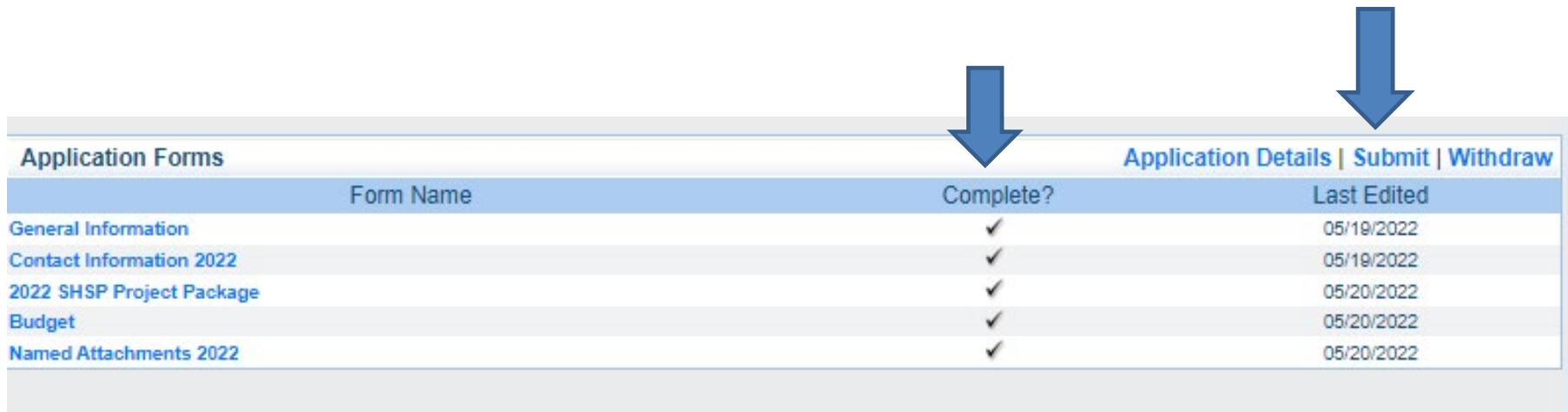
NOTE: Do not attach password protected documents as the Print to PDF feature will not be able to open such file types.

Upload File: C:\Users\ccall\Desktop\Test File.docx

Description:* Audit 1/1/2020-12/31/2020

SUBMISSION

- All forms **must be** marked complete in order to submit the application
- When everything is complete select “Submit”



Application Forms		Application Details Submit Withdraw	
Form Name	Complete?	Last Edited	
General Information	✓	05/19/2022	
Contact Information 2022	✓	05/19/2022	
2022 SHSP Project Package	✓	05/20/2022	
Budget	✓	05/20/2022	
Named Attachments 2022	✓	05/20/2022	

APPLICATION REVIEW TIMELINE

- SHSP OHS administrative review:
 - June 17 – July 15
- SHSP Peer Review/Scoring
 - July 18 – July 29
- SHSP RHSOC Funding Determinations
 - August 2022 Quarterly RHSOC Meetings
- LETPA OHS Administrative Review
 - September 2022
- LETPA Scoring/Funding Determinations
 - September 20-30, 2022

ADMINISTRATIVE REVIEW

During the administrative review process the following will be considered:

■ **Allowable**

- Authorized Equipment List (AEL)
- Authorized by law or regulation
- Allowable in the Notice of Funding Opportunity

■ **Allocable**

- Falls into POETE (Planning/Organization/Equipment/Training/Exercise)
- Code of Federal Regulations (CFRs)
- Within scope of the grant

■ **Reasonable**

- Does not exceed what a prudent person would incur in the circumstance

■ **Necessary**

- A cost that is required for proper and efficient performance of the grant

APPLICATION PEER REVIEW QUESTIONS

1. Is this a build/enhance or sustainment project?
2. Does the project align to the selected Primary Core Capability?
3. Does the project beneficially impact the Capability Target(s)/Gaps in the State THIRA/SPR?
4. Does the project align to a National Priority?
5. Does the project support a Deployable or Shareable Resource?
6. Does the project support a deployable asset that is NIMS Kind and Typed?
7. Does the project build state collaboration?
8. Does the project build regional collaboration?
9. Does the application provide a cost basis for all items requested in the application?
10. Was all necessary information provided in the application?

APPLICATION ASSISTANCE POINTS OF CONTACT

Should you need assistance with your grant application, please call or email:

- Region A (Rural): Debbie Brackman, (660) 463-7934, debbie@trailsrpc.org
- Region B: Devyn Campbell, (573) 565-2203, dcampbell@marktwaincog.com
- Region C: Linda Buschman, (636) 456-3473, lbuschman@boonslick.org
- Region D: Thomas Cunningham, (417) 836-5281, tcunningham@missouristate.edu
- Region E: Leslie Seabaugh, (573) 547-8357, lseabaugh@semorpc.org
- Region F: Melissa Stafford, (573) 657-9779, melissastafford@midmorpc.org
- Region G: Jessica Paulk, (417) 256-4226, jpaulk@scocog.org
- Region H: Hayley Howard, (816) 233-3144, hayley@mo-kan.org
- Region I: Anne Freand, (573) 265-2993, afreand@meramecregion.org

OFFICE OF HOMELAND SECURITY

Points of contact for WebGrants system issues:

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Grants Specialist

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Program Manager

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