

## The Shelby County Sheriff's Office is currently accepting applications for the position of SHERIFF'S DEPUTY

## for the Patrol Division.

**Responsibilities:** Patrol assigned areas by foot or vehicle to maintain order, protect property, detect violators and enforce state laws. Apprehends and takes appropriate action on violators; to include arrests. Conducts investigations of incidents, complaints and disturbances occurring in their assigned areas, and initiates appropriate reports. Enforces Missouri state laws and traffic laws and regulations; issues citations to violators when appropriate; investigates traffic accidents and prepares reports when necessary. Protects the scene of a crime; collects and preserves the evidence in connection with a crime for court, and testifies in court. Establishes and maintains a positive liaison and working relationship with the community and other law enforcement agencies. Performs other related duties as assigned, including but not limited to jailer responsibilities.

**Minimum Requirements:** – Possess a current P.O.S.T. license, or be currently attending an academy with a graduation date within the next 6 months. If the applicant is currently attending an academy their hire date would be contingent upon obtaining P.O.S.T. license. – Valid Missouri Driver's License – Must have a High School diploma/GED – Must be able to pass a detailed background check – Criminal History – Motor vehicle record check – Drug Screen Test – Must be willing to live within Shelby County. – Must be flexible with scheduling and willing to any shift times, weekends and holidays. – Complete a 3 month probationary period. – Have some typing/computer skills, excellent communications ability, ability to handle stressful situations and able to multitask.

Benefits - Salary is \$30,000 annually with approved D.S.S.S.F..

County and employee paid health insurance, C.E.R.F. retirement, sick leave, holiday pay and vacation are offered. – Assigned take home vehicle.

- Uniforms and some duty equipment provided.

## Applications may be obtained in person at the Shelby County Sheriff's Office, 100 E. Main, Shelbyville, MO. 63469

Questions about the position may be directed to Sheriff Arron Fredrickson, SCSO, 573-633-2161. Applications will be accepted until the position is filled. Application will remain on file for one year. Shelby County is an equal employment opportunity employer.

Thanks, Sheriff Arron Fredrickson #517 Shelby County Sheriff's Office 100 East Main, Shelbyville MO. 63469 573-633-2161 - Office 573-633-2493 – Fax scshrf@marktwain.net