

Position: School Resource Officer Director - SRO

Qualifications:

1. **Education level: Bachelor degree in Criminal Justice**
2. **Certification or Licensure: Must hold a Missouri Peace Officer Certification and commissioned in accordance with Missouri Revised Statutes Chapter 590 and must be A.L.I.C.E. certified and provide training to entire district**
3. **Experience desired: 3 or more years experience as a sworn Law-Enforcement officer**
4. **Other requirements: The lead must train and supervise the School Resource Officer staff, additionally they must be able to qualify with all weapons assigned to the officer, keep updated on all police related training, be eligible for Willard School Police requirements / commission**

General Summary: The SRO will possess proven leadership and demeanor that fosters a climate of high expectations with honest, transparent actions and a focus of service that engages the entire school community. They will assist in providing an effective learning environment as well as providing support, leadership and training to students, parents and faculty members as needed.

Performance Responsibilities:

1. **Must report and answer to Willard School District, POST (Police Officer Standards and Training office), Missouri State Highway Patrol and the Missouri Attorney General's Office**
2. **Must be able to take direction and / or collaborate with school administration for effective decision-making**
3. **Respond to radio-dispatched calls for service.**
4. **Conducts preliminary and follow-up investigations of all school related criminal activity and accidents**
5. **Assists with student traffic in parking areas**
6. **Monitor and supervise student conduct**
7. **Information source for all law enforcement and juvenile officials**
8. **Must wear appropriate uniform / dress attire**

9. Professional decisions and appropriate judgement to provide safety and security of students and staff
10. May be required to physically restrain or control individuals while on school property or at school-sponsored events
11. Role model for students in appearance and conduct
12. Must attend In-service meetings for faculty, students and parents
13. Provide supervision at after school events and activities
14. Provide assistance with hiring of SRO staff for the district
15. Assist High School Activities Office with hiring and supervision of security for activities and athletic events
16. Supervise and complete yearly evaluations of SRO staff
17. Provide recommendations and feedback to the district office regarding budgetary needs
18. Oversee and maintain all safety and security equipment
19. Prepare and report statistics regarding security events and criminal activity to the District Office building principal, District Office Administration and other state reporting agencies as needed.
20. Attend and schedule a minimum of 24 hours of continuing education each year for the entire SRO staff as well as other safety and tactical training for firearms, tasers and defensive strategies
21. Maintain and manage the Lexipol security training and policy acknowledgements

Type of Position: Exempt Professional

Salary Range: \$65,000- \$70,000

Reports to: Assistant Superintendent-Operations

Evaluated by: Assistant Superintendent-Operations

Term of Service: 260 days

Apply online at www.willardschools.net