

**Title 11—DEPARTMENT OF
PUBLIC SAFETY
Division 75—Peace Officer Standards and Training Program
Chapter 15—Continuing Education**

PROPOSED AMENDMENT

11 CSR 75-15.030 Procedure to Obtain a Continuing Education Provider License. The director of public safety is amending section (4) by eliminating the requirement to maintain course source documents and eliminating the requirement that continuing education providers maintain a detailed course lesson plan and replacing it with a requirement that they maintain a detailed synopsis or a detailed overview of the course offered. The director of public safety is amending section (10) by requiring licensed providers to make at least one continuing education course available as a computer-based training course, or to deliver at least thirty percent (30%) of their total contact hours of live continuing education instruction at a location away from their main training center office(s).

PURPOSE: This amendment eliminates the requirement that course source documents be maintained; it eliminates the requirement that a detailed continuing education lesson plan be maintained and replaces it with a requirement that the licensed provider maintain a detailed synopsis or detailed overview of the course; and it requires the licensed training provider to either offer some computer-based training or to deliver at least thirty percent (30%) of their total contact hours of live continuing education instruction at a location away from their main training center office(s).

- (1) Any person or entity may apply for a Continuing Law Enforcement Education (CLEE) provider license, except that a law enforcement agency eligible to provide in-service CLEE training pursuant to 11 CSR 75-15.060 is not eligible for a CLEE provider license.
- (2) An applicant shall submit to the Director a CLEE provider license application. The Director may investigate or request additional information from an applicant pursuant to section 590.110.1, RSMo.
- (3) The Peace Officer Standards and Training (POST) Commission shall make a preliminary determination of an applicant's qualifications. The POST Commission may consider any relevant factor, including the applicant's history, facilities and equipment, academic qualifications, financial qualifications, the estimated number of annual graduates, letters of support, and the applicant's need for licensed provider status as opposed to obtaining individual course approval pursuant to 11 CSR 75-15.040.
- (4) If an applicant receives preliminary approval from the POST Commission, the Director shall:
 - (A) Conduct a site visit;
 - (B) Review the applicant's policies and procedures, including attendance and instructor evaluation policies;
 - (C) Review the applicant's proposed courses, including training objectives, *[lesson plans]* **a detailed synopsis or a detailed overview of the courses**, *[source documents]* evaluation plan, and instructor qualifications; and
 - (D) Report the finding to the POST Commission.
- (5) Upon receipt of the Director's report, the POST Commission may invite the applicant to appear before the Commission.

(6) The POST Commission shall make a final recommendation to the Director whether to license the applicant.

(7) The Director shall consider the recommendation of the POST Commission and shall grant the CLEE provider license or deny the applicant's request. An applicant aggrieved by the decision of the Director may appeal pursuant to section 590.060.2, RSMo.

(8) All new CLEE provider licenses shall be issued for an initial period of one (1) year. During this initial period, the Director shall conduct a programmatic audit of the CLEE provider and present the findings to the POST Commission for review. The POST Commission shall make a recommendation to the Director whether to renew the license. The Director shall consider the recommendation of the POST Commission and may:

(A) Renew the license for an additional period of one (1) year subject to further audit and review by the POST Commission;

(B) Grant a three (3)-year license to the applicant; or

(C) Refuse to renew the license, in which case the applicant may appeal pursuant to section 590.060.2, RSMo.

(9) The procedure to renew a three (3)-year CLEE provider license shall be as follows:

(A) The applicant shall submit to the Director a CLEE provider license renewal application.

(B) The Director may conduct a programmatic audit of the training center.

(C) The Director shall grant renewal of the applicant's license or deny the applicant's request, which shall cause the license to expire.

(10) With the exception of those department-based training centers licensed pursuant to 11 CSR 75-14.010, as a condition of continued licensure as a CLEE provider, the licensed provider shall:

(A) Make available some computer-based CLEE training pursuant to 11 CSR 75-15.070; or

(B) Deliver at least thirty percent (30%) of their total contact hours of live CLEE instruction at a location away from their main training center office(s).

[(10)] (11) An applicant aggrieved by a decision of the Director pursuant to this rule may appeal pursuant to section 590.060.2, RSMo.

AUTHORITY: sections 590.030.5(1), 590.050, and 590.190, RSMo Supp. 2007. Original rule filed May 1, 2002, effective Oct. 30, 2002. Amended: Filed Oct. 31, 2002, effective April 30, 2003. Amended: Filed July 1, 2008, effective Dec. 30, 2008.*

**Original authority: 590.030, RSMo 2001; 590.050, RSMo 2001; and 590.190, RSMo 2001, amended 2007.*

PUBLIC COST: This proposed amendment will not cost public entities more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Jeremy Spratt, Missouri Department of Public Safety Peace Officer Standards and Training (POST) Program Manager, PO Box 749, Jefferson City, Mo 65102. To be considered, comments must be received within thirty days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*