

**Title 11—DEPARTMENT OF PUBLIC SAFETY
Division 50—Missouri State Highway Patrol
Chapter 2—Motor Vehicle Inspection Division**

PROPOSED AMENDMENT

11 CSR 50-2.100 Requisition of Inspection Stickers, Authorities, and Decals. The division is amending the title, purpose, and sections (1)–(5) of the rule.

PURPOSE: This amendment clarifies uniform procedures to be followed in the requisition of inspection stickers, safety inspection authorities, emission inspection authorities, and decals to simplify the ordering process and collection of funds. In addition, this amendment establishes requirements of station operators to order and keep a sufficient number of inspection stickers, safety inspection authorities, emission inspection authorities, or decals on hand to meet their needs.

***PURPOSE:** This rule establishes uniform procedures for inspection stations [to requisition inspection stickers or decals. These procedures identify stations which submit requisitions and simplify] to follow in the requisition of inspection stickers, safety inspection authorities, emission inspection authorities, and decals to simplify the ordering process and collection of funds. In addition, the rule establishes requirements of station operators to order and keep a sufficient number of inspection stickers, safety inspection authorities, emission inspection authorities, or decals on hand to meet their needs.*

(1) Inspection stickers will be used on the windshield of passenger and commercial motor vehicles. Inspection stickers will be sold only in complete books of twenty (20) stickers at a cost of thirty dollars (\$30) per book. These stickers are valid for any one (1) of the calendar years shown **on the sticker**.

(A) In lieu of inspection stickers, safety inspection authorities, for use with Gateway Vehicle Inspection Program (GVIP) analyzers, will be sold at a cost of one dollar and fifty cents (\$1.50) each.

(B) Emission inspection authorities, for use with Gateway Vehicle Inspection Program (GVIP) analyzers, will be sold at a cost of two dollars and fifty cents (\$2.50) each.

(2) Inspection decals will be used for motorcycle inspections [*and trailer verifications*]. Inspection decals will be sold only in complete books of twenty (20) decals at a cost of thirty dollars (\$30) per book. These decals are valid for any one (1) of the calendar years shown **on the decal**.

(3) All stations will keep a sufficient number of inspection stickers **and/or** decals on hand to meet their needs. [*Public inspection stations should purchase a minimum of five (5) books of inspection stickers or decals at a time.*] **Stations will be limited to one (1) requisition per month, allowing for sufficient time delay to prevent stations from depleting their stock of required supplies.**

(A) Public safety inspection stations shall purchase a minimum of five (5) books of inspection stickers and/or decals per combined order. Stations performing one hundred

(100) or fewer inspections in the previous calendar year shall be exempt from this required minimum order.

(B) Public safety and emission inspection stations with Gateway Vehicle Inspection Program (GVIP) analyzers shall purchase a combined minimum of not less than one hundred (100) safety inspection authorities or emission inspection authorities.

(4) The *[MVI]* Requisition For MVI Supplies (SHP-455) will be used when ordering both stickers or decals. **The Requisition for Gateway Vehicle Inspection Program (GVIP) Supplies (SHP-453) will be used by safety and emission stations with GVIP analyzers when ordering safety inspection authorities, emission inspection authorities, or decals.**

Requisitions must be accompanied by a check or money order made payable to the director of revenue, in the correct amount for the *[number of books ordered]* **order**. The requisition and *[check or money order]* **payment** must be mailed to the Missouri State Highway Patrol, Motor Vehicle Inspection Division, PO Box 568, Jefferson City, MO 65102. If a personal check is returned for any reason because of nonpayment, personal checks will no longer be accepted from that station. Stations that submit a check which is returned for nonpayment are subject to administrative action, including suspension and revocation, and criminal prosecution. Cash will not be accepted under any circumstances. *[Only the person(s) whose signature(s) appear on the station signature card on file at the Motor Vehicle Inspection Division, Jefferson City, will be authorized to order inspection stickers or decals.]* **Orders for stickers and decals will be shipped to the station's address as listed on the station application or most recent amendment. No fee is charged for inspection stickers, authorities, or decals issued to governmental entities.**

[(A) No fee will be charged for inspection stickers or decals issued to governmental entities.

[(B) An inspection station owned by a governmental entity will not be required to order complete books of stickers or decals, but will order only the number needed for the calendar year.]

(5) Motor vehicle safety inspection stickers, motorcycle inspection decals, safety inspection authorities or emissions inspection authorities may be ordered online by utilizing the Missouri State Highway Patrol website. Only public and private stations may submit online orders. All online orders require payment by electronic check or credit card.

(6) Inspection stations may exchange unused expired inspection stickers and decals for the same number of current issue. A request to exchange stickers must be accompanied by a Return Of Expired Stickers/Decals Form (SHP-466) properly completed with the numbers of the stickers/decals being returned *[and]* recorded in the appropriate locations. The stickers or decals must be submitted for exchange no later than April 30 of the calendar year following their expiration. Stickers may be traded for decals and vice versa. A station may be sent portions rather than full books. Exchange stickers and decals will be shipped separately from other orders. *[Do not deduct the price of stickers and decals submitted for exchange.]*

AUTHORITY: section 307.360, RSMo. Amended: Filed November 18, 2014

PUBLIC ENTITY COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE ENTITY COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Public Safety, Missouri State Highway Patrol, PO Box 568, Jefferson City, MO 65102-0568. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*